



Community Club Meeting Minutes
Monday, February 3 @ 6:00 pm
Mt. Zion Grade School Library

<u>Topic</u>	<u>Discussion</u>	<u>Responsible Party</u>
Call to Order, Introductions & Attendance	<ul style="list-style-type: none"> Called to order @ 6:01pm 	Kaitie K.
Approval of Meeting Minutes from May 2024	<ul style="list-style-type: none"> Minutes posted online for public review <ul style="list-style-type: none"> Emily O. moves to approve Janie R. seconds All in favor, motion passes 	Kaitie K.
Principal Reports/Needs	<ul style="list-style-type: none"> Intermediate – Mr. Thacker <ul style="list-style-type: none"> No report Grade – Mr. Gruen <ul style="list-style-type: none"> You Rock Club – March 28 Thank you to December volunteers McGaughey – Mrs. Ethell <ul style="list-style-type: none"> Thank you for holiday goodie bags. 	Kaitie K./Principals
Teacher Representative Reports	<ul style="list-style-type: none"> Intermediate – Mrs. Brinkoetter <ul style="list-style-type: none"> No report Grade – Mrs. Wilson <ul style="list-style-type: none"> Teachers asking about re-opening the organization of room parents vs. volunteers. Teachers would like to have one point of contact for coordinating holiday parties or other needs. Kaitie mentioned sending a survey out to teachers at the end of the year to gauge how changes have gone and ask for ideas of things to improve upon. Kaitie explained that the original reason for moving away from room parents was to allow more parents the opportunity to participate in classroom events and to cut down on the amount of times parents were being asked to fund/donate classroom gifts, etc. Additional feedback from parents present at the meeting was heard during this time regarding the shift from room parents to volunteers. It was determined we could maybe transition to a hybrid experience with one point of contact. Also, add suggested activities/games/snacks, etc. for parents planning parties with items 	Kaitie K./Teacher Reps

	<p>appropriate for the grade level as teachers were getting multiple questions and/or had crafts that were too hard for their class to complete in the allotted time.</p> <ul style="list-style-type: none"> ○ Discussion was also held regarding the previous Community Club “fee” and a request to bring it back. Explanation was provided by Community Club board members and Mrs. Ethel as to why it was removed. There is a donation option available on skyward for those who want to contribute, but could potentially be made more clear what it will be used for. ● McGaughey – Ms. Perry <ul style="list-style-type: none"> ○ McGaughey staff received a survey from Mrs. Ethel for their feedback regarding holiday parties. Kindergarten would like more than just two parents in their room during parties due needing more hands-on help with younger students. ○ Discussion was held about the best way to implement additional help as it creates a bottleneck in the office when all parents are allowed to attend. ○ Mrs. Ethel shared the results from the survey showed the majority of teachers at McGaughey would like to have 4-5 volunteers in each room to help with parties. ○ Mrs. Ethel will share her survey with Community Club to be sent to Grade & Intermediate teachers as well. Community Club will review the feedback and come up with some ideas for the principals/teachers to review prior to next year. 	
Treasurer Report	<ul style="list-style-type: none"> ● Recent Expenses: <ul style="list-style-type: none"> ○ Holiday Goodie Bags <ul style="list-style-type: none"> ▪ Budget: \$100 ▪ Actual Cost: \$63.32 ▪ Difference: \$36.68 ○ Santa Visit <ul style="list-style-type: none"> ▪ Budget: \$200 ▪ Actual Cost: \$150 ▪ Difference: \$50 ● Upcoming Events: <ul style="list-style-type: none"> ○ Father/Daughter Dance (3/1/25) <ul style="list-style-type: none"> ▪ Budget: \$1,000 ▪ Projected Income: \$3,000 ○ Spring Fling (TBD) <ul style="list-style-type: none"> ▪ Budget: \$2,800 ▪ Projected Income: \$6,000 ○ Teacher Appreciation Week <ul style="list-style-type: none"> ▪ Budget: \$1,500 ● Box Tops: <ul style="list-style-type: none"> ○ McGaughey: \$23.20 ○ Grade: \$57.50 ○ Intermediate: \$73.20 ○ Total: \$153.90 	Katy H. (absent); Kaitie K.

