

# LINCOLN *Academy*



**Executive Directors Report**  
**February 18th, 2025**

# LINCOLN ACADEMY MISSION AND VISION

The **Mission** of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.

Our **Vision** is to prepare all students for their future endeavors by providing a comprehensive Core Knowledge Education.

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# TRAUMA INFORMED PRACTICE TEAM PRESENTATION

One of our key priorities this year has been ensuring that all students are supported through our Social-Emotional Learning (SEL) initiatives. This effort has focused on equipping our entire team with best practices, particularly through a trauma-informed lens. Implementing this approach requires ongoing training and the commitment of a dedicated team of staff members who have volunteered to lead this important work at Lincoln Academy.

Tonight, this team is here to share the significant progress they have made and their goals for the remainder of the school year. Please join me in welcoming them as they highlight their impactful work.

# OPEN ENROLLMENT UPDATE

We continue to see strong retention from our Pre-K program into kindergarten, with a notable increase in returning students. This year, we have observed a trend of Universal Pre-K (UPK) families opting to have their children repeat Pre-K, leading to a lower projected kindergarten enrollment for the upcoming year (with nine students repeating Pre-K). However, a point of celebration is that between those repeating Pre-K and those advancing to kindergarten, 87.5% of our current Pre-K students will be returning to Lincoln next year—up from 83% last year and an average of 75% in previous years.

## PreK Enrollment for 25-26

	Number Enrolled for 25-26	Fill to	Number Waiting as of 2/13/25
<b>AM</b>	22	22	25
<b>PM</b>	15	22	0
<b>Full</b>	16	16	31
<b>Total</b>	<b>53</b>	<b>60</b>	<b>56</b>

## Enrollment for 2025-26

	Projected Number	Number Enrolled for 25-26	Fill to	Outstanding Offers	Siblings Waiting	Number Waiting as of 2/13/25
<b>K</b>	88	89	92	0	0	3
<b>1</b>	82	84	92	0	0	0
<b>2</b>	87	89	87	0	1	13
<b>3</b>	87	87	87	0	8	16
<b>4</b>	87	87	87	0	0	5
<b>5</b>	88	89	90	1	0	2
<b>6</b>	82	80	87	3	0	5
<b>7</b>	76	76	75	0	0	1
<b>8</b>	72	72	75	0	0	0
<b>Total</b>	<b>749</b>	<b>753</b>	<b>772</b>			<b>45</b>

As seen in the 2024-2025 enrollment cycle, overall open enrollment numbers continue to decline across the district. Jeffco recently reported a 5.17% decrease in enrollment since 2022, and we are beginning to see a similar trend among charter schools, including Lincoln. This marks our second consecutive year of smaller kindergarten enrollment. Additionally, we are experiencing a notable number of students exiting after 5th and 6th grade, which is significantly impacting our projected 6th-8th grade enrollment. In response, we are actively brainstorming strategic changes to improve student retention in these key grades.

Currently, we are 19 students shy of our fill-to-goal for the 2025-2026 school year. Our team is committed to ongoing recruitment efforts, including outreach to waitlisted families, personalized tours with the Principal and instructional coaches, and broader community engagement. Below are some upcoming opportunities to promote Lincoln Academy and welcome new families. We encourage Board members and our Lincoln community to join us at these events—wearing your Lincoln swag is highly encouraged!

### Upcoming Enrollment & Community Engagement Events

- **APEX Touch-a-Truck**
  - The Lincoln team will host an informational table with enrollment materials.
  - This hands-on event allows children and families to explore a variety of vehicles, including emergency response and construction vehicles, while engaging with professionals who operate them.
  - **March 8 | 10 AM - 1 PM** | Arvada Center Parking Lot (6901 Wadsworth Blvd, Arvada, CO 80003)
  - A **sensory-friendly hour** (12-1 PM) will be offered with no honking, lights, or sirens.
- **Lincoln Academy Movie Night**
  - Newly enrolled families will be invited to "**Popcorn on the Playground**" before the event to help them connect with their new school community.
  - We hope this early engagement will solidify their excitement about joining Lincoln.
  - **May 9 | Doors open at 6 PM** | Additional details TBD.

We appreciate the Board's continued support as we work to strengthen student retention and enrollment at Lincoln Academy.

# BOARD CLASSROOM VISITS

The Executive Directors invite the Board of Directors to join us for another classroom visit on March 7, 2025. Based on feedback from our previous visit, this session will focus specifically on Math instruction, providing an opportunity to observe how Math is taught across all grade levels. Additionally, we have scheduled visits to specials classes during times when Math instruction is not taking place.

We hope you will join us for this in-depth look at Math instruction at Lincoln Academy and gain further insight into our academic programs in action.

[Observation Schedule](#)

# FIFTH GRADE STRUCTURE CONSIDERATIONS

In the 2018-19 school year, the administration made the decision to move to a Middle School model for all 5th-8th grade students. This was described as a way to help prepare the 5th and 6th grade students for the rigors of middle school in a different environment than a traditional middle school. This structure officially started in the 2019-2020 school year.

After extensive analysis and deliberation, the Executive Directors recommend modifying the current structure of our fifth-grade program to an updated hybrid between elementary and middle school model starting in the Fall of 2025. This proposed change aims to better support students academically, socially, and developmentally while addressing key concerns identified through assessment data, behavioral trends, and community feedback.

We firmly believe that a proposed updated structure will better serve our students by balancing developmental appropriateness with academic rigor. We plan to bring the Board of Directors an updated plan with significant details in the March Board meeting.

