

CULBERTSON SCHOOL DISTRICT #17 J/R/C

**RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA**

NOTICE OF REGULAR SCHOOL BOARD MEETING

Tuesday—February 18, 2025, 6:30 PM

PREVIEW BILLS.....6:20 PM

CALL TO ORDER.....6:30 PM

ROLL CALL

01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

05. Action, approve minutes from the following meeting(s)
- a. January 21, 2025 (Strategic Plan Maintenance Meeting)
 - b. January 21, 2025 (Regular Board Meeting)
 - c. January 23, 2025 (Negotiations Committee Meeting)
 - d. January 29, 2025 (Facility Committee Meeting)
 - e. January 30, 2025 (Negotiations Committee Meeting)
 - f. February 13, 2025 (Negotiations Committee Meeting)

FINANCE REPORT

06. Action, pay bills, approve investments, and note cash & extra-curricular balances

REPORTS

- 07. Information, Student Representative Report—None this month
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, JH/HS Principal Report
- 12. Information, Elementary Principal Report
- 13. Information, District Clerk Report
- 14. Information, Superintendent Report

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

UNFINISHED BUSINESS

NEW BUSINESS (Continued)

15. Action, Guest Teacher Addition
16. Action, Bus Rental for After Prom
17. Action, Addition to Activity Bus Driver List
18. Action, 2025-2026 School Calendar
19. Action, Approval of PT Conference Calendar Adjustment
20. Action, Approval for Early Graduation Request
21. Action, Trustee and Levy Election
22. Discussion, Facility Committee Priority Recommendations
23. Action, 1st Reading Policies:
 - Policy 3630: Cell Phone and Other Electronic Devices
 - Policy 5334-P(1): Sick Leave Bank Donations
 - Policy 3141: Nonresident Student Enrollment

PUBLIC COMMENT FOR NON-AGENDA ITEMS

24.

REPORTS (Continued)

25. Information, Trustees Reports/Requests

DATE/TIME FOR NEXT MEETING

26. Date: Tuesday, March 18, 2025
Time: 6:30 mtg.
Potential Conflicts:
Suggested Changes:

ADJOURNMENT

27. Time of adjournment: _____

Mission

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SCHOOL BOARD MINUTES
STRATEGIC PLAN MAINTENANCE
January 21, 2025
Tuesday – 5:30 p.m.

The Board met for review of the strategic plan on Tuesday, January 21, 2025, at 5:30 p.m. Trustees present were: Ian Walker, Amber Fox, Chris Petersen, and Lisa Stepler. Representatives were: Nicole Simonsen, Lora Finnicum, Janessa Parenteau.

Video online with Debra Silk. A bit of background, Culbertson completed the strategic plan a couple years ago. Only one board member on current board was serving at that time. The Trustees' responsibility is to set the direction of the District, provide the resources to move in that direction, and ensure the accountability through the process. Purpose of this session is to go through the current plan that was adopted June 2023 with two objectives:

1. Review and validate the core purpose and core values. Core purpose versus mission. Core purpose is why you are doing what you're doing, and mission is what you're doing. Review and reflect on the core purpose and core values listed on Page 2 of the strategic plan, particularly in respect with the core ideology in the long-term future and the short-term opportunities.

Wendy Becker entered the meeting at 5:35 p.m. Any changes needed to the core purpose or values? As a board, need to make sure everyone is comfortable with what is in the strategic plan. Along with each child's goal, the state mandates that each citizen of the state is given every opportunity to succeed. The purpose of tonight is to improve what we already have.

2. Continue planning horizons. The core ideology generally does not change...it is timeless. Envision the future. This is where we want to be in about 10 years...the big audacious goal. Vividly describe what that looks like. This should be reviewed every 5 years to remain relevant. Is our big audacious goal still relevant for students, staff, community, and infrastructure? Had big brother little brother programs in the past. Need to build strong mentorship programs where the younger kids look up to the older kids. What would that look like and how do we get going on that? The survey conducted last fall still needs to be incorporated into the strategic plan.

All three goals still remain a priority of the district. Goal 3 was incorporated into the annual board goals. Anything not listed that should be added? Have any stockholders or community members approached the board on what's missing? All the goals are still relevant. Each time they are reviewed should make the strategic plan better.

What is the board expected to do and what should the board be doing for these goals? Look at what boards are required to do, such as hire staff, approve curriculum, approve budgets, etc. and perform those duties as best as possible. The strategic plan looks more proactively at what boards are doing and how they best impact the community on a short-term and long-term basis. Other regular boards are mostly reactive in nature. The strategic plan document sets the direction. Lots of goals and strategies fall onto the administrative team and staff with board input. The board's job is to govern over the district. They put the processes in place in order for the district to be successful. Insure each and every child has the ability to reach their full potential. In looking at this document, seems there is no interaction with staff. There is no perfect recipe. Improve communications between the board and the staff, monitor how staff are progressing on each goal area, and possibly request quarterly reports from the staff to the board.

SCHOOL BOARD MINUTES
STRATEGIC PLAN MAINTENANCE
January 21, 2025
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How are staff implementing the goals. Provide the staff opportunities at board meetings to showcase great things that are happening at the school and recognize the great work the staff are doing. Our teachers currently do a great job in showcasing events at the board meetings. The superintendent presents staff shout-outs in the monthly board report. Boards should act collectively as a body and not be involved in day-to-day business. All three goals are validated.

Are the strategies still relevant? Board should identify each strategy as high or medium priority. If any strategy is not, then they can be moved to be institutional strategies. In referencing the document, the first strategy remains a high priority, and the second and third strategies are a medium-high priority. Are there any other strategies the board would want to identify or work on under Goal 1 Students in the next 1-2 years? Nothing to add. Under Goal 2 Staff, the first strategy has a high priority, the second strategy has a medium-high priority, and the third strategy has a medium priority. Under Goal 3 Community, the first strategy remains a high priority, and the second, third, and fourth strategies are a medium priority. Providing professional development and collaborative opportunities for staff is not stuck on the shelf. Still identifying and working on to be part of our culture.

Page 10 of the strategic plan still needs to be filled in with the survey results. Part of the strategic plan, by law, needs to include two things: a graduate profile and identified criteria for out-of-district student enrollments. Appendix A was provided as the suggested criteria, with a capacity goal for each class at 80 percent, leaving the remaining 20 percent for any in-district students that may enroll, and a June 1st deadline to apply for out-of-district enrollment. Need to have clear criteria for how out-of-district students will be treated. The enrollment policy will be introduced next board meeting for 1st reading and 2nd reading and approval at the March meeting. Give Debra Silk the policy terms to be imbedded into the strategic plan. The graduate profile was adopted last March and will need to be forward for inclusion as well.

Has the board and staff worked on action plans to move the strategies forward? That is the next step in terms of moving this strategic plan forward. Develop an action plan for who's doing what, what's to be done, and the timeframe to start through completion. Meeting adjourned at 6:25 p.m.

Board Chair


Clerk

SCHOOL BOARD MINUTES
REGULAR MEETING
January 21, 2025
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, January 21, 2025, at 6:33 p.m. Trustees present were: Ian Walker, Chair, Wendy Bengochea, Amber Fox, Chris Petersen, and Lisa Stepler. Representatives were Nicole Simonsen, Mike Olson, Janessa Parenteau, and Lora Finnicum. Visitors were recognized.

Chris Petersen made motion to approve the agenda. Lisa Stepler seconded motion. Motion carried unanimously. Notice for public comment was given.

Lisa Stepler made motion to approve the minutes of December 16th (regular board), January 9th (negotiations committee), and January 14, 2025 (negotiations committee) meeting(s). Chris Petersen seconded motion. Motion carried unanimously.

Wendy Becker made motion to pay the January bills, approve investments, note cash and extra-curricular balances. Chris Petersen seconded motion. Motion carried unanimously. Payroll warrants #3030 to #3090 and claims warrants #12403 to #12477 were written.

Reports were presented. The EL/JH Science Fair is scheduled for February 6th. MAST testing windows are open and staff using MAPS testing to show growth and progress in students. Half-day PIR on January 22nd will be training on using MASP test results and threat assessments. Activities were planned for the 100th day of school today.

Wendy Becker made motion to approve the resignation letter from Amanda Bushlen. Chris Petersen seconded motion. Motion carried unanimously.

Amber Fox made motion to advertise for two certified elementary teachers for the 2025-26 school year. Lisa Stepler seconded motion. Motion carried unanimously.

Wendy Becker made motion to approve the sick leave bank request for up to 15 days. Chris Petersen seconded motion. Motion carried unanimously.

Wendy Becker made motion to re-issue the contract for JH Head Football Coach to Dirk Reiland. Amber Fox seconded motion. Original contract was mailed; however, it was never received. Contract offer expired after 20 days. Policy and procedures need to be reviewed on issuing coaching contracts whether coaches are automatically re-offered or to advertise. Call for an Athletic Committee meeting to develop the process for hiring. Elementary and JH programs should be an extension of the HS programs. Coach self-evaluation tool was developed. Need to have communication with coaches at all levels so expectations are known. Motion carried unanimously.

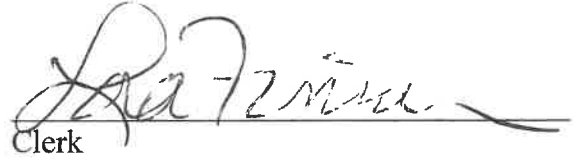
Potential facility projects were presented. Need to schedule Facility Committee to begin to prioritize the list of projects. Wendy Becker made motion to send to committee. Chris Petersen seconded motion. Motion carried unanimously.

