



Delano Union School District

Child Development Program

Preschool & Childcare Registration Requirements

(661) 721-5000, extensions 00146/00147

ALL documents MUST be emailed / submitted before you can receive an appointment to complete your student's registration:

1. Birth Certificate (Originals) for **all your children under 18 years of age in the home**
2. Student's insurance or Medi-Cal card
3. Immunization Record (up-to-date for student's age) – stamped by doctor's office
4. Physical Exam (less than one (1) year old), signed, dated, and stamped by doctor's office. – Must be updated yearly
A Child Wellness Check-up **will not** be accepted
5. TB test results for student or a TB Risk Assessment (less than a year old), signed, dated, and stamped by doctor's office – Must be updated yearly
6. Parent(s) Identification - ID
7. Proof of current address – Utility bill, bank statement, DMV current registration, or Passport to Services
8. Proof of current income (for both parents: Employment check stubs constituting one (1) consecutive month's salary);
-Seasonal work/Agricultural work: one (1) year of income is required; check stubs and unemployment history report
-Self-employed: A monthly spreadsheet listing one (1) year of daily earnings with a description of work and a business card attached
9. Proof of unemployment payments, disability payments, verification of AFDC (Passport to Services)
10. Employment Verification Form PRESCHOOL – Print name, sign, and date ONLY top portion (needed for both parents, even if parents are unemployed)
Employment Verification Form CHILD CARE – Print name, sign, and date the top portion (needed for both parents), employer must complete the rest of the form and stamp with business information or attach a business card
11. Legal verification of Guardianship (foster children, Child Protective Services)
12. Verification of disability, attending school and/or receiving training (for parent/guardian)
13. Emergency and Identification Information – All persons who are authorized to pick up the student **MUST sign** their legal name on the emergency form (Parents' signatures are required on the parent signature lines.)
14. Child's Preadmission Health History – Parent's Report needs to be completed, signed, and dated by parent
15. Unemployed parents must be present during registration to sign a self-declaration form and provide ID
16. Parent Volunteer: (**After student has been registered**) ****Immunizations required for volunteers:**
TB test results for parent (less than four (4) years old), Measles, Pertussis, a Flu Vaccine, and a Fingerprint clearance. Student's teacher will give you a volunteer form that you complete and return back to teacher. DUSD Human Resources will call you to bring in your immunizations and will then perform a fingerprint clearance at no cost to you.
17. *Email all required documents to: [**delano-preschool@duesd.org**](mailto:delano-preschool@duesd.org)

Preschools 7:45 am – 10:45 am or 11:45 am – 2:45 pm	Preschools - Special Education 8:00 am – 11:00 am or 11:30 am – 2:30 pm
Albany Park II – 215 W. 20 th Ave. DelVista – 710 Quincy St. Nueva Vista – 120 Garces Hwy. Princeton I / II – 1959 Princeton St. Terrace – 1999 Norwalk St.	DelVista II am ONLY– 710 Quincy St. Nueva Vista II – 120 Garces Hwy.
	Child Care Center 7:30 am – 4:30 pm Fremont – 1318 Clinton St. *Both parents must be working or attending a vocational school to apply
Rev. 2/24/26	