

REGULAR BOARD MEETING MINUTES

Administration Building
 January 13, 2025
 6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, January 13, 2025, with all members present. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Steve Baker, Schlaura Linderwell, and Stacy Herrold, Administrators; Tammy Mechling, Corporation Administrative Assistant; Jessica Bricker, District Communications Specialist; and Alyssa Moser, faculty member.

President Sheets called the meeting to order at 6:00 P.M.

Tammy Mechling administered the *Oath of Office* to all Board members present (Correlated File #2425-24).

President Sheets stated we have had a great start to the 2nd semester and informed everyone present that immediately following our regular board meeting, the Board will hold a Board of Finance meeting, and then hold an Executive Session.

Requirements for the meeting in January include the reorganization of offices and the floor was opened for nominations. Mike Murray nominated Angie Sheets for President and Preston Kaehr seconded the nomination. Angie Sheets was re-elected President by a vote of 4-0 with Angie Sheets abstaining from the vote.

President Sheets opened the floor for nominations for Vice President. President Sheets nominated Trent White and Julie Thompson seconded the nomination. Trent White was voted Vice President by a vote of 4-0 with Trent White abstaining from the vote.

President Sheets opened the floor for nominations for Secretary. President Sheets nominated Julie Thompson and Trent White seconded the nomination. Julie Thompson was elected Secretary by a vote of 4-0 with Julie Thompson abstaining from the vote.

Board Members volunteered to serve on the following committees and were appointed as such:

Legislative Liaison	Mike Murray
Long Range Planning	Preston Kaehr
Facilities Planning	Trent White
Negotiations	Julie Thomposon

On a motion by Mike Murray and second by Preston Kaehr, Anjeanetta Hartman was re-appointed as Corporation Treasurer and Keri Baker was re-appointed as Deputy Treasurer for the calendar year 2025. The motion passed unanimously.

The services of Church, Church, Hittle & Antrim were approved unanimously on a motion by Preston Kaehr and second by Julie Thompson.

President Sheets noted there were no registered public commenters to speak at the meeting.

Minutes for the Regular Board Meeting held on December 16, 2025 were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of December 17, 2024 through January 13, 2025, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for December was approved by consensus.

The Bank Statement for December was approved by consensus.

The Fund Transfer Reports were approved by consensus.

Mr. Baker reported on the 2024 Bluffton High School graduation rate. Bluffton High School was one of 22 high schools in the state with 100% of students graduating and this was the second year in a row for Bluffton High School to have a 100% graduation rate.

Mrs. Linderwell and Mrs. Moser reported on the Indiana Literacy Cadre.

Mrs. Meitzler reported on recent faculty professional development and district communications.

Dr. Yates reported on district financial information, a recent PowerSchool data breach, the State Board of Accounts audit, General Obligation Bond and upcoming district projects.

Dr. Yates provided Organizational Charts for Education and Operations (Correlated File #2425-25) along with a flow chart outlining the district's order for succession as outlined in Board Policy CI (Temporary Administrative Arrangements).

Dr. Yates reported on the High School Building Envelope Project. The commons area roof has been finalized and FCI has notified the district that the replacement panels will be arriving in February, and the installation will be complete in four to six weeks, weather permitting. Once the exterior work is finalized, FCI will coordinate for seeding and grading to be completed the following winter season.

The Board approved the retirement request from Jackie Chaney, High School Teacher (37 years) as presented. The motion by Julie Thompson, with much appreciation for her dedication, and second by Mike Murray passed unanimously.

The Board approved the following employment recommendations as presented. The motion by Trent White and second by Preston Kaehr passed unanimously.