# PROPOSED SCHOOL CALENDAR FOR 2025-2026

After extensive work and consideration—led primarily by the amazing Maren Nadvornik—we have developed and shared a proposed school calendar for the 2025-2026 school year. In designing this calendar, we carefully reviewed past feedback and conducted an additional outreach to families. While the response rate was limited, the feedback received aligned with previous input, as outlined below:

## 2023 Parent and Staff Calendar Survey Results

- Families and staff prioritize alignment with Jeffco’s major breaks (e.g., spring break) rather than an exact match.
- There is strong support for preserving Lincoln’s tradition of starting the school year on a Thursday.
- Families and staff prefer ending the school year before Memorial Day for both students and staff.
- There is broad support for incorporating additional professional development days for staff.

## Key Features of the Proposed 2025-2026 Calendar

- **First day of school:** Thursday, August 14
- Extended Fall Break for teachers, including two non-working days and one professional development day
- Aligned with Jeffco’s calendar by adding a non-student contact day on January 6
- Additional professional development days strategically placed after longer breaks
- **Last day of school for students:** Thursday, May 21 (before Memorial Day)
- Includes 9 snow days within the school year
- Leopard Care will be offered on select days when our calendar does not align with Jeffco’s

We welcome any further feedback before the Board vote in March. Thank you for your support in finalizing the 2025-2026 calendar!

[Proposed 2025-2026 School Calendar](#)

# WE HAVE AN INCREDIBLE STAFF WHO CREATE INCREDIBLE EXPERIENCES FOR STUDENTS AND STAFF!

Going back to our Mission and Vision, we work to ensure that our staff are creating an incredible and authentic educational experience for our students and several teams have stepped up in incredible ways. We want to celebrate them and include some pictures from their experiences.

**Our Fifth Grade Team:** One of the signature experiences for our 5th-grade students is the Ameritowne trip, which provides invaluable hands-on learning in financial literacy and civic responsibility. Leading up to the trip, our dedicated teachers prepared students through extensive lessons on balancing a checkbook, using a debit card, and other essential life skills. Students also elected a mayor, judge, and police chief, further enriching the experience.

I had the privilege of joining this year's group, and I was incredibly impressed by our students' focus, diligence, and ability to apply their skills in a real-world setting. It was truly inspiring to see them take on these responsibilities in a safe and supportive environment. A huge thank you to our 5th-grade team for their dedication in creating such a meaningful learning experience

**Our Fourth Grade Team:** One of the key standards in 4th grade is demonstrating mastery of Colorado history, geology, and biology. Our 4th-grade team has gone above and beyond to bring these subjects to life through engaging hands-on experiences, blending in-school learning with real-world exploration.

Through activities like gold panning, visits to the Colorado History Museum and Golden History Museum, and other experiential learning opportunities, our students are not only gaining a deep understanding of their state's history and environment but also developing a genuine love and curiosity for Colorado. We are incredibly grateful to our 4th-grade team for their dedication to making learning meaningful, immersive, and inspiring

**Our whole Team:** As many of you know, the past few months have brought challenging health and family situations for several of our staff members. During this time, I have been deeply moved by the outpouring of support, generosity, and kindness from our Lincoln Academy community.

From providing meals and covering classes to donating unused PTO, our staff has demonstrated extraordinary care for one another. This spirit of support and compassion is what makes Lincoln Academy such a special place—where even in life’s most difficult moments, we have a team that will go above and beyond to lift each other up.

Thank you to each and every member of our Lincoln Academy family for making this community so strong, supportive, and truly exceptional.

# Executive Committee Report February 2025

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*The executive committee is responsible for providing guidance, oversight, and, when appropriate, specialized expertise to the head(s) of school. The committee will determine the monthly agenda and support the head(s) of school on topics to present monthly per board policy. The executive committee is responsible for reporting to the board any concerning themes or information that pertains to governance of the school; these include but are not limited to legal, curriculum, and operational changes or concerns.*

*Executive committee meetings will typically occur every month two weeks prior to the regular Board of Directors meeting, except for July, when typically, no meetings occur for summer break.*

**Committee Members in attendance:** Micah Gilbreath (Board President), Katie Lehr (Board Vice President), Paul Hurst (Principal) and Lori Woods (Operations)

## 1. Agenda Meeting

Discussed February deliverables per board policy to be presented by Mr. Hurst and Ms. Woods in their February reports to the board. These include:

- a) Enrollment Application Update (2.1.5)
- b) Proposed School Calendar Notes (2.1.1)
- c) Staff Presentation at Board Meeting (Trauma Informed Practice Team)

### 2.1.1 Treatment of Parents

With respect to interactions with parents, the Executive Director shall not cause or allow conditions, procedures or decisions that are undignified, disrespectful, and unnecessarily intrusive or that fail to provide appropriate confidentiality, privacy, or information.

Accordingly, the Executive Director shall not:

(8) Fail to post the proposed school calendar or any proposed calendar change for student contact days at least 30 days prior to approval.

## 2. Working Session for structure on Feb 5th

- a. Board to bring 3 pros and 3 cons for each structure (ED, 2 heads of school, or Principal)

## 3. ED's Evaluations/Agreements timing

- a. Discussed the timing of evaluations and agreements for EDs and staff along with logistics of contract sign-offs

## 4. Strategy Plan Kick-off

- a. Working session: February 18<sup>th</sup> 5:30pm

## 5. Fundraising policy

- a. Agreed on cohort fundraising within the community once per trimester for special activities such as Outdoor Lab
- b. Requires internal policy revision for school, not board

**6. Board member access to website**

- a. Agreed on access to board committees page for committee updates, agendas, minutes, etc.

