

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
ORGANIZATIONAL SCHOOL BOARD MEETING
January 8, 2025

The Organizational Meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Christenson at 6:00 p.m. on Wednesday, January 8, 2025, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Tessa Antonsen, Jill Christenson, Julie Corcoran, Luke Hagglund, Mark Kasel, Curt Rebelein, Gail Theisen and Superintendent Steve Massey, ex officio.

3. OATH OF OFFICE

Members-elect Tessa Antonsen, Julie Corcoran, Mark Kasel and Gail Theisen read and accepted the Ceremonial Oath of Office for their respective four year terms as Forest Lake Area Schools School Board Member, terms expiring January 1, 2029.

4. APPROVE MEETING AGENDA

Member Rebelein made a motion, 2nd by Member Theisen to approve the agenda as presented. Member Rebelein made motion to amend agenda by adding item 10.3 Direct Administration to Provide a Presentation on the Achievement & Integration Plan to the School Board at the January 16th Board Meeting, 2nd by Member Hagglund. Member Theisen called a point of order asking if this requires prior notice, Member Rebelein stated that it does not since this is a simple directive. Roll call vote taken on agenda amendment to add 10.3. Aye votes to amend agenda: Members Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein. Nay votes to amend agenda: Member Theisen. Voice vote taken to approve agenda with amendment of adding 10.3 Direct Administration to Provide a Presentation on the Achievement & Integration Plan to the School Board at the January 16th Board Meeting. Aye votes: Members Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein. Nay vote to approve agenda: Member Theisen

4. ELECTION OF SCHOOL BOARD OFFICERS

President – Member Hagglund nominated Member Rebelein for School Board President, nomination was accepted. Member Corcoran nominated Member Theisen, nomination was accepted.

After three calls, there were no further nominations, all members present voted via hand raise, with Members Antonsen, Hagglund, Kasel, Rebelein voting for Member Rebelein and Members Christenson, Corcoran, Theisen voting for Member Theisen. With the majority of votes, Member Rebelein was elected as Board President for 2025.

Member Rebelein assumed roll of President for remainder of meeting.

Vice-President – Member Kasel nominated Member Hagglund to the position of School Board Vice-President, nomination was accepted. Member Corcoran nominated Member Theisen, nomination was accepted.

After three calls, as there were no further nominations, all members present voted via hand raise, with Members Antonsen, Hagglund, Kasel, Rebelein voting for Member Hagglund and Members Christenson, Corcoran, Theisen voting for Member Theisen. With the majority of votes, Member Hagglund was elected as Board Vice-President for 2025.

Clerk – Member Theisen nominated Member Christenson to the position of School Board Clerk, nomination was accepted. Member Kasel nominated Member Antonsen to the position of School Board Clerk, nomination was accepted.

After three calls, as there were no further nominations, all members present voted via hand raise with Members Christenson, Corcoran, Theisen voting for Member Christenson and Members Antonsen, Hagglund, Kasel, Rebelein voting for Member Antonsen. With the majority of votes, Member Antonsen was elected as Board Clerk for 2025.

Treasurer – Member Christenson nominated Member Corcoran to the position of School Board Treasurer, nomination was accepted. Member Antonsen nominated Member Kasel to the position of School Board Treasurer, nomination was accepted.

After three calls, as there were no further nominations, all members present voted via hand raise with Members Christenson, Corcoran, Theisen voting for Member Corcoran and Members Antonsen, Hagglund, Kasel, Rebelein voting for Member Kasel. With the majority of votes, Member Kasel was elected as Board Treasurer for 2025.

New officer roles were assumed by the 2025 FLAS School Board Officers.

6. STUDENT ACHIEVEMENT

FLAHS EMT and Health Services groups presented on their program's goals and achievements.

Linwood Elementary Principal Mattson, reported on their Ranger Groups that include students and staff to grow a better school environment.

Positive Happenings: School Board Members reported on the school programs and events attended over the past month.

7. CONSENT AGENDA ITEMS

Member Antonsen requested that agenda items 7.2, 7.3 and 7.4 be pulled from the Consent Agenda.

