Swallow School District School Board Meeting

November 18, 2021 at 5:30pm

Agenda

Catalog of Documents for Board Meeting (nothing listed means there are no documents for that section):*

Section of Agenda	Topic within Section of Agenda
II. Informational Items	Review of OPEB Investment Performance and Investment Model by PMA
	Presentation of the 2020-21 Fiscal Year Audit by Riley, Penner & Benton LLP ● Audit Report ● Management Letter
	Five Year Forecast - Board Brief
	Review of Proposed NEOLA Policy Updates with Attorney Robert Burns (Brief) ● Link to this policy batch
	Campus Parent Connection Committee Report
	Staffing Update
III. Citizen's Forum	Board Policy 167.3, Public Comment at Board Meetings
IV. Consent Agenda	Approval of Minutes 1. October 14, 2021 – School Board Meeting *2. October 14, 2021 - School Board Executive Session** 3. October 19, 2021 – School Board Work Session 4. October 25, 2021 – School Board Special Meeting 5. November 1, 2021 – School Board Work Session 6. November 5, 2021 – School Board Special Meeting *7. November 5, 2021 - School Board Executive Session** 8. November 16, 2021 - School Board Work Session
	Monthly Accounts ● Check Register
	Monthly Financial Overview ● Revenue Report - October ● Expense Report - October
	Open Records Request Updates

	• Board Policy 8310, Public Records • November 2021 Request(s) and Invoices for Location Fees (>$50) • Legal Fees to Date • District Administration Hours and Costs to District
	Capital Improvement Project Next Steps • Roof Installation Guide and Middle School Flooring Proposal
	Principal's Month in Review Report
V. Action Items	Approval of Middle School Flooring Project Not to Exceed $55,000
	Approval of Lock Down Drill Evaluation
	Lunch and Recess School Project (I believe no action is being taken per PM)
	First Reading of Policy Revisions and Adoptions • Brief Link • Policy Link
	Second Reading of Policy Revisions and Adoptions • Brief Link • Revision Summary Guide
	Consideration and Possible Action Regarding Recording of Board Meetings
VI. Discussion	A. District Financial Health ***(Items from last month for reference)*** • Board Policy 5113, Open Enrollment • 2020-21 Survival Ratio Sheet • 2021-22 Open Enrollment Space Determination Worksheet • 2021-22 January Declaration Chart • DPI Caseload Calculator ***(New for this month)*** Questions to address from last month: 1. How much flexibility is there in the budget? How does the board access any budget flexibility? Can there be changes to the budget mid-year? 2. What is/was the 'fiscal cliff'? 3. How does open enrollment play into the District's overall finances? 4. What is the 'breakeven' number for kids in classrooms at the elementary level? Middle school level? Supporting Documents • 2021-22 District Enrollment, Revenues and Expenses • Breakeven Calculation Draft • Current Board Policy 5113.02, Class Size Policy

	• Old Class Size Policy (thru January 2014) • Sample Class Size and Staffing Monitoring Tool • Sample Application of the Student Services Calculation and Staffing Ratios • 2021-22 District Enrollment and Staffing Ratio B. Process Discussion and Future Agendas

**Closed Session items are only shared with the School Board.*