Colin Sackett	ES Title I Instructional Assistant
Lisa Leising	Long Term Substitute Teacher for Felicia McElveen
Lori Williamson	Long Term Substitute Teacher for Karen Bell
Rachel Kinsey	Transfer from HS Special Education Instructional Asst to MS Special Education Instructional Asst
Erin Trexler	Transfer from MS Special Education Instructional Asst to MS EL Instructional Asst
Bryon Mayer	Maintenance Director Wage Adjustment
Ben Sprunger	MS Boys' Wrestling Coach

Elliott Jimenez	MS Boys' Wrestling Asst Coach
Mike Jefferson	HS Baseball Asst Coach
Jeff Blair	HS Baseball Asst Coach
Jacob Summers	HS Baseball Asst Coach
Spencer Schwartz	HS Girls' Tennis Coach
Ashlee Xayyachack	HS Girls' Tennis Asst Coach
Dharma Dynes	HS Girls' Tennis Asst Coach
Hunter Cunningham	HS Girls' Tennis Asst Coach (Volunteer)
Robert Vanderkolk	HS Girls' Tennis Asst Coach (Volunteer)
Bethany Clem	MS Girls' Track Coach
Chris Kruchkow	HS Co-Ed Track Asst Coach
Hannah Gerig	MS Co-Ed Tennis Coach
Robert Vanderkolk	MS Co-Ed Tennis Asst Coach
Tanner Lesh	HS Co-Ed Diving Coach
Tanner Lesh	MS Co-Ed Diving Coach
Caleb Lloyd	MS Co-Ed Golf Coach
Graham Linderwell	Student Lifeguard
Kierstynn Reed	Student Lifeguard
Jaida Mills	Student Lifeguard
Elliott Brown	Student Lifeguard
Jackson Meyer	Student Lifeguard
Evan Klopfenstein	Student Lifeguard
Tess Frauhiger	Student Lifeguard
Addison Smith	Student Lifeguard
Gabrielle Coyne	Student Lifeguard
Carsan Cunningham	Substitute Teacher
Andrew Pressler	Substitute Teacher

The Board approved the following employment recommendation as presented. The motion by Mike Murray and second by Julie Thompson passed with a vote of 4-0, with Trent White abstaining from the vote.

Stephanie White	MS Boys' Track Coach
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The Board approved the following donations as presented. The motion by Preston Kaehr and second by Trent White passed unanimously.

Calvary Lutheran Church	\$1,240.00 for Lunch IOU's
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Tim Irwin	Children's coats for ES students in need
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The Board approved the following policies on second reading as presented. The motion by Julie Thompson and second by Angie Sheets passed unanimously.

<u>New Policy #</u>	<u>New Policy Name</u>	<u>Current Policy #'s to Delete</u>
A100, A100-E	Non-Discrimination & Anti-Harassment	GBEC, GBEC-E1
D300, D300-E	Alcohol and Controlled Substance Policy for Commercial Driver's License (CDL) and Safety Sensitive Positions	EEACD
D400, D400-R	FMLA	
D425	Employee Benefits	

D475	Justifiable Decrease in Teaching Positions	GCPA
G175, G175-R	Chemical Management and Preparedness for Toxic Hazard	EDB-1
G200	Environmental Health & Safety Issues	
G375, G375-E1	Community Use of School Facilities	
G400	Title I Comparability Policy	
G450, G450-R	Advertisements, Publications, and Naming Rights	
G500, G500-R	Intellectual Property Ownership and Revenue	

The Board approved the Resolution to Approve Gift Card Program (Correlated File #2425-26) as presented. The motion by Mike Murray and second by Preston Kaehr passed unanimously.

The Board approved the 2025 Expenditure Goals (Correlated File #2425-27) as presented. The motion by Julie Thompson and second by Trent white passed unanimously.

The Board granted permission to participate in standard state and federal grant programs including, but not limited to, Title I, Title II, Title III and Title IV as presented. The motion by Preston Kaehr and second by Mike Murray passed unanimously.

The Board approved the 2024 transfers as presented (Correlated File #2425-28) and will instruct the Secretary to file with the County Auditor a copy of the transfers and the Resolution for certification and transmission to the State Board of Tax Commissioners. The motion by Mike Murray and second by Trent White passed unanimously.

The Board approved the Resolution for Claims and Inner-Fund borrowing in 2025 (Correlated File #2425-29) as presented. The motion by Preston Kaehr and second by Julie Thompson passed unanimously.

With there being no additional business to come before the Board, the meeting was adjourned at 6:44 P.M. on a motion by Trent White and second by Preston Kaehr. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Preston Kaehr
Julie A Thompson

Angela Duce
Mike Murray
Trent White