**7. SAC survey feedback**

- a. Approved homework pass for all families who complete the survey
- b. PTO generously donating a \$50 gift card for raffle

**8. Report to share with BoD from Pamela Yoder. Tim Matlick will provide report/words for Lori Woods in the near future but have not received at time of posting for this report.**

**9. Upcoming for March (calendar approval, ED evaluations, election committee membership (likely Micah and Katie Neely)). Board self-evaluations at April's meeting.**

**10. Other**

**Notes:**

**Proposed Motions:**

**Motion xx-xx-xx:** Motion to approve the Board of Directors monthly meetings be posted on the Lincoln Academy Board of Directors webpage: [www.lincolnacademy.net](http://www.lincolnacademy.net)

**Motion xx-xx-xx: Motion** to approve a co-leadership structure with two employees serving the Lincoln Academy Board of Directors; an Executive Director (Academics) and an Executive Director (Operations).

**Motion xx-xx-xx: Motion** to approve the Executive Director performance evaluation matrix for the Executive Director of Operations.

**Motion xx-xx-xx:** Motion to approve the Executive Director performance evaluation matrix for the Executive Director of Academics.

# School Accountability Committee Report – February 2025

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School Accountability Committee meetings will typically occur on the first Tuesday of every month.

Next meeting Tuesday, March 4th at 6:30 PM.

Contact Rob McCready [robmccready@lincolnacademy.net](mailto:robmccready@lincolnacademy.net) if you would like to join.

**Meeting was cancelled due to illness.**

**Draft Family Survey updated with changes from previous board meeting.**

- Q5 (added) - The discipline approach at Lincoln Academy is fair, effective, and supports my child's learning and well-being.
- Q51 (replaced) - The Lincoln Academy Administration (Principal, Assistant Principals, and Operations Director) is effective in running the school.
- Q51 - I feel comfortable approaching the principal, Mr. Hurst, with my thoughts, concerns, and feedback.
- Q52 - Mr. Hurst is visible, actively engaged, and present on campus and at school events.
- Q53 - I feel comfortable approaching the operations director, Mrs. Woods, with my thoughts, concerns, and feedback.
- Q54 - Mrs. Woods is visible, actively engaged, and present on campus and at school events.
- Q55 - I feel comfortable approaching assistant principal Mrs. Brozovich with my thoughts, concerns, and feedback.
- Q56 - Mrs. Brozovich is visible, actively engaged, and present on campus and at school events.
- Q57 - I feel comfortable approaching assistant principal Mrs. Frick with my thoughts, concerns, and feedback.
- Q58 - Mrs. Frick is visible, actively engaged, and present on campus and at school events.

**Proposed Motions for discussion**

Motion xx-xx-xx: Motion to approve 2024/25 Family Survey questions and to open the survey to parent responses

# Finance Committee Report

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*The finance committee is responsible for planning, monitoring, and recommending the yearly budget to the Board of Directors. As needed, this committee will make recommendations to the Board of Directors in relation to Operational and Fiscal Planning.*

## Executive Summary

- 2024-2025 Financials Update
- 2024-2025 Working Budget

## 2024-2025 Financial Review

- Const Maint/Repair-Bldg & Risk Management are being monitored, but are in better shape for this time of year with the transfer of funds from the previous budget
- Risk Management Charges: Umbrella insurance premiums were paid for the remainder of the year; workman's compensation and any deductibles are will still hit this line
- All staff salaries are updated
- Opportunity within Paraprofessionals due to open positions

## 2024-2025 Working Budget

- PPR has decreased
- Federally Required Services favorable decrease of expense
- Mill Levy Revenue has increased
- Positive overall impact on revenue

## Proposed Motions

- None this month

Contact Travis Harrison if you would like to join this committee: [TravisHarrison@lincolnacademy.net](mailto:TravisHarrison@lincolnacademy.net)