	<ul style="list-style-type: none"> Recent Events: <ul style="list-style-type: none"> Music Bingo <ul style="list-style-type: none"> Ticket Sales: \$839 Expenses: \$250.61 Total Revenue: \$588.39 With permission from the families, the event was advertised to be able to share part of the proceeds with local families. Janie R. made a motion to donate \$100 to each of the 3 families impacted by recent events. Emily O. seconds. All in favor, motion passes. Balance: <ul style="list-style-type: none"> Balance as of 12/31/24: \$35,442.61 Balance after Birthday Board retention: \$25,442.61 	
Volunteers	<ul style="list-style-type: none"> Valentine's Party Volunteers <ul style="list-style-type: none"> Will follow current volunteer sign up genius model for this year and re-evaluate before next year McGaughey Book Fair <ul style="list-style-type: none"> Book fair will be held during Read Across America week. Mrs. Grove will stay at McGaughey for the week to help with book fair & coordinating students Rebecca Monroe will coordinate volunteers for the book fair. Grandparents Day <ul style="list-style-type: none"> Community Club will coordinate volunteer needs with Mr. Gruen Book Fair typically occurs the same week as Grandparent visits. Other Volunteer Needs <ul style="list-style-type: none"> Discussion was held regarding communications to volunteers/parents Paper flyer vs. district website vs. principal email vs. Facebook District Website will continue to be the "source of truth", but will ask principals to include a link back to that site in their communications to parents as well 	Janie
Events	<ul style="list-style-type: none"> Recap: <ul style="list-style-type: none"> Teacher Holiday Goodie Bags <ul style="list-style-type: none"> Completed putting bags together for all 3 schools in 1 hour Determined it was easier and more efficient to pack all bags in the same location (McGaughey Cafeteria) Need to obtain big boxes for transport of bags next year. 	Candace/Angie

	<ul style="list-style-type: none"> ○ Music Bingo <ul style="list-style-type: none"> ▪ Thank you to Mrs. Ethel/McGaughey for offering the Cafeteria for the event ▪ Community Club was able to ascertain multiple prize donations from community partners ▪ Discussion to potentially move this to the May event in the future as there has not been anyone to chair/plan the previous Color Run event for several years. • Upcoming/Updates: <ul style="list-style-type: none"> ○ You Rock Club <ul style="list-style-type: none"> ▪ Next You Rock 3/28/25 – sign ups will be forthcoming ○ Father/Daughter Dance <ul style="list-style-type: none"> ▪ March 1, 2025 from 5-7pm at the Intermediate School. ▪ “In My Concert Era” theme ▪ Backpack mail to go home ○ Spring Fling <ul style="list-style-type: none"> ▪ Rebecca Monroe will help coordinate as we have new event planners on the Community Club board ▪ Looking at dates – tentatively 4/4/25 ▪ Signups forthcoming ▪ Will meet to discuss subcommittees in coming weeks ○ Other Event Ideas: None 	
Fundraising	<ul style="list-style-type: none"> • Box tops <ul style="list-style-type: none"> ○ Encourage parents/caregivers to sign up for box tops • Banners <ul style="list-style-type: none"> ○ Purchase for upcoming spring sporting events ○ Crawford and Antioch Church sponsored these. ○ Will plan to move forward with purchasing and determine best way to sell/distribute when received • Other Fundraising Ideas <ul style="list-style-type: none"> ○ Chuck-A-Duck to be held during basketball halftime – charge per duck to be thrown in middle of court. May need to wait until next year due to basketball regular season being almost complete. ○ No Sale Fundraiser – QR code to eFunds to donate to Community Club <ul style="list-style-type: none"> ▪ Would need to determine what 	Emily

	<p>specific goal was trying to be achieved with the donations, not just a “blanket” fundraiser.</p> <ul style="list-style-type: none"> ▪ Example: Food Truck(s) or other goodies during Teacher Appreciation Week, Play Day Entertainment, Gift Cards for Teachers, etc. ▪ Mid-late April was the suggested time to potentially host this 	
New & Upcoming Business	<ul style="list-style-type: none"> • Open Position – Treasurer (ASAP) <ul style="list-style-type: none"> ○ If anyone is interested, please contact the Community Club. • Teacher Appreciation Week <ul style="list-style-type: none"> ○ Will plan to bring back the Food Truck from Community Club ○ Mrs. Ethel is going to draft a “suggestions” for ways to appreciate your teacher list to distribute to all schools. <ul style="list-style-type: none"> ▪ Examples: Wear your teachers favorite color, make/bring your teacher a coffee, etc. ○ All are optional and parents can participate as they’d like/are able. • Play Day <ul style="list-style-type: none"> ○ Kaitie will work with principals to determine dates/times in the coming months. ○ McGaughey would like to continue their Carnival Style playday <ul style="list-style-type: none"> ▪ Will need games from Grade/Intermediate closets & volunteers to help with each station ▪ Would also like to continue the bounce house during PE on a separate day (split between McGaughey & Community Club funds) 	Kaitie/All
Open Discussion	None	All
Next Meeting	<ul style="list-style-type: none"> • Meeting adjourned @ 7:13pm • Monday, April 28 @ 6pm – MTZ Grade School Library 	