HAPPY VALLEY UNION SCHOOL DISTRICT Est. 1964

Happy Valley Elementary School District
Board of Trustees

# *Regular Board Meeting Minutes*

December 17, 2024
Happy Valley Elementary Principal's Office – Open Session – 5:00 p.m.
Happy Valley Elementary Principal's Office – Closed Session – 5:05 p.m.
Happy Valley Elementary School Cafeteria – Open Session - 6:00 p.m.
17480 Palm Avenue, Anderson, CA 96007

## OPEN SESSION – 5:00 PM Elementary Principal's Office

**1.0 Call to Order @** 5:00 p.m.

**2.0 New Board Member Swearing-in**

Gina Murphy swore in new board members Erin Ciapponi and Josh Hancock

**3.0 Roll Call –** Jodi Shearman, Cheryl Best, Mike Arey, Erin Ciapponi, Josh Hancock – Present

**4.0 Approval of Closed Session Agenda –**

On a motion by Cheryl Best, seconded by Mike Arey the board voted 5-0 to approve the Closed Session agenda.

**5.0 Public Comment on Closed Session**

**The public is invited to address the Board regarding items that are listed under the closed session agenda. Speakers are limited to three minutes each. The Board is not allowed under law to act on matters that are not on the Agenda.**

5.1 Public Comment Session Opened @ 5:04 p.m.
5.2 Person wishing to address the Board – None
5.3 Public Comment Session Closed @ 5:04 p.m.

**6.0 Adjourn Open Session & Convene Closed Session**

On a motion by Cheryl Best, seconded by Mike Arey, the board voted 5-0 to adjourn Open Session and convene Closed Session at 5:04 p.m.

## CLOSED SESSION - 5:05 PM Elementary Principal's Office

**7.0 Closed Session**

7.1 Public Employee Discipline/Dismissal Release (GC §54957)

7.2 Conference Regarding Labor Negotiations (GC §54957.6) Certificated

**8.0 Adjourn Closed Session and Convene Open Session**

On a motion by Cheryl Best, seconded by Mike Arey, the board voted 5-0 to adjourn Closed Session and convene Open Session at 5:48 p.m.

## OPEN SESSION – 6:00 PM Elementary Cafeteria

**9.0 Call to Order** at 6:00 p.m.

**10.0 Pledge of Allegiance –** Led by Jodi Shearman

**11.0 Report from Closed Session**

Nothing to report

**12.0 Approval of Open Session Agenda –**

On a motion by Cheryl Best, seconded by Mike Arey, the board voted 5-0 to approve the Open Session agenda.

**13.0 Presentation – Students & Staff**

Students: Cash Heilman, Cash Avila, Kimber Papcke, Camile Kay
Staff: Shannon Spencer, Shelby Thomas, Joey Weekley, Jen Sanford

**14.0 Information/Discussion Items**

14.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

a) Community – None
b) Certificated Staff – None
c) Classified Staff – None
d) Board Members – Cheryl Best reported the 4-H Mandarin Orange sale went well. The top three sellers sold: 1st place - $600; 2nd place - $400; 3rd place - $300; 4-H students also sang at the Christmas Tree lighting at the fire department in November.
Jodi Shearman addressed new board member Josh Hancock in regards to past comments he has made against the school board on his social media pages. She addressed and responded to five specific posts Mr. Hancock has made about the school board to dispute his comments and accusations.
e) Primary Site Update – Gina Murphy reported the following: The Dashboard has been made public. Academics at the Primary went up 35-40 points in ELA and attendance went up 5.8%; the primary school has been joining the elementary school in participating in Spirit weeks; tomorrow, December 18th is story night; the pickup line is working much better and is less congested.
f) Elementary Site Update – Chris Nelson reported the following: Girls basketball has ended and their end of season banquet was held last week; boys basketball is gearing up for their season; the Winter dance was held this last Friday and everyone had a lot of fun; many traditions are being carried on including the

Angel Tree, hot chocolate/mandarin give out to parents in the drop off line on the last day of school before break, staff potlucks, stockings in the staff room and many more. It has been exciting to learn the traditions at Happy Valley.

**15.0 Communications to the Board –** Letter from Gateway School District re: CBO Services

**16.0 Public Comment –** Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

16.1 Public Comment Session Opened @ 6:30 p.m.
16.2 Items on the Agenda – None
16.3 Items not on the Agenda – None
16.4 Public Comment Session Closed @ 6:30 p.m.

**17.0 Consent Agenda** - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

17.1 Approval of Minutes for Regular Board Meeting November 13, 2024
17.2 Approval of Warrants Nov. 9 – Dec. 13, 2024

On a motion by Cheryl Best, seconded by Mike Arey, the board voted 5-0 to approve the Consent Agenda.