Account Number	Description	Prior Year	Prior Year	Prior Year	Estimated Revenue	Budget	Current Year	Current Year	Current Year	Variance	Percent Spent	Prior YTD Totals	Current YTD Totals	Variance - CY Total minus PY Total
		Operational Funds	Capital Funds	Total			Operational Funds	Capital Funds	Total					
	<b>Prior Year Carryforward</b>	6,087,962.00		6,087,962.00			2,686,600.43	2,508,182.67	5,194,783.10					
401000	Commissions/Profits	1,437.37	-	1,437.37	8,663.00	0.00	-	-	-	8,663.00	0%	1,437.37	-	(1,437.37)
401400	Ticket Sales	1,285.75	-	1,285.75	1,668.00	0.00	-	-	-	1,668.00	0%	1,285.75	-	(1,285.75)
408000	Resale	22,203.55	-	22,203.55	20,000.00	0.00	17,380.86	-	17,380.86	2,619.14	87%	17,747.06	17,380.86	(366.20)
409000	Sales-Fund Raising	6,839.62	-	6,839.62	12,846.00	0.00	1,557.98	-	1,557.98	11,288.02	12%	4,968.87	1,557.98	(3,410.89)
411000	Prop Tax-Mill Levy Override	1,592,244.28	-	1,592,244.28	1,539,180.00	0.00	1,228,181.04	-	1,228,181.04	310,998.96	80%	1,196,098.20	1,228,181.04	(32,082.84)
415000	Earnings On Investments	-	108,863.52	108,863.52	11,330.00	0.00	-	15,898.18	15,898.18	(4,568.18)	140%	83,506.69	15,898.18	(67,608.51)
419000	Other Revenue	240.88	-	240.88	1,137.00	0.00	5,442.46	-	5,442.46	(4,305.46)	479%	12.88	5,442.46	5,429.58
433000	State Revenue - Other	200,291.93	295,568.86	495,860.79	305,866.00	0.00	-	175,367.70	175,367.70	130,498.30	57%	311,414.89	175,367.70	(136,047.19)
433500	State Mill Levy Override Match	10,051.44	-	10,051.44	-	0.00	-	-	-	-	n/a	-	-	-
433800	Universal Preschool Funding	-	-	-	310,000.00	0.00	185,392.50	-	185,392.50	124,607.50	60%	-	185,392.50	185,392.50
434000	Exceptional Children Revenue	90,354.00	-	90,354.00	82,250.00	0.00	108,172.74	-	108,172.74	(25,922.74)	132%	90,354.00	108,172.74	17,818.74
438000	State ELPA Revenue	5,527.52	-	5,527.52	-	0.00	-	-	-	-	n/a	-	-	-
450000	Transfers	7,973,524.80	402,388.27	8,375,913.07	8,367,137.00	0.00	6,257,189.61	239,692.61	6,496,882.22	1,870,254.78	78%	6,269,388.04	6,496,882.22	227,494.18
451000	Fees/Dues	86,757.36	-	86,757.36	82,817.00	0.00	81,856.34	-	81,856.34	960.66	99%	79,973.02	81,856.34	1,883.32
455000	Tuition from Individuals	188,669.47	-	188,669.47	200,000.00	0.00	198,180.58	-	198,180.58	1,819.42	99%	132,216.07	198,180.58	65,964.51
461000	Building Rental	3,860.00	-	3,860.00	5,000.00	0.00	2,093.00	-	2,093.00	2,907.00	42%	1,555.00	2,093.00	538.00
474000	Transportation - Field Trips	45,072.70	-	45,072.70	49,968.00	0.00	35,398.00	-	35,398.00	14,570.00	71%	38,620.95	35,398.00	(3,222.95)
482000	Activity Revenue	18,515.00	-	18,515.00	21,711.00	0.00	10,850.00	-	10,850.00	10,861.00	50%	12,325.00	10,850.00	(1,475.00)
498000	Donations	63,194.49	-	63,194.49	35,000.00	0.00	29,596.53	-	29,596.53	5,403.47	85%	19,156.49	29,596.53	10,440.04
499000	Miscellaneous Revenue	-	-	-	-	0.00	-	-	-	-	n/a	-	-	-
950500	Mandatory Transfers	(156,712.72)	(245,675.55)	(402,388.27)	-	0.00	(192,541.71)	(47,150.90)	(239,692.61)	239,692.61	n/a	(289,244.44)	(239,692.61)	49,551.83
	<b>Revenues</b>	10,153,357.44	561,145.10	10,714,502.54	11,054,573.00	-	7,968,749.93	383,807.59	8,352,557.52	2,702,015.48	76%	7,970,815.84	8,352,557.52	381,741.68
	<b>Available</b>	16,241,319.44	561,145.10	16,802,464.54	11,054,573.00	-	10,655,350.36	2,891,990.26	13,547,340.62	2,702,015.48	123%	-	-	-
511700	Executive Director	81,136.00	-	81,136.00	-	0.00	6,678.00	-	6,678.00	(6,678.00)	n/a	59,112.67	6,678.00	(52,434.67)
512100	Principal	115,560.00	-	115,560.00	141,693.00	-	79,920.16	-	79,920.16	61,772.84	56%	75,004.00	79,920.16	4,916.16
513100	Assistant Principal	190,027.00	-	190,027.00	207,887.00	-	113,609.53	-	113,609.53	94,277.47	55%	115,531.65	113,609.53	(1,922.12)
521100	Teacher	3,218,429.68	-	3,218,429.68	3,391,146.00	-	1,906,437.73	-	1,906,437.73	1,484,708.27	56%	2,084,552.63	1,906,437.73	(178,114.90)