Member Hagglund made motion to approve agenda items 7.1 – 7.9 with the exception of 7.2, 7.3 & 7.4, the motion was 2nd by Member Kasel. By roll call vote, all members present voted aye and the motion carried.

- 7.1 Designation of Banks and Depositories for District Funds – Wells Fargo; PMA Financial Network, LLC; Minn. School District Liquid Asset Fund (MSDLAF); First Resource Bank; Bell Bank
- 7.5 Set Dates and Meeting Times for School Board Meetings – Recommend continuation of approved practice of having School Board Meetings on the first Thursday of each month at 6 p.m., and Committee Meetings/School Board Meetings on the third Thursday beginning at 5 p.m.
- 7.6 Authorize use of facsimile signatures on district checks per State law and present School Board policies.
- 7.7 Authorized the Director of Business Services, Superintendent, or their Designee to make electronic fund transfers, stop payment requests, approve certain claims, approve contracts for budgeted goods and services, and approve change orders.
- 7.8 Appointed JP Jacobson as the Local Education Agency (LEA) Representative for Title I, IIA, IID, III, IV, V and VI, and Carl Perkins for Forest Lake Area Schools.
- 7.9 Designated Superintendent as MDE Identified Official with Authority (IOwA)

7.2 Member Theisen made motion to approve agenda item 7.2, the motion was 2nd by Member Christenson. By voice vote, all members present voted aye and the motion carried.

Appointment of School District Legal Counsel – Ratwik, Roszak, & Maloney, P.A.; Kennedy & Graven, Chartered; Squires, Waldspurger & Mace, P.A.; Hitesman & Wold, P.A.; Feist Law and Advocacy PLLC; Maslon, LLP

7.3 Member Hagglund made motion to approve agenda item 7.3, the motion was 2nd by Member Theisen. By voice vote, all members present voted aye and the motion carried.

Appointment of School District Doctor – Dr. Julie Kammer

7.4 Member Hagglund made motion to approve agenda item 7.4, the motion was 2nd by Member Theisen. By voice vote, all members present voted aye and the motion carried.

Appointment of Fiscal Consultants – PMA Financial Network, LLC; Ehlers & Associates, Inc.

8. ROUTINE ACTIONS ITEMS

8.1-8.13: President Rebelein recommends the following 2025 Representative Appointments:

Member Hagglund made motion to approve agenda items 8.1-8.8, the motion was 2nd by Member Christenson. By voice vote, all members present voted aye and the motion carried.

- 8.1 MSBA – Members Corcoran & Theisen were appointed as Board Representative to the Minnesota School Board Association (MSBA)

- 8.2 MSHSL – Members Corcoran, Hagglund & Rebelein were appointed as Board Representatives to the Minnesota State High School League (MSHSL)
- 8.3 SAFF – Members Kasel & Theisen were appointed as Board Representatives to Schools Advocating for Fair Funding (SAFF)
- 8.4 City of Forest Lake – Members Christenson & Theisen were appointed as Board Liaisons to the City of Forest Lake
- 8.5 Special Education Advisory Council – Members Antonsen, Rebelein & Theisen were appointed as Board Representatives to the Special Education Advisory Council (SEAC)
- 8.6 Community Education Advisory Council - Members Christenson & Hagglund were appointed as Board Representatives to the Community Education Advisory Council
- 8.7 Agriculture Education Advisory Board – Members Antonsen & Kasel were appointed as Board Representatives to the Agriculture Education Advisory Board
- 8.8 Emergency Medical Services/Health Careers Advisory Board – Members Antonsen & Hagglund were appointed as Board Representative to the Emergency Medical Services/Health Careers (EMS/HC) Advisory Board
- 8.9 Member Theisen made motion to approve agenda item 8.9, the motion was 2nd by Member Hagglund. By voice vote, all members present voted aye and the motion carried.
Board Representative to 916 – Member Rebelein was appointed to year one of a four year term (first year beginning January 2025) as Board Representative to 916
- 8.10 Member Hagglund made motion to approve agenda items 8.10, the motion was 2nd by Member Theisen. By voice vote, all members present voted aye and the motion carried.
Appoint District Superintendent or Designee and School Board Chair and Vice-Chair to Engage in Legal Counsel
- 8.11 Member Hagglund made motion to approve agenda items 8.11, the motion was 2nd by Member Theisen. By voice vote, all members present voted aye and the motion carried.
Designate the *Forest Lake Times* as the official School District Newspaper
- 8.12 Member Hagglund made motion to approve agenda items 8.12, the motion was 2nd by Member Kasel. By voice vote, all members present voted aye and the motion carried.