**18.0 Personnel**:

18.1 Approve Personnel Action Report

On a motion by Cheryl Best, seconded by Mike Arey, the board voted 5-0 to approve the the Personnel Action Report.

**19.0 Discussion/Action Items**

19.1 Discussion/Action: Approve Items Removed from Consent Agenda

None

19.2 Discussion/Action: Approve 2024/25 First Interim Budget

Beth Roberts gave an overview of the budget to the board members and asked that they approve the 2024/25 First Interim Budget with a positive certification.

On a motion by Cheryl Best, seconded by Mike Arey, the board voted 5-0 to approve the 2024/25 First Interim Budget with a positive certification.

19.3 Discussion/Action: Approve Demolition of Independent Study Building

Gina Murphy gave a brief overview to the new board members of the history of the building and why it needs to be demolished. The demolition will take place over Christmas break. The HVAC system will be repurposed along with some of the other items in the building.

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 5-0 to approve the demolition of the Independent Study Building.

19.4 Discussion/Action: Approve Increased Work Days for CBO position

On a motion by Cheryl Best, seconded by Mike Arey, the board voted 5-0 to increase the CBO work days from 250 to 260/61.

19.5 Discussion/Action: Approve Increased Work Days for Business Services Clerk Position

On a motion by Cheryl Best, seconded by Mike Arey, the board voted 5-0 to increase the Business Services Clerk work days from 241 to 260/61.

19.6 Discussion/Action: Approve Updated Confidential/Management Salary Schedule – Minimum Wage Requirement/Addition of ELOP Coordinator

On a motion by Cheryl Best, seconded by Mike Arey, the board voted 5-0 to approve the Updated Confidential/Management Salary Schedule – Minimum Wage Requirement/ Addition of ELOP Coordinator

.

**20.0** Superintendent Update – Gina Murphy reported the following: the TK/K facility plans are at DSA for approval; the school Site Council is working on discipline input and the Wellness Policy; work continues to finish the scoreboard at the baseball field; Gina asked for guidance from the board regarding the property line between the school and the neighbor's house to the North. There are a few options and all of them will come with a cost, although the estimates are rough. Jodi asked Gina to get more exact numbers and bring them to the board before they make a decision. Jodi also asked Gina to reach out to the family that donated the property to see if they are agreeable to the transfer of property to the homeowners.

**21.0** Business Manager Update – Beth Roberts reported the following: the district qualified for the 75% rebate for the generators and we are now moving forward with the purchase. Robin Barrie is working with DSA to place the permanent pads at the primary and elementary sites; position control discussions for the 25/26 school year is ongoing with Gina.

**22.0** Enrollment Update as of December 13, 2024 – 477 Students including Community Day School and Independent Study

**23.0 Next Meetings**

January 2025 (Pending based on Organizational Meeting in December)

**Board Meeting Times:**
5:00 p.m. – 5:05 p.m. – Open Session – Community Comments on Closed Session – Elem. Conf. Room
5:05 p.m. – 6:00 p.m. – Closed Session – Elementary School Conference Room
6:00 p.m. – Open Session – Regular Board Meeting – Elementary Cafeteria

**24.0 <u>ORGANIZATIONAL MEETING:</u>**

A. Nomination/Election of Officers

Cheryl Best nominates Jodi Shearman for Board President. Mike Arey seconds the nomination. By a vote of 5-0, the board approves Jodi Shearman as Board President.

Jodi Shearman nominates Cheryl Best for Board Vice-President. Erin Ciapponi seconds the nomination. By a vote of 5-0, the board approves Cheryl Best as Board Vice-President.

Cheryl Best nominates Erin Ciapponi for Board Clerk. Mike Arey seconds the nomination. By a vote of 5-0, the board approves Erin Ciapponi as Board Clerk.

Jodi Shearman nominates Gina Murphy as Board Secretary. Cheryl Best seconds the nomination. By a vote of 5-0, the board approves Gina Murphy as Board Secretary.

B. Board Meeting Date, Time, and Place – Approve Resolution #25-08 Fixing Date, Time, Location of Regular Meetings (consider January meeting due to Winter Break)

On a motion by Cheryl Best, seconded by Mike Arey, the board voted 5-0 to approve Resolution #25-08 Fixing the Date, Time, and Location of Regular Meetings as follows: Meetings to be held the second Wednesday of each month, at 6:00 p.m. in the Elementary School cafeteria with the exception of the January Board Meeting which will be held on Wednesday January 14th. Closed Session will be held in the Elementary School library starting with the January meeting.

**25.0 Adjourn Open Session**

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 5-0 to adjourn open session @ 7:24 p.m.

Approved January 14, 2025

_____

Clerk of the Board