521900	Substitute Teacher	74,730.00	-	74,730.00	45,000.00	-	30,700.00	-	30,700.00	14,300.00	68%	32,330.00	30,700.00	(1,630.00)
522100	Counselor	29,744.38	-	29,744.38	82,135.00	-	43,025.00	-	43,025.00	39,110.00	52%	16,184.23	43,025.00	26,840.77
522200	Teacher Librarian	87,417.00	-	87,417.00	92,023.00	-	52,351.08	-	52,351.08	39,671.92	57%	56,120.10	52,351.08	(3,769.02)
524200	Coordinator - Classified	183,186.43	-	183,186.43	210,642.00	-	118,381.84	-	118,381.84	92,260.16	56%	114,716.57	118,381.84	3,665.27
526200	Instructional Coach	157,729.00	-	157,729.00	167,419.00	-	94,531.16	-	94,531.16	72,887.84	56%	100,486.42	94,531.16	(5,955.26)
529200	Occupational Therapist	31,965.08	-	31,965.08	40,315.00	-	14,077.90	-	14,077.90	26,237.10	35%	19,410.52	14,077.90	(5,332.62)
529400	Nurse	28,540.00	-	28,540.00	30,494.00	-	17,443.94	-	17,443.94	13,050.06	57%	18,190.00	17,443.94	(746.06)
529600	Social Worker	65,239.27	-	65,239.27	147,705.00	-	74,979.19	-	74,979.19	72,725.81	51%	30,198.87	74,979.19	44,780.32
529800	Speech Therapist	53,494.93	-	53,494.93	58,186.00	-	26,894.39	-	26,894.39	31,291.61	46%	31,971.02	26,894.39	(5,076.63)
552100	School Secretary	250,203.81	-	250,203.81	249,187.00	-	141,293.10	-	141,293.10	107,893.90	57%	155,236.47	141,293.10	(13,943.37)
552900	Substitute Secretary	5,212.50	-	5,212.50	0.00	-	2,237.50	-	2,237.50	(2,237.50)	n/a	-	2,237.50	2,237.50
557100	Paraprofessional	684,613.75	-	684,613.75	907,276.00	-	413,055.71	-	413,055.71	494,220.29	46%	414,476.58	413,055.71	(1,420.87)
557600	Clinic Aides	31,974.58	-	31,974.58	31,899.00	-	18,253.69	-	18,253.69	13,645.31	57%	19,824.90	18,253.69	(1,571.21)
591100	Custodian	110,299.33	-	110,299.33	143,043.00	-	69,399.68	-	69,399.68	73,643.32	49%	68,589.74	69,399.68	809.94
591400	Campus Supervisor	79,181.45	-	79,181.45	80,451.00	-	45,809.63	-	45,809.63	34,641.37	57%	53,137.47	45,809.63	(7,327.84)
599400	Unused Sick Leave	25,041.49	-	25,041.49	25,000.00	-	3,529.92	-	3,529.92	21,470.08	14%	1,320.98	3,529.92	2,208.94
599810	Additional Pay - Certificated	7,875.00	-	7,875.00	15,000.00	-	4,238.44	-	4,238.44	10,761.56	28%	5,375.00	4,238.44	(1,136.56)
599820	Additional Pay-Classified	550.00	-	550.00	1,750.00	-	-	-	-	1,750.00	0%	50.00	-	(50.00)
599830	Additional Pay-Administrative	200.00	-	200.00	1,750.00	-	500.00	-	500.00	1,250.00	29%	200.00	500.00	300.00
	<b>Salaries</b>	5,512,350.68	-	5,512,350.68	6,070,001.00	-	3,277,347.59	-	3,277,347.59	2,792,653.41	54%	3,472,019.82	3,277,347.59	(194,672.23)
699000	Employee Benefits	1,516,938.07	-	1,516,938.07	1,780,600.00	-	920,745.34	-	920,745.34	859,854.66	52%	991,157.82	920,745.34	(70,412.48)
	<b>Benefits</b>	1,516,938.07	-	1,516,938.07	1,780,600.00	-	920,745.34	-	920,745.34	859,854.66	52%	991,157.82	920,745.34	(70,412.48)
	<b>Total Salaries and Benefits</b>	7,029,288.75	-	7,029,288.75	7,850,601.00	-	4,198,092.93	-	4,198,092.93	3,652,508.07	53%	-	-	-
701000	Mileage And Travel	825.30	-	825.30	2,000.00	-	227.13	-	227.13	1,772.87	11%	825.30	227.13	(598.17)
702000	Employee Training & Conf	2,719.02	-	2,719.02	18,350.00	-	2,576.00	-	2,576.00	15,774.00	14%	355.43	2,576.00	2,220.57
703000	Awards And Banquets	-	-	-	0.00	-	-	-	-	-	n/a	-	-	-
708000	Background Verifications	2,349.93	-	2,349.93	3,250.00	-	1,696.02	-	1,696.02	1,553.98	52%	1,329.49	1,696.02	366.53
710000	Meals/Refreshments	4,237.66	-	4,237.66	7,805.00	-	2,519.83	-	2,519.83	5,285.17	32%	1,499.44	2,519.83	1,020.39
713000	Student Transportation	6,580.50	-	6,580.50	10,496.00	-	4,145.50	-	4,145.50	6,350.50	39%	3,169.20	4,145.50	976.30
715000	Student Admission/Entry Fees	41,515.44	-	41,515.44	51,000.00	-	31,450.50	-	31,450.50	19,549.50	62%	34,020.19	31,450.50	(2,569.69)



