

ADMINISTRATIVE REPORT

DATE: February 20, 2025
TOPIC: 6.6-January 16, 2025 School Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204

A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

B. RECOMMENDATION

- a. Approval

C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

January 16, 2025

1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, January 16, 2025. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Melinda Dols, Pat Driscoll, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Simi Patnaik was absent. Superintendent Julie Nielsen was present.

2.0 **Pledge of Allegiance**



- 3.0 **Approval of Agenda:** It was moved by Sharon Van Leer, seconded by Melinda Dols to approve the agenda. Schwartz, Dols, Driscoll, Tessmer, Van Leer voted in favor, Ryan Clarke opposed, motion carried.
- 4.0 **Comments to the Board:** Laurie Pellerite addressed the board regarding support for the educational equity policy.
- 5.0 **Student District Ambassadors:** Mae Ferden, Delayna Manning and Lidya Sobokssa shared highlights from the student district ambassadors group and from their schools.
- 6.0 **Consent Items:** It was moved by Pat Driscoll, seconded by Sharon Van Leer to approve the consent agenda items. All in favor, none opposed, motion carried.
- 6.1 Retirements, Resignations and Terminations
 - 6.2 Leaves of Absence
 - 6.3 New Employees/Change of Status
 - 6.4 Electronic Fund Transfers
 - 6.5 Resolution to Accept Gifts
 - 6.6 December 12, 2024 School Board Business Meeting Minutes
 - 6.7 January 2, 2025 School Board Business Meeting Minutes
 - 6.8 January 2, 2025 School Board Workshop Meeting Minutes
 - 6.9 November Cash Disbursements
 - 6.10 December Cash Disbursements
 - 6.11 Bid for Oltman Middle School Addition and Renovation Projects - Updated
 - 6.12 Bid for East Ridge High School
 - 6.13 Extended Field Trips
 - 6.14 Student Teaching Agreement
 - 6.15 Bids for Park High School
- 7.0 **Information Items:** None.
- 8.0 **Action Items:**
- 8.1 Sale of Certificates of Participation, Series 2025A, presented by Kris Blackburn, Director of Business Services. It was moved by Sharon Van Leer, seconded by Ryan Clarke to approve



the Sale. A roll call vote was taken. Schwartz, Dols, Driscoll, Tessmer, Van Leer & Clarke in favor, Patnaik was absent, none opposed, motion carried.

8.2 FY 2023-24 Audit Results, presented by Kris Blackburn, Director of Business Services. It was moved by Pat Driscoll, seconded by Eric Tessmer to approve the Audit. All in favor, none opposed, motion carried.

8.3 Board Committees for 2025 presented by Katie Schwartz, School Board Chair. It was moved by Sharon Van Leer, seconded by Melinda Dols to approve the committee assignments. All in favor, none opposed, motion carried.

8.4 Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Melinda Dols, seconded by Sharon Van Leer to approve the changes. Driscoll, Dols, Schwartz and Van Leer in favor, Tessmer and Clarke opposed, , motion carried.

9.0 **Superintendent Report:** Ms. Nielsen reported they are planning for staffing and reviewing enrollment for next school year, she noted construction and no school for students on Monday for MLK day and the presidential inauguration.

10.0 **Future Meeting Dates:**
February 6, 2025 – School Board Workshop Meeting (DSC/6:00p.m.)
February 20, 2025 – School Board Business Meeting (DSC/6:00p.m.)

11.0 **Adjournment:** The meeting adjourned at 6:29pm.