Notice for public comment for non-agenda items was given. Next meeting scheduled for February 18th at 6:30 p.m. Nicole Simonsen will work some dates to schedule committee meetings. Wendy

SCHOOL BOARD MINUTES
REGULAR MEETING
January 21, 2025
Tuesday – 6:30 p.m.

Becker made motion to adjourn. Amber Fox seconded motion. Motion carried unanimously.
Meeting adjourned at 7:05 p.m.

Board Chair


Clerk

SCHOOL BOARD MINUTES
COMMITTEE MEETING
January 23, 2025
Thursday – 6:30 p.m.

The Negotiations Committee met for master agreement negotiations on January 23, 2025 at 6:32 p.m. Trustees present were: Ian Walker, Wendy Becker, Chris Petersen, and Lisa Steppler, and Lora Finnicum, Clerk. Teacher representatives were: Janelle Ator, Amy Berwick, Theresa McDonald, Tiffany Nielsen, Sarah Schmitz, and Rhetta Wilson.

No visitors were present. Notice for public comment not read. Wendy Becker made motion to approve the agenda. Chris Petersen seconded motion. Motion carried unanimously. Discussions on bargaining the master agreement left off with discretionary leave. Board agreed with the request for bereavement leave but asked for language change to read up to 5 days. Board was not comfortable with 20 discretionary days so would maintain personal and emergency separate and offered one leave day that union could choose to go to either personal or emergency. The 100-day emergency leave cap was good but would keep the 75-day limit for payout of unused personal leave days. With the one-day option, the union would choose whether the agreement read 12 emergency and 4 personal or 13 emergency and 3 personal.

Union stated that the board policy concerning classified staff was 0-10 years of employment, 15 vacation days were earned and more as years worked, and 12 sick days were earned. Teachers by definition are exempt from state law. Teachers have degrees and should be treated as professionals, but the difference in the amount of leave offered to classified versus certified was shocking. Classified vacation is paid out each year. Last year, 5 certified staff used all their emergency leave with 3 more almost all, 10 used all their personal leave, and 9 had days without pay. Not enough time is available to cover for being gone. Thirty-six percent of staff had to exhaust leave. Union is not looking for only one extra day. Letters from certified staff were read on how they have been affected by the lack of leave.

Union feels very strongly that they should be treated as professionals but have adult responsibilities too. When staff earns comp time, time is taken away from planning which creates more work for evenings and weekends. Board appreciates staff expressing their concerns, but everyone has different situations, all work in their own professions, and have adult responsibilities. Board has the responsibilities to answer the taxpayers, the school, and the students. Best option to provide one extra day, plus bereavement. Board requested insurance language to allow insurance to be used in salary calculations. Insurance benefits do not change but raises the daily rate of pay, benefiting those that retire or terminate or anytime that unused personal leave would be paid out. However, the higher daily rate also affects leave without pay. Meeting recessed at 6:53 p.m.

Meeting reconvened at 7:05 p.m. Union requested more time to review the insurance language understanding that it would benefit about 5 people who traditionally cashed out unused personal leave at year end but would cause more harm to the 9 people who had without pay days. Other schools have discretionary days and Culbertson is the lowest for time off. Union willing to go with 18 discretionary days and an 85-emergency cap for unused personal buyouts. Union feels strongly about discretionary days. Although being told the school supports kids and supports family time, teachers lose out because they cannot support their children in all activities. Board understands union's wish to review the insurance language and desire for additional personal

SCHOOL BOARD MINUTES
COMMITTEE MEETING
January 23, 2025
Thursday – 6:30 p.m.

days. Board offered to switch one emergency day from 12 to 11 and provide 5 personal days. Teachers felt they were being forced to lose one emergency days. Board felt offer provided for more flexibility. Union unsure of the willingness to give up discretionary leave as it was the teachers' second biggest concern for negotiations after salary. Union asked why the Board would not consider discretionary leave even though requests must be approved by the superintendent. Not having discretionary leave pushes people to make choices like taking a mental day to attend a friend's wedding. Discretionary leave makes it easier to not feel guilty about missing things. When you have to list the reason for the absence, people have access to that information, know why you're gone, and word gets around. Board stated the extra day was contingent upon the acceptance of the insurance language. Union declined the extra day if tied to the insurance language. Union asked why issues on discretionary leave. Board felt discretionary was too broad and would stay with personal and emergency leave language. Union pointed out that classified staff gets more personal leave. Board stated that classified to certified staff are apples to oranges and pay is considerably less.

Last union request was for 18 discretionary days. Last offer from Board was 11 emergency and 5 personal days. Board declined 18 discretionary days. Union countered by requesting 16 discretionary days. Board declined 16 discretionary days and stayed with emergency and sick leave distinctions. Chair recessed meeting at 7:28 p.m.

Meeting reconvened at 7:39 p.m. Union understood the Board's discomfort with the word discretionary so requested 12 emergency and 8 personal leave days. Current leave total is 15 days, but 20 would be more helpful to accommodate needs with children, taxes, car maintenance, pets, etc. that teachers still have to deal with. Board stated that 5 bereavement days, 12 emergency days and 3 personal days do add up to 20 days. Union contested that bereavement days were a very specific type of leave and shouldn't be grouped. Board stated that 20 days is over 10 percent of the school calendar which was some of the underlying issue. Union felt any leave without pay was not acceptable. Board re-offered insurance language not tied to leave days. Union stated that the offer of 11 emergency, 5 personal, and 5 bereavement days hurt staff. Goal should not be to harm anyone on staff. Don't realize how much leave without pay hurts staff. Those amounts are deducted from summer checks which leaves coming back in August with no money. Union requested 12 emergency and 6 personal leave days. Board declined but countered with 12 emergency and 5 personal leave days. Chair recessed meeting at 7:49 p.m.

Meeting reconvened at 7:57 p.m. Union agreed to 12 emergency and 5 personal leave days if the emergency leave allowed for vehicle issues and pets. Request those two included in emergency as it's very hard to schedule for vehicle maintenance and sick or dying pets are not a personal choice. Board declined wording. Union declined days. Next meeting scheduled for Thursday, January 30th at 6:30 p.m. Wendy Becker made motion to adjourn. Chris Petersen seconded motion. Chair adjourned meeting at 8:07 p.m.

Board Chair



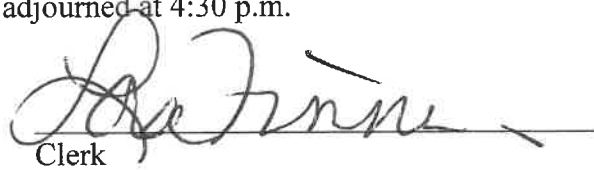
Clerk

SCHOOL BOARD MINUTES
COMMITTEE MEETING
January 29, 2025
Wednesday – 4:00 p.m.

The Facility Committee met for on January 29, 2025 at 4:00 p.m. Trustees present were: Ian Walker and Chris Petersen and Lora Finnicum, Clerk.

No visitors were present. Notice for public comment not read. Committee met to discuss future facility projects. Highest priority would be to replace plumbing in the high school crawl space, main elementary bathrooms, and window replacements. Remaining money from the Board of Investments Loan is \$53,115.95 but not enough to complete all the renovations at the Armory. Window estimate will be obtained. Remaining projects will be prioritized over the next 3-5 years depending on available resources. Meeting adjourned at 4:30 p.m.

Board Chair


Clerk

SCHOOL BOARD MINUTES
COMMITTEE MEETING
January 30, 2025
Thursday – 6:30 p.m.

The Negotiations Committee met for master agreement negotiations on January 30, 2025 at 6:31 p.m. Trustees present were: Ian Walker and Chris Petersen and Lora Finnicum, Clerk. Teacher representatives were: Theresa McDonald, Tiffany Nielsen, and Chris Olson.

No visitors were present. Notice for public comment not read. Committee met to continue discussions on bargaining the master agreement. Union questioned why the Board was against discretionary days, vehicle, and pet issues. Discretionary days too broad leaving administration to decipher if a vehicle or pet issue was an emergency or not. Feel it would be abused with already lots of subs in the building.

Union felt discretionary days provided more flexibility and maintained privacy. Having to list the reason for the absences creates lack of privacy and word gets out in the community. Teachers feel guilty for missing and feel judged when having to be gone even though administration can go on vacation for five days in a row. Guilt caused by comments being made. Teachers put in extra time beyond the required calendar days, prepping classrooms but are professionals at the end of the day. Staff gets sick. Lots of sick kids this time of year. It takes a lot of time to prepare for subs and even putting in time when not in the building. Staff should have recovery time without added stress, but don't feel like they are treated as professionals. Have been encouraged to promote self-care and take mental health days as emergency. Feel like they can't take sick days so how are they to take care of themselves. School wants family values but feel punished for time taken off; seems hypocritical. Only 9 staff out of 25 had leave without pay, so that is proof enough that leave is not being abused. Teachers have giving personalities and give their best, but the guilt can eat away at you. Discussion appreciated on both sides.