Account	Description	Prior Year Operational Funds	Prior Year		Estimated Revenue	Budget	Current Year Operational Funds		Current Year		Variance	Percent Spent	Prior YTD Totals	Current YTD Totals	Variance - CY Total minus PY Total
			Capital Funds	Total			Capital Funds	Total							
721000	Legal Fees	2,282.50	-	2,282.50	-	18,000.00	2,785.00	-	2,785.00	15,215.00	15%	1,112.50	2,785.00	1,672.50	
723000	Printing	-	-	-	-	1,100.00	-	-	-	1,100.00	0%	-	-	-	
731000	Contracted Services	163,784.36	-	163,784.36	-	209,000.00	114,354.61	-	114,354.61	94,645.39	55%	103,380.90	114,354.61	10,973.71	
735000	Bank Fees & Other Expense	-	5,226.64	5,226.64	-	2,000.00	-	783.90	783.90	1,216.10	39%	3,983.24	783.90	(3,199.34)	
741000	Refuse & Dump Fees	-	-	-	-	0.00	-	-	-	-	n/a	-	-	-	
743000	Equipment Rental	560.29	-	560.29	-	2,000.00	1,021.48	-	1,021.48	978.52	51%	560.29	1,021.48	461.19	
745000	Contract Maint/Eq Repair	4,881.40	-	4,881.40	-	12,100.00	4,208.09	-	4,208.09	7,891.91	35%	1,308.13	4,208.09	2,899.96	
745500	Technology Services	63,350.30	-	63,350.30	-	85,000.00	23,229.48	-	23,229.48	61,770.52	27%	29,267.69	23,229.48	(6,038.21)	
746000	Const Maint/Repair-Bldg	243,784.06	-	243,784.06	-	110,000.00	56,348.98	-	56,348.98	53,651.02	51%	124,296.84	56,348.98	(67,947.86)	
747000	Software Purch/Lease	-	-	-	-	0.00	-	-	-	-	n/a	-	-	-	
752000	Marketing - Advertising	3,828.32	-	3,828.32	-	3,000.00	1,929.36	-	1,929.36	1,070.64	64%	1,006.69	1,929.36	922.67	
761000	Natural Gas	17,967.29	-	17,967.29	-	40,000.00	8,255.67	-	8,255.67	31,744.33	21%	11,136.63	8,255.67	(2,880.96)	
763000	Data Communication Lines	-	-	-	-	0.00	-	-	-	-	n/a	-	-	-	
764000	Electricity	72,858.25	-	72,858.25	-	85,000.00	52,129.93	-	52,129.93	32,870.07	61%	50,322.33	52,129.93	1,807.60	
765000	Voice Communication Line	14,545.64	-	14,545.64	-	30,000.00	8,503.90	-	8,503.90	21,496.10	28%	9,438.27	8,503.90	(934.37)	
766000	Water & Sanitation	17,356.94	-	17,356.94	-	22,000.00	9,959.88	-	9,959.88	12,040.12	45%	10,862.14	9,959.88	(902.26)	
768000	Postage	565.77	-	565.77	-	600.00	214.61	-	214.61	385.39	36%	390.37	214.61	(175.76)	
769000	Permits/Licenses/Fees	13,310.37	-	13,310.37	-	22,000.00	16,743.48	-	16,743.48	5,256.52	76%	9,497.14	16,743.48	7,246.34	
770000	Risk Management Charges	103,813.36	-	103,813.36	-	130,000.00	106,037.50	-	106,037.50	23,962.50	82%	85,736.47	106,037.50	20,301.03	
770800	Unemployment Comp Insur	8,937.45	-	8,937.45	-	18,244.00	2,574.45	-	2,574.45	15,669.55	14%	3,248.14	2,574.45	(673.69)	
781000	Lease Purch-Other-Principal	-	145,000.00	145,000.00	-	150,000.00	-	-	-	150,000.00	0%	-	-	-	
781500	Lease Purch-Other-Interest	-	315,630.70	315,630.70	-	312,100.00	-	156,050.05	156,050.05	156,049.95	50%	157,815.35	156,050.05	(1,765.30)	
950000	Transfers	921,176.28	-	921,176.28	-	928,932.00	695,791.53	-	695,791.53	233,140.47	75%	690,882.21	695,791.53	4,909.32	
	<b>Purchased Services</b>	<b>1,711,230.43</b>	<b>465,857.34</b>	<b>2,177,087.77</b>	-	<b>2,273,977.00</b>	<b>1,146,702.93</b>	<b>156,833.95</b>	<b>1,303,536.88</b>	<b>970,440.12</b>	<b>57%</b>	<b>1,335,444.38</b>	<b>1,303,536.88</b>	<b>(31,907.50)</b>	
804000	Fund Raising	-	-	-	-	1,500.00	12.00	-	12.00	1,488.00	1%	-	12.00	12.00	
805000	Materials/Supplies-Other	13,524.85	-	13,524.85	-	23,000.00	5,222.93	-	5,222.93	17,777.07	23%	6,674.43	5,222.93	(1,451.50)	
806000	Materials/Supplies Resale	16,535.58	-	16,535.58	-	24,610.00	4,127.96	-	4,127.96	20,482.04	17%	4,062.85	4,127.96	65.11	
810000	Office Material/Supplies	3,979.27	-	3,979.27	-	4,500.00	1,339.02	-	1,339.02	3,160.98	30%	2,790.87	1,339.02	(1,451.85)	
810001	Office Equipment - Under \$5K	10,140.86	-	10,140.86	-	35,000.00	4,552.67	-	4,552.67	30,447.33	13%	2,524.86	4,552.67	2,027.81	
812000	Clinic Supplies/Materials	2,084.47	-	2,084.47	-	2,500.00	619.75	-	619.75	1,880.25	25%	1,975.68	619.75	(1,355.93)	
814000	Custodial Supplies	14,391.67	-	14,391.67	-	17,200.00	8,181.34	-	8,181.34	9,018.66	48%	6,814.08	8,181.34	1,367.26	
820000	Instructional Material/Supply	66,693.07	-	66,693.07	-	108,035.00	25,534.87	-	25,534.87	82,500.13	24%	29,716.37	25,534.87	(4,181.50)	
820001	Instructional Equip-Under \$5K	191,761.79	-	191,761.79	-	63,283.00	52,633.66	-	52,633.66	10,649.34	83%	56,343.10	52,633.66	(3,709.44)	
822000	Textbooks	17,925.86	-	17,925.86	-	20,000.00	1,656.67	-	1,656.67	18,343.33	8%	13,231.99	1,656.67	(11,575.32)	
823000	Copier Usage	28,473.41	-	28,473.41	-	35,000.00	17,890.49	-	17,890.49	17,109.51	51%	19,881.68	17,890.49	(1,991.19)	
824000	Testing Materials	29.22	-	29.22	-	2,000.00	-	-	-	2,000.00	0%	-	-	-	
826000	Graduation Materials	-	-	-	-	500.00	-	-	-	500.00	0%	-	-	-	
829000	Athletic Supplies	-	-	-	-	0.00	-	-	-	-	n/a	-	-	-	
840000	Maint Materials/Supplies	21,914.26	-	21,914.26	-	33,000.00	11,564.29	-	11,564.29	21,435.71	35%	11,697.41	11,564.29	(133.12)	
870000	Library Materials	7,230.80	-	7,230.80	-	3,200.00	2,601.13	-	2,601.13	598.87	81%	4,648.02	2,601.13	(2,046.89)	
885000	Miscellaneous Expense	472.40	-	472.40	-	500.00	-	-	-	500.00	0%	-	-	-	
889000	Consumable Supplies	63.48	-	63.48	-	500.00	23.75	-	23.75	476.25	5%	21.25	23.75	2.50	
	<b>Materials and Supplies</b>	<b>395,220.99</b>	<b>-</b>	<b>395,220.99</b>	-	<b>374,328.00</b>	<b>135,960.53</b>	<b>-</b>	<b>135,960.53</b>	<b>238,367.47</b>	<b>36%</b>	<b>160,382.59</b>	<b>135,960.53</b>	<b>(24,422.06)</b>	
920000	Instructional/Curric Equipmnt	-	-	-	-	0.00	-	-	-	-	n/a	-	-	-	
930000	Building Improvements	2,006,083.93	-	2,006,083.93	-	260,393.00	210,392.95	-	210,392.95	50,000.05	81%	1,811,497.21	210,392.95	(1,601,104.26)	
	<b>Capital Outlay</b>	<b>2,006,083.93</b>	<b>-</b>	<b>2,006,083.93</b>	-	<b>260,393.00</b>	<b>210,392.95</b>	<b>-</b>	<b>210,392.95</b>	<b>50,000.05</b>	<b>81%</b>	<b>1,811,497.21</b>	<b>210,392.95</b>	<b>(1,601,104.26)</b>	
	<b>Total Expenditures</b>	<b>11,141,824.10</b>	<b>465,857.34</b>	<b>11,607,681.44</b>	-	<b>10,759,299.00</b>	<b>5,691,149.34</b>	<b>156,833.95</b>	<b>5,847,983.29</b>						
	<b>Pre-Adjusted Carryforward</b>	<b>5,099,495.34</b>	<b>95,287.76</b>	<b>5,194,783.10</b>	-		<b>4,964,201.02</b>	<b>2,735,156.31</b>	<b>7,699,357.33</b>						
810001	Office Equipment - Under \$5K	-	-	-	-	0.00	-	-	-	-	-	-	-	-	
820001	Instructional Equip-Under \$5K	-	-	-	-	0.00	-	-	-	-	-	-	-	-	
	<b>Encumbrances</b>	<b>-</b>	<b>-</b>	<b>-</b>	-	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
820001	Instructional Equip-Under \$5K	-	-	-	-	0.00	-	-	-	-	-	-	-	-	
	<b>Requisitions</b>	<b>-</b>	<b>-</b>	<b>-</b>	-	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
	<b>TABOR (school enters amount)</b>														
	<b>Adjusted Carryforward</b>	<b>5,099,495.34</b>	<b>95,287.76</b>	<b>5,194,783.10</b>	-		<b>4,964,201.02</b>	<b>2,735,156.31</b>	<b>7,699,357.33</b>						

