

# Lincoln Academy Board of Directors 2024-2025

## Regular Meeting Agenda

February 18, 2025 | Lincoln Academy Student Center | 7180 Oak Street | Arvada, CO 80004

### Mission and Vision

- The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.
- The Vision of Lincoln Academy is to prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.

### Teams Meeting Recording

- The Board welcomes the public to attend Board of Director meetings in person or virtually. To attend virtually:
  - Access the Microsoft's Team Website: [Join the Teams meeting here](#)
  - Enter the Meeting ID: 271 774 899 121
  - Enter the Meeting Passcode: eA9Sn6KQ

### Agenda

- I. Preliminaries (Allotted Time 5:00)
  - a. Call to Order
  - b. Roll Call of Board Members Amanda Corrión, Katie Lehr, Kyle Pethe, Micah Gilbreath, Rob McCready, and Travis Harrison.
  - c. Reading of Mission and Vision
    1. The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.
    2. The Vision of Lincoln Academy is to prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.
  - d. Welcoming Guest
  - e. Public Comment: To participate in public comment, individuals should email the board president, Micah Gilbreath ([micahgilbreath@lincolnacadey.net](mailto:micahgilbreath@lincolnacadey.net)) by 6:00 p.m. on the day of the meeting.
- II. Consent Agenda (Allotted Time 5:00)
  - a. Approval of the previous month's meeting minutes (January 21, 2025) and the meeting agenda (February 18, 2025)
- III. Head of School (Principal) and Head of School (Operation Director) Report (Allotted Time 30:00 – 45:00) – Appended Report
  1. Staff Presentation – Trauma Informed Practice Team
  2. Open Enrollment Update
  3. Board Classroom Visits
  4. 5<sup>th</sup> Grade Structure Considerations
  5. Proposed Calendar for 2025-2026
  6. We have an incredible staff!

#### IV. Committee Reports

- a. Executive Team (President Micah Gilbreath and Vice President Katie Lehr; (Allotted Time 30:00) – Appended Report

- 1. Governance
  - i. Policy Section 2.1.5 Enrollment Update
  - ii. Policy Section 2.1.1 Proposed School Calendar notes
  - iii. Policy Section 2.1.1 Treatment of Parents
- 2.

Motion xx-xx-xx: Motion to approve the Board of Directors monthly meetings be posted on the Lincoln Academy Board of Directors webpage: [www.lincolnacademy.net](http://www.lincolnacademy.net)

- 3. Report for Pamela Yoder – mentor for Executive Director (Academics)

- 4. Structure recommendation

Motion xx-xx-xx: Motion to approve a co-leadership structure with two employees serving the Lincoln Academy Board of Directors; an Executive Director (Academics) and an Executive Director (Operations).

- 5. Executive Director Evaluations and schedule

Motion xx-xx-xx: Motion to approve the Executive Director performance evaluation matrix for the Executive Director of Operations.

Motion xx-xx-xx: Motion to approve the Executive Director performance evaluation matrix for the Executive Director of Academics.

- 6. Fundraising Policy
- 7. Board member access to website
- 8. SAC survey feedback & participation incentives

- b. School Accountability (Rob McCready; Allotted Time 30:00 ) –Appended report

- 1. Additional questions
- 2. Next SAC Meeting March 4<sup>th</sup> 6:30 PM

Motion xx-xx-xx: Motion to approve 2024/25 Family Survey questions and to open the survey to parent responses

- c. Facilities (Kyle Pethe; Allotted Time 05:00)

- 1. No Report

- d. Finance (Travis Harrison; Allotted Time 10:00 – 15:00) – Appended report

- 1. 2024-2025 Financial Review
- 2. 2024-2025 Working Budget

- e. Development (Katie Lehr; Allotted Time 10:00 - 15:00) - Appended Report

- 1. Review of Engineering firms
- 2. Ongoing Marketing
- 3. Next meeting in March TBD

#### V. Old Business (Allotted Time 5:00)

- a. Board Blast

VI. New Business (Allotted Time 5:00)

- a. PTO meeting February 25 @ 6:30 PM – Kyle Pethe to attend. Please continue to sign up for future meetings on the signup genius.
- b. Strategic Planning schedule discussion
- c. PTO Silent Auction online April 1-11<sup>th</sup> commencing with in person parent social April 11<sup>th</sup> 6:30 – 9:00 pm at Colorado Tap House
- d. Executive Director evaluations in March (Board homework)
- e. Upcoming: Board Self evaluations in April, form to be shared in March

VII. Announcements (Allotted Time 5:00)

- a. The next board meeting will be held on Tuesday, March 11 at 6:30 p.m.

VIII. Adjournment (Time Stamp X:XX)