Board would follow up on the privacy issues as that is definitely a concern. Board maintains separate categories for emergency and personal leave but offered language to roll over 2 personal leave days. Language not contingent on insurance language. Board questioned the stance on the requested insurance language. Union struggling to see the benefit as it hurts staff that have to take leave without pay. Explained the insurance language would qualify the School for the Stars Act and receive a double quality ed payment if the legislation passes. Request union consider the insurance language in good faith. Meeting recessed at 7:21 p.m.

Meeting reconvened at 7:31 p.m. Union accepts offer of 12 emergency leave days with 100 days cap, 5 personal leave days, carry-over 2 personal leave days to the following year with 7 days cap, 3 remaining leave days can be transferred to emergency leave or paid out if over 75 days of emergency, and 5 bereavement days. Union will take insurance language to the full union for consideration. Tentative meetings scheduled for February 10th and 13th at 6:30 p.m. Meeting adjourned at 7:39 p.m.

Board Chair



Clerk

SCHOOL BOARD MINUTES
COMMITTEE MEETING
February 13, 2025
Thursday – 6:30 p.m.

The Negotiations Committee met for master agreement negotiations on February 13, 2025 at 6:31 p.m. Trustees present were: Ian Walker, Wendy Becker, Amber Fox and Chris Petersen and Lora Finnicum, Clerk. Teacher representatives were: Amy Berwick, Theresa McDonald, Jimie Lou Morris, Tiffany Nielsen, and Chris Olson.

No visitors were present. Notice for public comment waived. Committee met to continue discussions on bargaining the master agreement. Union stated they would not accept the insurance language because it does not accurately reflect base salary. They want the District to qualify for the STARS act, so offered a proposal of a \$3,000 housing payment payable on August 5th with such payments considered as salary for reporting and computational purposes. That amount was calculated using the original estimate of STARS revenue of \$113,000, divided equally among the teachers, and rounded down to \$3,000 each. Remaining STARS revenue could be used for other things by the District. Also proposed to receive the longevity and masters' stipends bi-annually, half each December and May.

Board expressed hesitation in negotiating money they don't yet have. Not agreeing with the insurance language is acceptable, but if the District doesn't qualify for the STARS act, housing could not be paid either. Union stated that the proposed language could start with "if" STARS act was approved. District has until May 15th to confirm compliance with the Act. The reopener clause could still be triggered if the District saw more than 4 percent growth.

Union felt it would be nice for a guarantee in language so money could go to the teachers. Fully aware it may not happen but would like to agree to something that could benefit these negotiations as well as the school. The insurance language seemed deceitful and not accurately reflect base pay. Teachers already receive the insurance allowance, so no new additional money would be going to teachers. Union stated these would be the last items for negotiations. Board questioned how housing was any different than insurance. Difference being one offered no new money while the other did. Tentative meeting scheduled for February 27th at 6:30 p.m. Wendy made motion to adjourn. Chris Petersen seconded motion. Motion carried unanimously. Meeting adjourned at 6:55 p.m.

Board Chair



Clerk

CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of JANAUARY 31, 2025

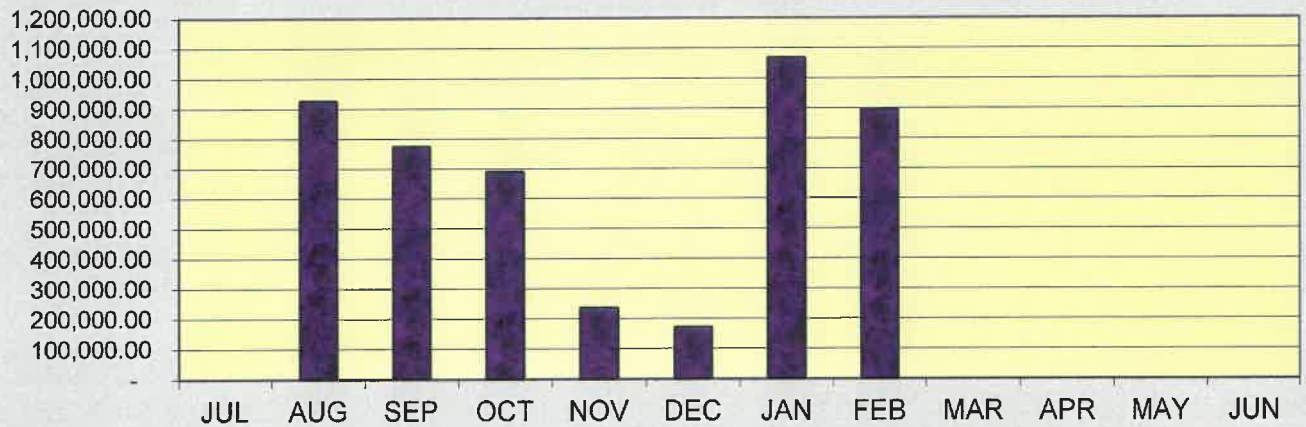
A	B	C	D	E	F	G	H	I
FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	143,511.44	120,881.25	-	144,732.00	159,564.09	(39,903.40)	(39,903.40)	0.00
TRANSFER	136,623.95	10,806.34	13,227.00	149,850.00	26,353.19	(15,545.90)	(15,545.90)	(0.00)
RETIREMENT	127,423.36	18,800.82	50,709.00	178,132.00	24,915.77	(6,114.59)	(6,114.59)	0.00
MISC	404,154.39	361,610.83	-	-	794,587.99	(28,822.77)	(28,821.38)	(1.39)
Misc	442,524.43	361,610.83	-		779,361.09	24,774.17		
Title	(47,332.46)				12,059.03	(59,391.49)		
ESSER II	-					-		
ESSER III	-					-		
Ind Ed	21.66				3,167.87	(3,146.21)		
JMG	-					-		
SRS	-					-		
JOM	8,940.76					8,940.76		
AD ED	6,073.82	61.63	349.00	6,422.00	515.86	(453.41)	(453.41)	0.00
COMPA	64.58	16.04	3,897.00	3,961.00		16.62	16.62	0.00
IMPACT	2,686.36		-	4,573.00	14,289.64	(16,176.28)	(16,176.28)	-
TECH	10.72		-	10.00		0.72	0.72	0.00
FLEX	(46,896.97)		-		190,387.81	(237,284.78)	(237,284.78)	-
PR	11,184.73	324,026.61	-		297,607.65	37,603.69	37,603.69	-
CL	16,773.02	1,097,159.45	-		266,569.42	847,363.05	847,363.05	-
ELEM	801,609.40	1,933,362.97	68,182.00	487,680.00	1,774,791.42	540,682.95	540,684.34	(1.39)
GENERAL	99,554.22	84,616.72	-	99,554.00	83,640.37	976.57	976.57	(0.00)
TRANSFER	85,300.39	7,026.82	-	85,300.00	16,897.96	(9,870.75)	(9,870.75)	-
LUNCH	5,129.66	11,589.83	4,023.00	9,152.00	9,537.95	2,052.54	2,052.54	-
RETIREMENT	77,464.09	12,176.55	54,318.00	131,782.00	15,976.66	(3,800.02)	(3,800.02)	0.00
MISC	20,240.76	7,000.00	-	-	-	27,240.76	27,240.76	-
Misc	19,426.00	5,000.00	-			24,426.00		
AG	(791.24)	2,000.00				1,208.76		
BUS	1,606.00					1,606.00		
FCS	-					-		
JMG	-					-		
Perkins	-					-		
AD ED	6,211.52	13.06	378.00	6,589.00	304.88	(291.30)	(291.30)	0.00
DR ED	(580.08)	21.83	5,300.00	4,719.00	680.95	(658.20)	(658.20)	(0.00)
COMPA	(220.74)	15.62	3,793.00	3,572.00	15.02	0.86	0.86	0.00
IMPAC	(21,483.27)	5,880.00	-	-	5,155.51	(20,758.78)	(35,758.78)	15,000.00
TECH	4.02		-	4.00		0.02	0.02	0.00
FLEX	41,987.35	0.01	3.00	41,990.00	25,175.74	(25,175.38)	(10,175.38)	(15,000.00)
ENDOW	234,862.71	145.62	35,358.00	201,839.00	18,000.00	50,527.33	50,527.33	0.00
HS	548,470.63	128,486.06	103,173.00	175,661.00	175,385.04	20,243.65	20,243.65	0.00
TOTAL	1,350,080.03	2,061,849.03	171,355.00	663,341.00	1,950,176.46	560,926.60	560,927.99	(1.39)