Jefferson County Public Schools  
Charter Schools  
Lincoln Academy Charter School  
Budget for 24-25



Account		24-25 Working Budget Board Approved December 17, 2024			24-25 Working Budget Updated February 11, 2025			Notes
		Estimated Revenue	Budget	Bond Transfers	Estimated Revenue	Budget	Bond Transfers	
Number	Description							
	Prior Year Carry forward							
401000	Commissions/Profits	8,663.00	0.00		8,663.00	0.00		
401400	Ticket Sales	1,668.00	0.00		1,668.00	0.00		
408000	Resale	20,000.00	0.00		20,000.00	0.00		
409000	Sales-Fund Raising	12,846.00	0.00		12,846.00	0.00		
411000	Prop Tax-Mill Levy Override	1,539,180.00	0.00		1,637,575.00	0.00	2/11/25 Updated to match District funding and counts	
415000	Earnings On Investments	11,330.00	0.00		11,330.00	0.00		
419000	Other Revenue	1,137.00	0.00		1,137.00	0.00		
433000	State Revenue - Cap Construction	305,866.40	0.00		305,866.40	0.00	UPK revenue was removed from 433000 and moved into 433800	
433800	Universal Preschool Funding	310,000.00	0.00		310,000.00	0.00	Current UPK estimate based on headcount	
434000	Exceptional Children Revenue	82,250.00	0.00		108,172.74	0.00	2/11/25 Updated to match District funding and counts	
450000	Transfers PPR Funding ONLY	8,367,137.00	0.00		8,342,919.00	0.00	2/11/25 Updated to match District funding and counts	
451000	Fees/Dues	82,817.00	0.00		82,817.00	0.00		
455000	Tuition from Individuals	200,000.00	0.00		200,000.00	0.00	Current estimate based on Aug-Sept tuition payments for PreK and Leopard Care	
461000	Building Rental	5,000.00	0.00		5,000.00	0.00		
474000	Trans - Field Trips	49,968.00	0.00		49,968.00	0.00		
482000	Resale/Activity Revenue	21,711.00	0.00		21,711.00	0.00		
498000	Donations	35,000.00	0.00		35,000.00	0.00	Updated amount is closer to actuals from PTO and Tech donation, PTO Promethean Boards \$12,500, Jeffco Schools Foundation \$1,650	
499000	Miscellaneous Revenue	-	0.00		-	0.00		
950500	State Intercept Bond Transfers	(460,902.42)	0.00	460,902.42	(460,902.42)	0.00	460,902.42	
950500	Bond R & R Payments	-	0.00	0.00	-	0.00	0.00	
	<b>Revenues</b>	<b>10,593,670.98</b>	<b>0.00</b>	<b>460,902.42</b>	<b>10,693,770.72</b>	<b>0.00</b>	<b>460,902.42</b>	
512100-513100	Administration		349,580.00			349,580.00		
521100	Teacher		3,391,146.00			3,391,146.00		
521900	Substitute Teacher		45,000.00			45,000.00		
522100	Counselor		82,135.00			82,135.00		
522200	Teacher Librarian		92,023.00			92,023.00		
524200	Coordinator - Classified		210,642.00			210,642.00		
526200	Instructional Coach		167,419.00			167,419.00		
529200	Occupational Therapist		40,315.00			40,315.00		
529400	Charter Nurse		30,494.00			30,494.00		
529600	Social Worker		147,705.00			147,705.00		
529800	Speech Therapist		58,186.00			58,186.00		
552100	School Secretary		249,187.00			249,187.00		
557100	Paraprofessional		907,276.00			907,276.00		
557600	Clinic Aides		31,899.00			31,899.00		
591100	Custodian		143,043.00			143,043.00		
591400	Campus Supervisor		80,451.00			80,451.00		
599400	Unused Sick Leave		25,000.00			25,000.00		
599810	Additional Pay - Certificated		15,000.00			15,000.00		
599820	Additional Pay-Classified		1,750.00			1,750.00		
599830	Additional Pay-Administrative		1,750.00			1,750.00		
	Salaries		6,070,001.00			6,070,001.00		
699000	Employee Benefits		1,780,600.00			1,780,600.00	Updated to actual hiring benefits, with some remaining contingency for vacancies mid-year qualifying changes	

