

# ADMISSIONS PROCESS GUIDE



## 1. Make an enquiry and/or book a school tour

[@uwct.openapply.com](https://uwct.openapply.com)

You are invited to make an enquiry or schedule a school tour via OpenApply. Here, you will create your family account with UWC Thailand.



## 2. Submit an application and pay the application fee

Upload required documents to OpenApply as per the checklist

Our admissions team will contact you once the checklists and application form is complete. **The application fee is non-refundable.**



## 3. Schedule an interview/assessment and/or a classroom visit

The admissions team will guide you through this process

Our admissions team will invite you and your child(ren) to an interview and/or assessment which can be either here in Phuket or online. Younger applicants may be invited for a class visit.



## 4. Application review and offer

We will contact you once an admissions decision has been made

Families that choose to accept an admission offer, grade level placement, are required to confirm acceptance within two weeks. To secure the offer, additional checklist items must be completed, and applicable fees (placement fee, security deposit, school development fund and school fees) paid. **Please note that placement fees, school development funds, and school fees are non-refundable.**



## 5. Enrolment welcome appointment

Congratulations and welcome to the UWC Thailand family!

Our admissions team will schedule a welcome admissions appointment with your family 3 to 5 days prior to your child's first day of school (if not earlier). You will receive student and parent ID cards and the opportunity to purchase uniforms. Our admissions team will guide you through the arrival process.



## Visa requirements

Non-Thai students must obtain a Non-Immigrant Education visa to study at UWC Thailand. Following the offer acceptance and payment of the one-time fees, the school will provide relevant documents in order to support parents applying for this visa for their children. For more information, please reach out to the admissions team. Plan ahead as the visa processing time in some locations may be 30-60 days.