Roosevelt County Treasurer deposited to wrong account s/b Coop 284 for \$1.39

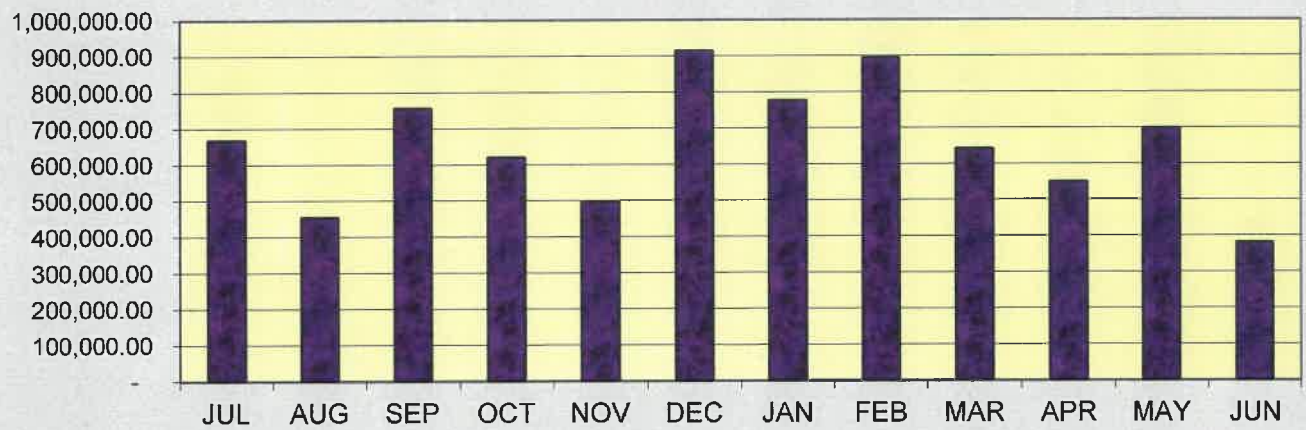
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	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General		199,165.00	211,434.00	229,898.00			144,732.00	104,828.00				
110 Transport		85,714.00	102,969.00	75,842.00	40,326.00	13,227.00	149,850.00	134,304.00				
114 Retirement		123,934.00	111,475.00	86,292.00	60,820.00	50,709.00	178,132.00	172,017.00				
117 Adult Ed		5,453.00	3,932.00	2,653.00	996.00	349.00	6,422.00	5,968.00				
121 Comp Abs		3,897.00	3,897.00	3,897.00	3,897.00	3,897.00	3,961.00	3,977.00				
126 Impact Aid							4,573.00	-				
128 Technology		11.00	1,253.00	1,253.00			10.00	10.00				
129 Flex							-	-				
201 General		128,569.00	125,075.00	60,931.00			99,554.00	100,530.00				
210 Transport		38,079.00	47,257.00	29,950.00	9,617.00	-	85,300.00	75,429.00				
212 Hot Lunch		2,602.00				4,023.00	9,152.00	11,204.00				
214 Retirement		95,888.00	90,900.00	77,260.00	70,017.00	54,318.00	131,782.00	127,981.00				
217 Adult Ed		5,509.00	13,801.00	12,518.00	1,034.00	378.00	3,589.00	6,297.00				
218 Drivers Ed		1,475.00	1,475.00	5,300.00	5,300.00	5,300.00	4,719.00	4,060.00				
221 Comp Abs		3,785.00	3,782.00	3,782.00	3,793.00	3,793.00	3,572.00	3,572.00				
226 Impact Aid							-					
228 Technology		12.00	886.00				4.00	4.00				
229 Flex		3.00	3.00	3.00	3.00	3.00	41,990.00	31,814.00				
281 Endow		232,905.00	56,528.00	100,304.00	40,358.00	35,358.00	201,839.00	114,425.00				
TOTAL	-	927,001.00	774,667.00	689,883.00	236,161.00	171,355.00	1,069,181.00	896,420.00	-	-	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	116,622.00	147,007.00	119,072.00	-	-	10,456.00	18,027.00	-	-	-	4,800.00	122,944.00
110 Transport	52,089.00	90,486.00	119,075.00	117,350.00	90,669.00	133,725.00	153,959.00	129,045.00	105,732.00	91,862.00	67,297.00	43,497.00
114 Retirement	-	54,866.00	54,694.00	77,558.00	71,693.00	91,624.00	104,884.00	138,827.00	117,850.00	105,841.00	82,332.00	7,332.00
117 Adult Ed	13,194.00	11,439.00	11,734.00	10,655.00	10,160.00	10,177.00	10,565.00	9,099.00	9,111.00	8,800.00	8,618.00	7,618.00
121 Comp Abs	-	4,285.00	4,451.00	4,474.00	4,474.00	4,489.00	4,165.00	4,162.00	4,181.00	4,198.00	4,216.00	156.00
126 Impact Aid	86,264.00	-	15,062.00	11,541.00	65,317.00	64,207.00	61,028.00	57,731.00	12,580.00	9,300.00	75,324.00	3,324.00
128 Technology	11.00	9.00	807.00	301.00	301.00	304.00	306.00	179.00	12.00	11.00	11.00	11.00
129 Flex	-	-	-	-	-	19,016.00	19,016.00	19,097.00	183.00	106,898.00	106,898.00	-
201 General	71,010.00	16,912.00	11,762.00	-	-	45,125.00	94,628.00	86,144.00	31,484.00	-	10,680.00	-
210 Transport	18,916.00	22,414.00	41,014.00	39,077.00	19,550.00	74,797.00	67,261.00	65,865.00	48,543.00	38,414.00	20,278.00	17,978.00
212 Hot Lunch	3,083.00	4,299.00	5,207.00	-	-	180.00	1,538.00	23,536.00	16,871.00	17,233.00	18,264.00	-
214 Retirement	39,445.00	84,647.00	84,815.00	115,152.00	-	100,765.00	104,239.00	119,355.00	102,731.00	106,489.00	93,710.00	44,710.00
217 Adult Ed	13,500.00	11,425.00	11,750.00	10,672.00	9,476.00	10,077.00	9,909.00	8,478.00	7,783.00	7,471.00	7,281.00	7,656.00
218 Drivers Ed	4,569.00	4,044.00	7,229.00	7,251.00	7,251.00	7,275.00	6,425.00	4,438.00	4,370.00	4,297.00	4,246.00	6,946.00
221 Comp Abs	153.00	2,537.00	2,586.00	2,600.00	2,600.00	2,609.00	2,268.00	2,256.00	1,565.00	1,574.00	1,571.00	71.00
226 Impact Aid	107,848.00	-	16,895.00	13,511.00	32,727.00	46,995.00	24,605.00	40,591.00	44,940.00	41,361.00	91,332.00	21,332.00
228 Technology	12.00	10.00	925.00	602.00	510.00	321.00	418.00	179.00	11.00	12.00	12.00	12.00
229 Flex	2.00	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00
281 Endow	142,211.00	-	249,360.00	209,517.00	182,289.00	292,067.00	94,123.00	185,716.00	134,842.00	6,302.00	102,121.00	97,121.00
TOTAL	668,929.00	454,382.00	756,440.00	620,263.00	497,019.00	914,211.00	777,366.00	894,701.00	642,792.00	550,066.00	698,994.00	380,711.00
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	233,993.00	178,970.00	221,514.00	114,586.00	114,586.00	359,087.00	390,971.00	308,948.00	260,587.00	246,914.00	114,842.00	-
110 Transport	82,263.00	90,990.00	85,848.00	85,951.00	85,951.00	130,138.00	140,062.00	129,302.00	93,367.00	80,508.00	57,266.00	45,855.00
114 Retirement	165,012.00	150,687.00	131,310.00	149,310.00	149,310.00	156,545.00	155,870.00	172,805.00	171,921.00	131,491.00	109,062.00	26,614.00
117 Adult Ed	11,051.00	10,560.00	10,525.00	10,528.00	10,528.00	11,980.00	12,830.00	13,733.00	13,856.00	12,832.00	12,892.00	14,267.00
121 Comp Abs	6,869.00	13,222.00	13,223.00	13,224.00	13,224.00	13,226.00	13,265.00	13,304.00	13,347.00	13,356.00	13,401.00	10,200.00
126 Impact Aid	86,023.00	1,590.00	1,598.00	1,598.00	1,598.00	1,598.00	1,603.00	1,608.00	1,613.00	1,614.00	794.00	43,529.00
128 Technology	5.00	5.00	892.00	774.00	774.00	452.00	133.00	136.00	459.00	7.00	7.00	9.00
129 Flex	89,864.00	156,885.00	143,973.00	134,020.00	134,020.00	134,043.00	134,432.00	134,821.00	198,268.00	198,364.00	198,826.00	68,814.00
201 General	89,546.00	-	25,055.00	-	-	109,422.00	169,709.00	211,198.00	160,644.00	68,808.00	33,175.00	-
210 Transport	21,774.00	20,013.00	17,495.00	17,662.00	17,662.00	58,769.00	58,902.00	43,622.00	17,220.00	15,664.00	-	7,001.00
212 Hot Lunch	14,089.00	35,814.00	74.00	10,873.00	10,873.00	3,917.00	8,840.00	16,741.00	21,509.00	18,928.00	20,366.00	19,799.00
214 Retirement	112,557.00	100,492.00	91,388.00	133,833.00	133,833.00	147,694.00	150,666.00	165,345.00	178,380.00	150,835.00	139,427.00	88,037.00
217 Adult Ed	11,488.00	10,441.00	10,666.00	10,669.00	10,669.00	12,273.00	12,905.00	13,589.00	13,707.00	12,902.00	12,964.00	14,535.00
218 Drivers Ed	5,704.00	7,148.00	7,726.00	7,726.00	7,726.00	7,728.00	7,134.00	5,953.00	3,683.00	3,966.00	3,980.00	4,010.00
221 Comp Abs	8,242.00	10,928.00	10,928.00	10,929.00	10,929.00	10,931.00	10,963.00	10,995.00	11,030.00	11,038.00	11,076.00	11,162.00
226 Impact Aid	124,293.00	79,003.00	59,649.00	59,656.00	59,656.00	78,603.00	78,776.00	57,550.00	-	83,042.00	83,239.00	98,509.00
228 Technology	-	-	501.00	501.00	501.00	501.00	502.00	503.00	505.00	6.00	8.00	10.00
229 Flex	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
281 Endow	227,112.00	157,276.00	227,186.00	242,039.00	242,039.00	266,778.00	247,481.00	223,184.00	199,954.00	244,242.00	244,286.00	216,275.00
TOTAL	1,289,887.00	1,024,026.00	1,059,553.00	1,003,881.00	1,003,881.00	1,503,687.00	1,595,046.00	1,523,339.00	1,360,052.00	1,294,519.00	1,055,613.00	668,628.00