School Board Committees Assignments FY 2025 - President Rebelein appointed the school board members to the following board committee assignments:

- 5:00 PM Buildings & Grounds: Antonsen, Hagglund
- 5:00 PM Curriculum, Instruction & Equity: Kasel, Theisen
- 5:00 PM Staff Welfare: Christenson, Corcoran
- 6:00 PM Communications: Corcoran, Theisen
- 6:00 PM Finance: Hagglund, Kasel

6:00 PM Policy: Antonsen, Christenson

** Rebelein will float between all committees as attendance is needed

8.13 Member Rebelein made the recommendation asking for a motion to discontinue assigned building liaisons going forward. Member Hagglund made motion, 2nd by Member Kasel to discontinue School Board liaisons for the 2025 calendar year.

Member Christenson made motion to amend original motion, 2nd by Member Theisen to discontinue School Board liaisons until the end of the 24/25 school year, as opposed to the end of the 2025 calendar year. By voice vote on this amendment, voting aye to end liaisons to the end of the 24/25 school year: Member Theisen. Voting nay to end liaisons to the end of the 24/25 school year: Members Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein. The amendment to the motion failed.

Taking voice vote on the original motion to end School Board liaisons for the 2025 calendar year, voting aye: none. Voting nay: Members Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein, Theisen. The motion failed.

Member Theisen made motion to retain School Board building liaisons to the end of the 24/25 school year with review of status after that time, the motion was 2nd by Member Hagglund. By voice vote, all members present voted aye. The motion carried.

School Board Building Liaisons (Remainder of SY24-25)

Appointed Building Liaisons:

Columbus— Corcoran, Kasel, Rebelein

FLE / FVE— Corcoran, Theisen

Lino Lakes— Antonsen, Theisen

Linwood— Antonsen, Hagglund

Scandia—Christenson, Hagglund, Rebelein

Wyoming— Corcoran, Hagglund

Comm School— Antonsen, Kasel, Theisen

Ed Center— Christenson, Theisen

FLAMS— Christenson, Corcoran, Theisen

FLAHS— Rebelein, Theisen

Transportation— Corcoran, Hagglund

STEP—Christenson, Rebelein

ACTION ITEMS

9.1 Member Hagglund moved, 2nd by Member Kasel to Approve the 2025 Legislative Platform. All members present voted aye. The motion carried.

9.2 Member Antonsen moved, 2nd by Member Theisen to Approve the Resolution Directing the Superintendent and Administration to Make Recommendations for Reductions in Positions, Programs, and Services and Reasons Therefore for 2025-2026. All members present voted aye. The motion carried.

9.3 Member Hagglund moved, 2nd by Member Kasel to Direct Administration to Proceed with the Research and Modeling of Elementary School Attendance Boundary Adjustments. All members present voted aye. The motion carried.

9.4 Member Theisen moved, 2nd by Member Corcoran to Approve the Request of Permission to Bid Technology Needs. All members present voted aye. The motion carried.

9.5 Member Hagglund moved, 2nd by Member Antonsen to Authorize RFP's (Request for Proposals) for Employee Group Self-Insured Medical Insurance. All members present voted aye. The motion carried.

NEW BUSINESS

10.1 First Reading – Student Medication Policy 528

10.2 First Reading – Technology Acceptable Use and Safety Policy 540

10.3 Direct Administration to Bring an Achievement & Integration Report to the January 16, 2025 School Board Meeting.

As there was no further business, Member Hagglund moved 2nd by Member Antonsen to adjourn. All members present voted aye and the meeting adjourned at 8:38 pm.

President

Clerk

Approved date: 02/06/2025