	Benefits		1,780,600.00			1,780,600.00		
	<b>Total Salaries and Benefits</b>		<b>7,850,601.00</b>			<b>7,850,601.00</b>		
701000	Mileage And Travel		2,000.00			2,000.00		
702000	Employee Training & Conf		18,350.00			18,350.00		
708000	Employee Background Verificatn		3,250.00			3,250.00		
710000	Meals/Refreshments		7,805.00			7,805.00		
713000	Student Transportation		10,498.00			10,498.00		
715000	Student Admission/Entry Fees		51,000.00			51,000.00		
721000	Legal Fees		18,000.00			18,000.00		\$10,000 contingency possible to cover deductables
723000	Printing		1,100.00			1,100.00		
731000	Contracted Services		209,000.00			209,000.00		
735000	Bank Fees		2,000.00			2,000.00		
743000	Equipment Rental		2,000.00			2,000.00		
745000	Contract Maint/Eq Repair		12,100.00			12,100.00		
745500	Technology Services		85,000.00			85,000.00		\$10,000 contingency possible in spring
746000	Const Maint/Repair-Bldg		110,000.00			110,000.00		Watching line item - Outdoor Cameras \$22,593.00, Gas line repair \$16,300, and expecting Building B Fire alarm repair \$6,908, Annual fire alarm inspection \$3,930, 5 year sprinkler inspection \$5,335
752000	Marketing - Advertising		3,000.00			3,000.00		
761000	Natural Gas		40,000.00			40,000.00		\$10,000 contingency possible to cover electricity
764000	Electricity		85,000.00			85,000.00		Watching electricity bills
765000	Voice Communication Line		30,000.00			30,000.00		\$7,000 contingency to cover phone project
766000	Water & Sanitation		22,000.00			22,000.00		
768000	Postage		600.00			600.00		
769000	Permits/Licenses/Fees		22,000.00			22,000.00		
770000	Risk Management Charges		130,000.00			130,000.00		Watching line item
770800	Unemployment Comp Insur		18,244.00			18,244.00		
781000	Lease Purch-Other-Principal		0.00	150,000.00		0.00	150,000.00	FROM THE BOND BOOK
781500	Lease Purch-Other-Interest		0.00	312,100.10		0.00	312,100.10	FROM THE BOND BOOK
950000	Transfers District Fees		928,932.00			927,722.00		2/11/25 Updated to match District funding and counts
	<b>Purchased Services</b>		<b>1,811,879.00</b>	<b>462,100.10</b>		<b>1,810,669.00</b>	<b>462,100.10</b>	
804000	Fund Raising		1,500.00			1,500.00		
805000	Materials/Supplies-Other		23,000.00			23,000.00		
806000	Materials/Supplies Resale		24,610.00			24,610.00		
810000	Office Material/Supplies		4,500.00			4,500.00		
810001	Office Equipment - Under \$5K		35,000.00			35,000.00		\$10,000 contingency possible in spring
812000	Clinic Supplies/Materials		2,500.00			2,500.00		
814000	Custodial Supplies		17,200.00			17,200.00		
820000	Instructional Material/Supply		108,035.00			108,035.00		\$20,000 contingency possible in spring
820001	Instructional Equip-Under \$5K		63,282.95			63,282.95		Chromebooks and Cases \$39,337, Promethean Boards \$10,584
822000	Textbooks		20,000.00			20,000.00		\$10,000 contingency to give
823000	Copier Usage		35,000.00			35,000.00		
824000	Testing Materials		2,000.00			2,000.00		
826000	Graduation Materials		500.00			500.00		
840000	Maint Materials/Supplies		33,000.00			33,000.00		\$10,000 contingency possible in spring
870000	Library Materials		3,200.00			3,200.00		
885000	Miscellaneous Expense		500.00			500.00		
889000	Consumable Supplies		500.00			500.00		
	<b>Materials and Supplies</b>		<b>374,327.95</b>	<b>-</b>		<b>374,327.95</b>	<b>-</b>	<b>\$10,000 savings</b>
930000	Building Improvements		260,392.95	0.00		260,392.95	0.00	Brought to Actual - SEMA Pay Apps totaling \$210,392.95
	<b>Capital Outlay</b>		<b>260,392.95</b>	<b>-</b>		<b>260,392.95</b>	<b>-</b>	
801000	Contingency Appropriation for Building Needs		0.00			0.00		
	<b>Total Expenditures</b>		<b>10,297,200.90</b>	<b>462,100.10</b>		<b>10,295,990.90</b>	<b>462,100.10</b>	
<b>NET PROFIT/(LOSS)</b>		<b>2.67%</b>	<b>295,272.40</b>			<b>396,582.14</b>		<b>3.56%</b>

# Development Committee Report

## February 2025

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*The Development Committee's goal is to network with the community and local businesses to create awareness about the mission of Lincoln Academy. This committee serves to build positive relationships with the community, host fundraisers, seek out and apply to grants, and pursue general funding opportunities on a larger scale for long term development opportunities.*

### **1. Meeting Report**

- a) Meeting with ED (Operations)
  - a. Overview of engineering firm with BEST expertise
- b) Partnering with Facilities Committee for a presentation from engineering firm
- c) Ongoing: Marketing documentation of LA overview and Charter Funding Explanation
- d) Next Meeting: March (Details to be posted online)

Please contact Katie Lehr with any questions: [katielehr@linconacademy.net](mailto:katielehr@linconacademy.net)

Changes will not happen overnight, but with the proper strategy in place, we hope to make strides over time to help support the larger-scale wants and needs of Lincoln Academy.

**Proposed Motions:** *None.*