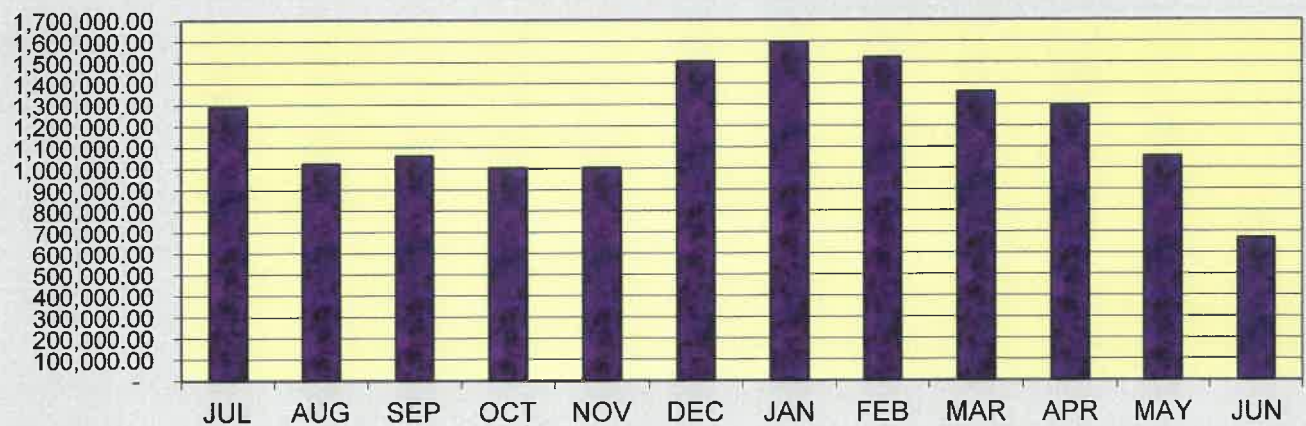
2024-25 INVESTMENTS



2023-24 INVESTMENTS



2022-23 INVESTMENTS



Culbertson Public School

Totals Report for January 2025
2024-2025

02/11/2025
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Checking
Savings
Investments

Account	Beginning +	Receipts -	Expenditures +	Transfers =	Ending
1 - ANNUAL	-1,267.40	35.00	179.00	0.00	-1,411.40
2 - ATHLETICS	4,879.11	4,857.89	4,653.87	-35.50	5,047.63
3 - 8TH GRADE CLASS	1,247.19	574.00	0.00	0.00	1,821.19
4 - Used for Future - Was Graduated Class of 2024 -	0.00	0.00	0.00	0.00	0.00
5 - SENIOR CLASS 2025	1,760.39	2,305.00	27.85	0.00	4,037.54
6 - JUNIOR CLASS 2026	3,678.87	1,630.00	22.47	0.00	5,286.40
7 - FRESHMAN CLASS 2028	2,706.54	0.00	135.95	0.00	2,570.59
8 - CHEERLEADER	367.50	0.00	0.00	0.00	367.50
9 - FFA	7,853.99	5,797.01	2,297.35	35.50	11,389.15
10 - BAND/CHOIR	5,048.45	0.00	118.44	0.00	4,930.01
11 - STUDENT COUNCIL	6,660.65	99.74	716.85	0.00	6,043.54
12 - SPEECH AND DRAMA	1,492.03	0.00	474.58	0.00	1,017.45
13 - VO-AG REVOLVING	1,895.49	0.00	0.00	0.00	1,895.49
14 - SOPHOMORE CLASS 2027	2,868.89	556.00	0.00	0.00	3,424.89
15 - PLAY	5,477.35	0.00	0.00	0.00	5,477.35
16 - JMG	0.00	0.00	0.00	0.00	0.00
17 - BPA	5,569.97	0.00	37.98	0.00	5,531.99
18 - EXPLORE AMERICA	39,336.33	4,633.00	651.50	0.00	43,317.83
19 - MUSIC PARENTS	5,347.02	0.00	0.00	0.00	5,347.02
20 - ART	2,119.68	0.00	0.00	0.00	2,119.68
21 - LIBRARY	1,319.64	0.00	0.00	0.00	1,319.64
22 - 6TH GRADE CLASS	0.00	0.00	0.00	0.00	0.00
23 - 7TH GRADE CLASS	301.00	803.00	7.49	0.00	1,096.51
24 - SCIENCE OLYMPIAD	5,487.56	0.00	0.00	0.00	5,487.56
	104,150.25 +	21,290.64 -	9,323.33 +	0.00 =	116,117.56



February AD Report

Culbertson Board of Trustees,

The 2024-2025 speech and drama team ended another great year of competition with a first place finish at Divisionals in speech and third in drama. At the state meet, the speech team placed second, drama 3rd. Elementary basketball has also finished. Senior recognition for winter activities was held on February 15. I am still waiting on several confirmations for fall football and volleyball dates, hoping to be done soon. I hope to have the high school track and golf schedules finalized by the first week of March. High school track and golf will begin on March 10.

Sincerely,

David Solem

Mr. Olson
Technology Report
School Board Meeting
February 18, 2025

Schoolhouse IT was here on Feb. 12th. Cleaned up a series of small projects and worked on isolating the guest WIFI. We had a student that is interested in IT job shadow with the tech.

I will be sending out technology requests in March for the staff.

I am starting to receive bids for the elementary cabling project through e-rate. We will have to wait until the closing date to look at the bids.

Will begin moving computers to Win 11 at a faster pace as Win10 support ends in Oct of 2025.

Mr. Olson
6-12 Principal Report
School Board Meeting
Feb 18, 2025

Congratulations to our Speech and Drama team! They brought home 2nd place in Class C Speech and 3rd place in Class C Drama.

District Basketball begins on Feb 19th-22nd

The County Spelling Bee will be held in Froid on February 27th. We will have four students competing.

The Culbertson Science fair was held on Feb. 6th. I would like to thank Mrs. Nielsen, Mrs. Berwick, and Mrs. Iverson for organizing and running the fair. The National Honor Society students did a great job getting the students to and from the fair and helping with the scoring paperwork.

JH and HS observations will be complete by the end of February.

As of Feb 12, 2025

Aug	16	23	18	21	27	24	22	25	25	15	22	29	15	282
Sept	18	23	18	21	28	24	22	25	25	15	21	29	15	284
Oct	17	21	16	20	28	24	22	25	25	15	20	29	13	275
Nov	17	21	16	19	28	24	22	25	25	15	20	29	13	274
Dec	17	21	17	19	28	24	22	25	25	15	20	29	13	275
Jan	17	22	17	19	28	24	21	25	24	14	19	30	13	273
Feb	17	22	16	19	28	24	21	25	24	14	18	30	13	271
March														0
April														0
May														0

Enrolled	6	2	2	2	2	3	0	4	1	1	0	1	2	26
Transferred	2	3	3	2	0	0	2	0	2	0	3	2	2	21
Total In/Out	8	5	5	4	2	3	2	4	3	1	3	3	4	47

Ended the 2023-2024 year with 275

126 Elem

70 JH

75 HS

February Elementary Report 2025

Math Curriculum is still coming in. I have meetings set up with various companies for them to give our staff presentations about how to use the online portion and how their program best aligns to curriculum and best practices.

MAST testing will be completed soon. We will then take that data along with our winter NWEA-MAPS data to see where our Title 1 students have improved or need more supports. We will also take that data to address other students who may have needs.

I'm working on a vertical alignment curriculum plan to turn in with accreditation.

Capturing Kids' Hearts Conference in Bozeman February 24-25. *Capturing Kids' Hearts®* equips professionals in K-12 education to implement transformational processes focused on social-emotional wellbeing, relationship-driven campus culture, and student connectedness. Nicole and I first saw this program at the Fall MASS conference.

Weekly PLC meetings have seen the beginnings of standards review in ELA.

Culbertson School Board Meeting

Superintendent's Report

February 18, 2025

Staff shoutout this month goes to

A. Events that I plan to attend for February & March:

February 14	HS BB @ Bainville 3PM
February 15	HS BB vs. MonDak 1PM
February 18	Regular February Meeting for the Culbertson Board of Trustees
February 19-22	District 2C HS Basketball tournaments
February 26	Indian Education Committee Meeting @ 5:30PM
February 28	OPI ELA Rulemaking Meeting virtually 8:30-10:30
March 5	NEMASS meeting in Wolf Point @ 10AM
March 6/7	Divisional Basketball Tournament in Sidney
March 18	Regular March Board Meeting of the Culbertson Board of Trustees
March 26	Indian Education Committee Meeting @ 5:30PM
March 29	Culbertson High School Prom

B. Other updates and items for your review:

1. Annual Accreditation---I will be meeting virtually with the OPI Accreditation team on Tuesday, February 18th for them to review my materials before submission. My plan is to submit on or before February 21st. The actual deadline is February 28th.
2. Civil Rights Data Collection---The Civil Rights Data Collection is due March 7th. This report can be very time consuming. It will become my main focus after submitting the accreditation materials to OPI.
3. EASIE---This application has 2 parts. The first part is due on March 7th and the second part is due towards the end of March.
4. Local Beef---Our freezer has been filled with 480 pounds of fresh, local grown beef from Ashlee and Luke Anderson per the grant from Stockgrowers plus a very generous donation from them.
5. Early Literacy---I will have Early Literacy suggested policies from MTSBA on the March agenda for you to review for a first reading. Again, we would like the policies in place but the launch of this will rely solely on finding a certified person to teach in this position.
6. 2025-2026 Professional Development---In March we will begin meeting as a professional development committee to make a plan for our PIR time in the 2025-2026 school year. Once the committee has a plan, it will be brought to the board for final approval. If this is ready in March we will have it on the March agenda, if not it will be on the April agenda.
7. Math Curriculum---The math curriculum is up for review this year. Mrs. Parenteau has had

several meetings already and the K-5 staff have begun to review the sample curriculums coming in. Our plan is to have a chosen math curriculum to present at the March board meeting, definitely no later than April.

