



Booster Club Training



February 12,
2025

Introduction: Why We Are Here

37 WORDS

Title IX of the Education Amendments of 1972

“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance [.]”

20 U.S.C. §§ 1681 *et seq.*

College Park High School (CPHS) –Title IX Lawsuit–

Students filed a class action lawsuit against MDUSD alleging gender discrimination. The Parties entered into a Settlement Agreement providing for:

1. Equal access to athletic facilities, equipment, and scheduling for boys' and girls' teams.
2. Renovations to ensure parity in locker rooms, fields, and training facilities at CPHS by 2027.
3. Annual surveys to identify and increase athletic participation based on student interest.
4. Ensuring prime game times and equitable publicity for all sports teams.
5. Centralized scheduling and monitoring by a Title IX Coordinator to uphold compliance.
6. **A comprehensive policy to oversee booster clubs, ensuring funds are distributed equitably**.

Applicable Laws: Booster Clubs

Board Policy 1230: School- Connected Organizations



- Parent organizations to assist students
- Separate organizations from the District

Booster Funds



- MDUSD does not control
- MDUSD must reject donations if impacts are inequitable

Education Code § 51521: Fund-raising projects



All fundraising must be approved by Board or designee

Booster Club Process

- ✓ Submit annual Application
- ✓ Each officer must sign Acknowledgement Form
- ✓ Complete Hold Harmless Agreement
- ✓ Submit annual financial statement to the Chief of Business Services at the end of each fiscal year
- ✓ Comply with all District Board Policies and Administrative Regulations

Standard Operating Rules

–Organization–

1. Booster clubs may not imply any form of responsibility on the part of the District.
2. Booster clubs are not legal components of MDUSD and must have their own tax identification number; they are NOT allowed to use the school/MDUSD tax identification number.
3. Booster clubs are responsible for their own tax status, accounting and financial records.
4. Booster clubs must submit a Certificate of Liability from their insurance company identifying MDUSD as an additional insured, and a Hold Harmless Agreement.

Standard Operating Rules

–Finance–

5. Every sports team is required to develop a budget, obtain Athletic Director approval of that budget, and post the budget on its website by the start of season.
6. Principal reviews all budgets for Title IX Compliance and submits to Title IX Coordinator for final approval.
7. Booster clubs must not commingle their funds with ASB funds.
8. Booster clubs must have their own bank account separate from the District and/or ASB.

Standard Operating Rules

–Fundraising & Donations–

9. Fundraising activities at a school must be under the control of the District.
10. Any in-kind contribution must receive written approval from the principal, subject to Title IX compliance.
11. Booster clubs may only fundraise according to their posted budgets, which the Title IX Coordinator has approved to ensure equity.
12. Any fundraising outside of the approved budget's scope will be deposited into a District account designated for athletics.

Standard Operating Rules

*–Applicable
law–*

13. Any regulations developed for the club must conform to the law, the Board Policies, and the school site procedures.
14. Booster club members must understand that no individual **should personally benefit** from booster activities and this rule should be made part of the bylaws.
15. If a booster club operates a bingo or raffle activity, California Penal Code §§ 320.5 and 326.5 regulate these events.

Standard Operating Rules

–Facilities–

16. California Education Code §§ 38130-38139, known as the Civic Center Act, regulates booster clubs' ability to use school facilities at K-12 districts.
17. The Executive Director of Facilities, through the MDUSD Permit Office, must approve all on-campus activities, including meeting times, places, dates, and fundraisers.
18. On-campus activities cannot conflict with school activities, which all take precedence over booster club activities.

Booster Clubs: Facility Use

FEES

- Booster clubs may qualify for a no-cost rentals, as long as they satisfy the following requirements:
- Must have a current authorization as a school-connected organization on file;
 - Facility is reserved under the school-connected organization's name; and
 - Certificate of Insurance is from the school-connected organization.

COACH USE


- A booster club **may not** sponsor a coach running a camp which charges students and qualify for the no cost rental.
- Third-party sponsorship of an entity or individual is not permitted in order to qualify for the Group I or II rate. The coach must submit his/her own Facility User Permit application. See Fiscal Crisis & Management Assistance Team ("FCMAT"): [Booster Clubs & Parent Organization Workshop](#)

Booster Clubs: DO'S & DON'TS

★ What To Do ★

- ✓ Obtain Tax ID #
- ✓ Open financial account & maintain records
- ✓ Create a logo with own identity
- ✓ Raise funds using adult membership
- ✓ All monetary contributions must run through the District financial system
- ✓ All expenditures for the benefit of athletic teams shall made by the District

What NOT to Do

- Conduct fundraiser that requires students to participate 
- Commingle booster club funds with ASB funds
- Represent booster club activities of those of the District

Resources

Board Policies	Department of Education	Standard Operating Rules	Videos
<ul style="list-style-type: none">• Board Policy 1230• Administrative Regulation 1230	<ul style="list-style-type: none">• Title IX and Athletic Opportunities in K-12 Schools A Resource for Students, Parents, Coaches, Athletic Directors, and School Communities	<ul style="list-style-type: none">• MDUSD: Standard Operating Rules: School-Connected Organizations –Athletic Boosters	<ul style="list-style-type: none">• Fair Play for Girls in Sports (ATIXA): Title IX athletics training for K-12 schools

Questions & Answers