8. Here are a few items that will be part of the next regular Board meeting agenda:

- Early Literacy Policy
- Certified Contracts
- Principal Contracts
- Assigning 1 Flex Day in April
- Froid's request for Speech and Drama Co-op

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5211 (home), 404-774-4088 (cell), or by email at simonsenna@culbertson.k12.mt.us at any time. I believe in an open door, so please feel free to drop in my office anytime to visit.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-18-2025

AGENDA ITEM #: 15

AGENDA TITLE: Guest Teacher Addition

SUMMARY: Seeking the approval of Samantha Palmer (Annett) to be added to the guest teacher list pending background check.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Walker					
Petersen					
Becker					
Steppler					
Fox					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-18-2025

AGENDA ITEM #: 16

AGENDA TITLE: Bus Rental for After Prom

SUMMARY: Past practice has allowed (with board approval) the rental of the cruiser free of charge for after prom and after graduation transportation. The driver must be one of our approved drivers and their pay or volunteering is between the driver and committee in charge of the after prom/after graduation. The event organizer is responsible for paying for fuel. Nick Kallem has agreed to drive them. Leona Colvin is one of the lead organizers and will be at the meeting if you have any questions.

I recommend the board approve the use of the bus for free to transport students to the trampoline park in Williston after prom on March 29, 2025, with Nick Kallem driving and the committee paying for the fuel.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Walker					
Petersen					
Becker					
Steppler					
Fox					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-18-2025

AGENDA ITEM #: 17

AGENDA TITLE: Addition to Activity Bus Driver List

SUMMARY: I recommend the addition of Barry Bighorn Sr. to the activity bus driver list pending all required paperwork.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Walker					
Petersen					
Becker					
Steppler					
Fox					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-18-2025

AGENDA ITEM #: 18

AGENDA TITLE: 2025-2026 School Calendar

SUMMARY: The calendar committee met twice to craft the proposed calendar for the 2025-2026 school calendar. It is very similar to this year's calendar. If you have any concerns, you need to send this back to the calendar committee to discuss.

If there are no concerns, I recommend approving the proposed calendar.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Walker					
Petersen					
Becker					
Steppler					
Fox					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

Culbertson Public School Calendar 2025-2026

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2025

August 18-19 Teachers PIR
 August 20 First Day of School
 August 29 Dismissal at 2 pm

SEPTEMBER 2025

September 1 No School

OCTOBER 2025

October 9 Dismissal at 2 pm
 October 9 P/T Conference 3-6 pm
 October 15 Dismissal at 2 pm
 October 16-17 Teachers PIR / No School
 October 31 Dismissal at 2 pm

NOVEMBER 2025

November 25 Dismissal at 2 pm
 November 26-28 No School

DECEMBER 2025

December 19 Dismissal at 12 pm
 December 19 End of 1st Semester
 December 22-31 No School

JANUARY 2026

January 1-2 No School
 January 5 Start of 2nd Semester
 January 5 School Resumes
 January 21 Dismissal at 1 pm / PIR 1-4 pm
 January 30 Dismissal at 2 pm

FEBRUARY 2026

February 2 No School
 February 20 Dismissal at 2 pm

MARCH 2026

March 4 Dismissal at 1 pm / PIR 1-4 pm
 March 10 Dismissal at 2 pm
 March 10 P/T Conference 3-6 pm
 March 13 Dismissal at 2 pm
 March 16 No School

APRIL 2026

April 2 Dismissal at 2 pm
 April 3-6 No School
 April 29 Dismissal at 1 pm / PIR 1-4 pm

MAY 2026

May 25 No School
 May 29 Dismissal at 12 pm
 May 29 Teachers PIR 12-3 pm

1st Semester 82 PI Days + 4.5 PIR Days
 2nd Semester 100 PI Days + 2.5 PIR Day

2025-2026 180 PI Days + 7 PIR Days
 *2 flex days TBD

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
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MARCH						
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29	30	31				

APRIL						
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MAY						
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31						

JUNE						
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28	29	30				

12 pm out
1 pm out
2 pm out
3 pm out
New Semester
No School

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-18-2025

AGENDA ITEM #: 19

AGENDA TITLE: Approval of PT Conference Calendar Adjustment

SUMMARY: We have run into a conflict with the PT conference night scheduled for Thursday, March 6th. This is the first day of divisional BBB tournament in Sidney where we believe our boys will be playing. It will not be feasible to hold PT conferences from 3-6 on March 6th.

We have asked CEA to choose between 2 options:

-Move PT to Thursday, February 27th from 4-7

-Do 4-5:30 on Tuesday, February 25th and Thursday, February 27th

We will have their choice for you at the meeting and it will also need your approval.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Walker					
Petersen					
Becker					
Steppler					
Fox					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-18-2025

AGENDA ITEM #: 20

AGENDA TITLE: Approval of Early Graduation Request

SUMMARY: Please see the attached request for early graduation. Our administration team supports this request and recommends your approval to support this student's path forward.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Walker					
Petersen					
Becker					
Steppler					
Fox					

Mission

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Tyler Friede
P.O. Box 443
Culbertson, MT 59218

January 21, 2025

Culbertson School Board
P.O. Box 459
Culbertson, MT 59218

Dear School Board Members,

I am writing to request an early graduation allowance. Enclosed, please find my Letter of Reason.

Thank you for considering my request.

Sincerely,

A handwritten signature in dark ink, appearing to read "Tyler Friede", with a long, sweeping horizontal stroke extending to the right.

Tyler Friede

Letter of Reason

Warrant: I would like to attain an early graduation for many reasons, some of which include ambitions, mental health, and to get a headstart on pursuing my future. The idea of trying to attain an early graduation was suggested to me by my therapist who sees that school is one of the main stressors in my life, and thought it would be highly beneficial to my personal mental health and stress if I were to successfully attain an early graduation.

While reaching my goal of early graduation will take a lot of hard work, I'm highly willing to put the work into the classes required to finish school early. I feel that getting into the working world a year ahead of schedule would be extremely beneficial to me, especially with the fact I'll be eighteen and only taking two or three classes my senior year. I feel I am one of the more mature students in my class and more prepared for the working world than others might be. I realize that my school record overall isn't very good, but in recent years it has greatly improved. This has shown me that putting forward enough mental effort to achieve large goals is challenging but doable. With grades and attendance improving and having dealt with a large majority of the personal issues and trauma I've faced, it leaves me an open opportunity to work toward my goals of early graduation and pursuing a music degree at Concordia.

I feel graduating earlier would give me the opportunity to get a headstart on a job, save money, take the limited opportunities while they're open, and obtain the basic needs to start my future (a vehicle, housing, etc.). Local job opportunities within Culbertson are few and far between, making it extremely difficult to earn any money to put towards

savings. I also believe that graduating early could be beneficial to my emotional and mental well-being, and help create a stable future.

Plans: The first step of my plan is to find a decent-paying job in the area around Culbertson so I can save more money. I am currently in the process of applying for a job with Dry Prairie Rural Water. During this time I would live in a cheap apartment or stay with my guardians until I have enough money to get a personal vehicle and an apartment/condo within the Moorhead/Fargo area. Finding housing there shouldn't be too much of a problem with many options being open in Fargo and a possible split rent with my sister who currently lives in Moorhead.

At that point I will reach step two; this step will consist of moving to and getting a job in Fargo or Moorhead to support myself, along with applying to Concordia during the same time.

Step three, this step will be determined by whether or not Concordia accepts me into their music education program; if they do, I'll work towards a music degree which would put me in a position to teach music at any schools that would hire me. If Concordia doesn't accept me into their school, I'd apply at a diesel mechanics trade school and obtain a diesel mechanics degree. If I can't get into a trade school, I'll look into manual labor jobs that don't have specific requirements that could support me until I find a trade school that will accept me.

I would highly prefer to get my high school diploma, but if early graduation is not approved by the Culbertson school board, my contingency plan is to drop out for the sake of my personal mental health, obtain my GED, and pursue the diesel mechanics option.

Mike and Lori Monson
PO Box 443
Culbertson, MT 59218
January 22, 2025

Culbertson School Board
Culbertson High School
423 1st Ave. West
Culbertson, MT 59218

Dear Members of the School Board,

We hope this letter finds you well. We are writing as the proud grandparents of Tyler Lee Friede, who is currently a junior at Culbertson High School. We kindly request your consideration for his early graduation.

Tyler has recently found dedication to his studies, focusing academically while actively participating in band, his favorite pastime. He has a detailed plan to meet the academic requirements for graduation and has shown growth in his maturity and focus in preparing for his future.

As grandparents, we have witnessed firsthand Tyler's struggles and poor choices in life and also growth into a hardworking, and talented individual. In previous years he was in danger of dropping out. We believe that granting him this opportunity will not only benefit his educational path but also reflect positively on Culbertson School's ability to nurture and support students.

We understand that such decisions require thoughtful consideration, and we deeply appreciate the school board's dedication to fostering student success. Please let us know if additional documentation or a meeting would assist in this process.

Thank you for your time and understanding. We are confident that Tyler will continue to represent Culbertson School with excellence and pride as he pursues his aspirations.

Sincerely,

Mike Monson

Lori Monson

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-18-2025

AGENDA ITEM #: 21

AGENDA TITLE: Approval of Trustee Election

SUMMARY: Approval is needed to hold the trustee and levy election on Tuesday, May 6th from noon until 8PM in the cafeteria. Election judges being Beverly Raaum, Beth Hekkel, Raedelle Aspenlieder, and Jo Nelson (alternate).

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Walker					
Petersen					
Becker					
Steppler					
Fox					

Mission

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-18-2025

AGENDA ITEM #: 22

AGENDA TITLE: Facility Committee Priority Recommendations

SUMMARY: No action is needed on this item; it is discussion only. The facilities committee met and their recommendations can be found in the minutes from their meeting.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Walker					
Petersen					
Becker					
Steppler					
Fox					

Mission

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 2-18-2025

AGENDA ITEM #: 23

AGENDA TITLE: 1st Reading of Policies

SUMMARY: The following policy adjustments are being recommended for approval for the first reading. This will require approval on a second reading as well in March.

-Policy 3630: Cell Phone and Other Electronic Devices

*The only adjustment is to add 6-12 may use their phones at lunch to reflect what we actually allow. It currently states only 9-12 can use them at lunch.

-Policy 5334-P(1): Sick Leave Bank Donations

*There is no change to the policy, but rather the addition of the sick bank donation form to this policy. Traditionally we ask for donations to the sick bank in August, but this form adjusts to make sick bank donations in May. This allows for staff to donate their unused days to the bank at the completion of the year once they know they haven't needed them.

-Policy 3141: Nonresident Student Enrollment

*These are suggested changes from MTSBA that we did not immediately adopt because we were unsure if we wanted a hard deadline for the out of district applications. After a year and discussions with other local schools, we would like to put a June 1st deadline in policy for staff planning purposes.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Walker					
Petersen					
Becker					
Steppler					
Fox					

Mission

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Policy 3630: Cell Phone and Other Electronic Devices

Status: ADOPTED

Original Adopted Date: 02/01/2021 | **Last Revised Date:** 10/21/2024 | **Last Reviewed Date:** 10/21/2024

Cell Phone and Other Electronic Devices

Student possession and use of cellular phones, pagers, and other electronic signaling devices on school grounds, at school-sponsored activities, and while under the supervision and control of District employees is a privilege which will be permitted only under the circumstances described herein. At no time will any student operate a cell phone or other electronic device with video capabilities in a locker room, bathroom, or other location where such operation may violate the privacy right of another person.

Students may use cellular phones, pagers, and other electronic signaling devices on campus before school begins and after school ends. Students in grades 9-12 may also use such devices during the lunch period. These devices must be kept out of sight and turned off during the instructional day. Unauthorized use of such devices disrupts the instructional program and distracts from the learning environment. Therefore, unauthorized use is grounds for confiscation of the device by school officials, including classroom teachers. Confiscated devices will be returned to the parent or guardian. Repeated unauthorized use of such devices will result in disciplinary action.

↑
6-12

Procedure 5334-P(1): Vacations - Vacations Guidelines

Status: ADOPTED

Original Adopted Date: 02/01/2021 | **Last Reviewed Date:** 02/01/2021

Vacations

All classified employees, except those in a temporary status, serving more than six (6) months, are eligible to earn vacation leave credits retroactive to the date of employment. Leave credits may not be advanced nor may leave be taken retroactively. A seasonal employee's accrued vacation leave credits may be carried over to the next season, if management has a continuing need for the employee, or paid out as a lump-sum payment to the employee when the season ends (generally in June). The employee may request a lump-sum payment at the end of each season.

Vacation is earned according to the following schedule:

RATE-EARNED SCHEDULE

Years of Employment	Working Days Credit per Year
1 day - 10 years	15
10 - 15 years	18
15 - 20 years	21
20 years on	24

Time as an elected state, county, or city official, as a school teacher, or as an independent contractor, does not count toward the rate earned. For purposes of this paragraph, an employee of a district or the university system is eligible to have school district or university employment time count toward the rate-earned schedule, if that employee was eligible for annual leave in the position held with the school district or university system.

Maximum Accrual of Vacation Leave

All full-time and part-time employees serving in permanent and seasonal positions may accumulate two (2) times the total number of annual leave credits they are eligible to earn per year, according to the rate-earned schedule.

Sick Leave Bank

An employee may contribute accumulated vacation leave to the sick leave bank provided for in § 2-18-618, MCA. Donation of vacation leave credits to and use of vacation leave credits in the sick leave bank are governed by terms of the current collective bargaining agreement.

Annual Pay-Out

The District may, in its sole discretion and/or subject to the terms of a collective bargaining agreement, provide cash compensation in January of each year for unused vacation leave in lieu of the accumulation of vacation leave.

Lump-Sum Payment Upon Termination

An employee who terminates employment for reasons not reflecting discredit on the employee shall be entitled, upon the date of such termination, to cash compensation for unused vacation leave, assuming that the employee has worked the qualifying periods set forth in § 2-18-611, MCA. The District shall not pay accumulated leaves to employees who have not worked the qualifying period. Vacation leave contributed to the sick leave bank is nonrefundable and is not eligible for cash compensation upon termination.

Culbertson School District #17 J/R/C

Contribution of Sick Leave Form

1. To contribute sick leave, complete and sign Section I of this form and return it to the District Clerk. Contribution forms may be submitted for approval at the regular September School Board Meeting each year. *May*
2. Contribution of sick leave hours to needy co-workers will depend on the approval of the Culbertson School Board of Trustees.
3. All contributions are voluntary and irrevocable.

Section I (to be completed by the employee)

I wish to contribute _____ day(s) of my personal sick/emergency leave to the Sick Leave Bank (maximum of five days).

Name (please print)

Signature

Date

Section II (to be complete by District Clerk)

_____ is eligible to contribute sick/emergency leave hours as indicated above.
If approved by the Board, the employee's personal sick/emergency leave balance will be debited _____ hours for the pay period.

District Clerk's Signature

Date

Section III (to be completed by the Culbertson School Board of Trustees)

_____ The Culbertson Board has approved the above request.

_____ The Culbertson Board has denied the above request.

Board Chairman's Signature

Date

Policy 3141: Nonresident Student Enrollment

Status: ADOPTED

Original Adopted Date: 02/01/2021 | Last Revised Date: 12/20/2023 | Last Reviewed Date: 12/20/2023

Nonresident Student Enrollment

For the purposes of this policy, except as provided in Section 20-9-707, MCA, a student's district of residence must be determined on the basis of the provisions of Section 1-1-215, MCA.

Mandatory Nonresident Enrollment for Extenuating Circumstances

The District shall enroll a student who resides outside of the District whenever the extenuating circumstances listed in Section 20-5-321, MCA, exist.

Applying for Nonresident Enrollment with No Extenuating Circumstances

Whenever the extenuating circumstances listed in Section 20-5-321, MCA do not exist and mandatory enrollment of a student who resides outside the District is not required, the District may enroll the nonresident student at the request of the student's parent or guardian as specified in this policy. The District shall serve children who are residents of the district and nonresident children seeking mandatory enrollment for extenuating circumstances prior to enrolling nonresidents students seeking to apply when extenuating circumstances do not exist.

Every nonresident student who seeks to enroll in the District shall apply for admission for the succeeding school year. All applications shall be submitted using the form found at Policy 3141F as developed by the Superintendent of Public Instruction. Nonresident students shall reapply for admission each school year. Admission in one school year does not infer or guarantee admission in subsequent years. Each application shall be assigned a unique number distinct from a student identification number that does not disclose a student's personally identifiable information consistent with Policy 3600. Within 10 days of the initial application for an attendance, the District shall notify the parent or guardian of the child and district of residence involved in the out-of-district attendance agreement of application the anticipated date for approval or disapproval of the agreement application.

The Board of Trustees authorizes the District Administrator to review the applications for nonresident enrollment consistent with his policy and Section 20-5-320, MCA. Not more than 30 days following the application deadline, the District Administrator shall submit a list of students to the Board of Trustees who are recommended for enrollment. The Board of Trustees shall make the decision to approve or deny requests for nonresident enrollment during a meeting of the Board. Each application shall be considered during a closed session consistent with Policy 1400 after giving prior notice to the parents that their application will be considered by the Board of Trustees in a closed session of the Board. Any motion on an application shall be made referring to the distinct application number.

In reviewing and determining whether to approve an application for attendance by a nonresident child, the District Administrator shall recommend for approval and Board of Trustees shall approve the application unless the Board of Trustees find that the impact of approval of the application will negatively impact the quality of education for resident pupils by grade level, by school, or in the District in the aggregate in one or more of the following ways:

1. The approval would result in exceeding limits of:
 - A. building construction standards pursuant to Title 50, chapter 60, MCA;
 - B. capacity and ingress and egress elements, either by individual room or by school building, of any fire code authorized by Title 50, chapter 3; or
 - C. evacuation elements of the district's adopted school safety plan.

The Board authorizes the District Administrator to coordinate with the local fire marshal, law enforcement, health department, and first responders when developing standards under this Subsection 1. Findings shall be adopted by the Board in the District's strategic action plan or plan for continuous improvement specified in Policy 1610.

2. The approval would impede meeting goals, standards, or objectives of quality education adopted by the Board in the District's strategic action plan or plan for continuous improvement specified in Policy 1610.

3. The approval would risk jeopardizing the educational quality adopted by the Board in the District's strategic action plan or plan for continuous improvement specified in Policy 1610 because the nonresident child who is applying was:
 - A. truant as defined in Section 20-5-106, MCA, in the last school district attended;
 - B. expelled by another school district at any time; or
 - C. suspended in another school district in any of the 3 school fiscal years preceding the school fiscal year for which

attendance is requested. This Subsection C does not apply to a student who is eligible for special education or related services.

Review and consideration of applications and the records of applicants as well as decisions regarding admission cannot be inconsistent with District policies regarding nondiscrimination. In the event the District receives more applications than the District can accommodate, the District shall prioritize applications on the basis of the quality of education for students who are residents of the district of attendance and the obligations of resident taxpayers. This priority may include applications from children of District employees as well as children with siblings who have previously enrolled in the District as nonresident students. This priority is specifically established and shall be implemented on a rational basis to provide a quality education to students enrolled in the District.

Within 10 days of approval or disapproval of an application for non-resident enrollment, District shall provide copies of the approved or disapproved attendance agreement application to the parent or guardian and to the district of residence. In the case of a disapproval, the District shall provide the specific allowable reason for the disapproval consistent with this policy and supporting documentation.

For an approved application and out-of-district attendance agreement application the District shall provide a copy of the completed agreement to the county superintendent of schools of the county of residence, county superintendent of schools of the county of attendance, and the Superintendent of Public Instruction. Whenever a student enrolls in and attends a school outside of the student's district of residence under the provisions of this policy, by July 15 following the year of attendance, the district of attendance shall notify the district of residence of an obligation under Section 20-5-323, MCA.

If an out-of-district attendance agreement application is disapproved or no action is taken, the parent or guardian may appeal the disapproval or lack of action in accordance with Montana law.

Unless otherwise agreed by the district of residence and the district of attendance, the family of a nonresident child whose application for attendance has been approved is responsible for transportation of the child and the child is not an eligible transportee as defined in Section 20-10-101, MCA. The district of attendance may discretionarily provide transportation pursuant to Section 20-10-122, MCA.

Suggested
Changes

STUDENTS

3141

Nonresident Student Enrollment

For the purposes of this policy, except as provided in Section 20-9-707, MCA, a student's district of residence must be determined on the basis of the provisions of Section 1-1-215, MCA.

Mandatory Nonresident Enrollment for Extenuating Circumstances

The District shall enroll a student who resides outside of the District whenever the extenuating circumstances listed in Section 20-5-321, MCA, exist.

Applying for Nonresident Enrollment with No Extenuating Circumstances

Whenever the extenuating circumstances listed in Section 20-5-321, MCA do not exist and mandatory enrollment of a student who resides outside the District is not required, the District may enroll the nonresident student at the request of the student's parent or guardian as specified in this policy. The District shall serve children who are residents of the district and nonresident children seeking mandatory enrollment for extenuating circumstances prior to enrolling nonresidents students seeking to apply when extenuating circumstances do not exist.

Every nonresident student who seeks to enroll in the District shall apply for admission for the succeeding school year by (date). All applications shall be submitted using the form found at Policy 3141F as developed by the Superintendent of Public Instruction. (Optional) For planning purposes, late applications shall not be considered. (End Optional Language) (Optional) Late applications may be considered. (End Optional Language) Nonresident students shall reapply for admission each school year. Admission in one school year does not infer or guarantee admission in subsequent years. Each application shall be assigned a unique number distinct from a student identification number that does not disclose a student's personally identifiable information consistent with Policy 3600. Within 10 days of the initial application for an attendance, the District shall notify the parent or guardian of the child and district of residence involved in the out-of-district attendance agreement of application the anticipated date for approval or disapproval of the agreement application by the Board of Trustees.

The Board of Trustees authorizes the District Administrator to review the applications for nonresident enrollment consistent with his policy and Section 20-5-320, MCA. Not more than 30 days following the application deadline or the receipt of an application, the District Administrator shall submit to the Board of Trustees a list of students who are recommended for enrollment and a list of students who are not recommended for enrollment based on the factors established in this policy and the District's integrated strategic action plan. The Board of Trustees shall make the decision to approve or deny requests for nonresident enrollment during a properly noticed meeting of the Board. Each application requiring discussion of confidential student information shall be considered during a closed session consistent with Policy 1400 after giving prior notice to the parents that their application will be considered by the Board of

Trustees in a closed session of the Board. Any motion on an application must be made in open session and shall be made referring to the distinct application number.

In reviewing and determining whether to approve an application for attendance by a nonresident child, the District Administrator shall recommend for approval and Board of Trustees shall approve the application unless the Board of Trustees find that the impact of approval of the application will negatively impact the quality of education for resident pupils by grade level, by school, or in the District in the aggregate in one or more of the following ways:

1. The approval would result in exceeding limits of:

- A. building construction standards pursuant to Title 50, chapter 60, MCA;
- B. capacity and ingress and egress elements, either by individual room or by school building, of any fire code authorized by Title 50, chapter 3; or
- C. evacuation elements of the district's adopted school safety plan.

The Board authorizes the District Administrator to coordinate with the local fire marshal, law enforcement, health department, and first responders when developing standards under this Subsection 1. Findings shall be adopted by the Board in the District's strategic action plan or plan for continuous improvement specified in Policy 1610.

2. The approval would impede meeting goals, standards, or objectives of quality education adopted by the Board in the District's strategic action plan or plan for continuous improvement specified in Policy 1610. The Board finds that expulsion or suspension from this District would impede in meeting goals standards, or objectives of quality education stated in the plan.

3. The approval would risk jeopardizing the educational quality adopted by the Board in the District's strategic action plan or plan for continuous improvement specified in Policy 1610 because the nonresident child who is applying was:

- A. truant as defined in Section 20-5-106, MCA, in the last school district attended;
- B. expelled by another school district at any time; or
- C. suspended in another school district in any of the 3 school fiscal years preceding the school fiscal year for which attendance is requested. This Subsection C does not apply to a student who is eligible for special education or related services.

Review and consideration of applications and the records of applicants as well as decisions regarding admission ~~cannot be inconsistent~~ shall be consistent with District policies regarding nondiscrimination.

In the event the District receives more applications than the District can accommodate, the District shall prioritize applications on the basis of the quality of education for students who are residents of the district of attendance and the obligations of resident taxpayers. This priority may include applications from children of District employees, applications from previously enrolled students with demonstrated good behavior, and children with siblings who have previously enrolled in the District as nonresident students. This priority is specifically established and shall be implemented on a rational basis to provide a quality education to students enrolled in the District.

Within 10 days of approval or disapproval of an application for non-resident enrollment, District shall provide copies of the approved or disapproved attendance agreement application to the parent or guardian and to the district of residence. In the case of a disapproval, the District shall provide the specific allowable reason for the disapproval consistent with this policy and supporting documentation.

For an approved application and out-of-district attendance agreement application the District shall provide a copy of the completed agreement to the county superintendent of schools of the county of residence, county superintendent of schools of the county of attendance, and the Superintendent of Public Instruction. Whenever a student enrolls in and attends a school outside of the student's district of residence under the provisions of this policy, by July 15 following the year of attendance, the district of attendance shall notify the district of residence of an obligation under Section 20-5-323, MCA.

If an out-of-district attendance agreement application is disapproved or no action is taken, the parent or guardian may appeal the disapproval or lack of action in accordance with Montana law.

Unless otherwise agreed by the district of residence and the district of attendance, the family of a nonresident child whose application for attendance has been approved is responsible for transportation of the child and the child is not an eligible transportee as defined in Section 20-10-101, MCA. The district of attendance may discretionarily provide transportation pursuant to Section 20-10-122, MCA.

Cross Reference:	2161 – 2161P	Special Education
	3110	Entrance, Placement, and Transfer
	3125	Education of Homeless Children
	3210	Equal Education, Nondiscrimination and Sex Equity
	3600	Student Records
	1400	Board Meetings
Legal Reference:	§ 20-5-314, MCA	Reciprocal attendance agreement with adjoining state or province
	§ 20-5-320, MCA	Out-of-district attendance by parent or guardian request with no extenuating circumstances.
	§ 20-5-321, MCA	Attendance with mandatory approval – tuition and transportation
	§ 20-5-322, MCA	Residency determination – notification – appeal for attendance agreement
	§ 20-5-323, MCA	Tuition and transportation rates
	10.55.712, ARM	Class Size Elementary
	10.55.713, ARM	Teacher Load and Class Size – High School

Policy History:

Adopted on:

Revised on: