



PfISD Fire Career Academy at Hendrickson High School Student Information Packet

19201 Colorado Sands Drive Pflugerville, Texas 78660

Student Last Name (print)	First Name	MI	Student I.D. #
Home Campus			Submission Date

Fire Career Academy Description

The PfISD Fire Career Academy is a Texas Commission on Fire Protection (TCFP) certified training program and certified EMT training program. Successful graduates of the PfISD Fire Career Academy are eligible to take the TCFP Structural FireFighter Basic certification exam and National Registry Emergency Medical Technical Basic exam. Students can begin a career in the fire service or the emergency services with these certifications.

The PfISD Fire Career Academy prepares students for a career in the fire service industry and emergency medical services. Students will understand the TCFP rules and regulations, proper incident reporting and recordkeeping, proper use of personal protection equipment, and the principles of fire safety. Students will understand the Texas Department of State Health Services rules and regulations, and the principles of emergency medical services for EMT.

Success Criteria

- Entering junior (11th grade) year with sufficient transcribed credit
- Recommend a GPA of 2.5 or higher
- Demonstrate satisfactory attendance, in accordance with District attendance policies
- Demonstrate satisfactory conduct, in accordance with District Student Code of Conduct

Fire Career Academy * Process

1. Complete Student Information Packet
2. (3) Teacher recommendations (student completes section 1, teachers' complete section 2)
3. Counselor assessment form (student completes section 1, counselor complete section 2)
4. Unofficial transcript
5. Most recent report card
6. Essay (on separate typed, printed paper)
7. Interview with panel (PfISD district and campus leaders, Pflugerville Fire Department staff)
8. Notification of admission

Submission Instructions

Students should submit items 1-6 (above) to their home campus counselor no later than 4:00 p.m. on **April 11, 2025**. Incomplete or late submissions will not be accepted.



PfISD Fire Career Academy Student Information Packet

ATTENTION: Students and parent(s)/guardian(s) interested in this program will be invited to attend an orientation specific to Clinical Medical Assistant (CCMA), Emergency Medical Technician (EMT), or the Fire Career Academy. The orientation will address work-based learning experiences, required documentation, dress code and more.

SECTION ONE: *Please print all information.*

Student Last Name	First Name	MI	Student I.D. #
Current Grade Level	Birthdate	Age	
Home Address	Apt. #	State	Zip Code
Student's Email Address	Student's Cell Phone		
Guardian's Name	Cell Phone Number	Work Phone Number	
Guardian's Email Address			
Guardian's Name	Cell Phone Number	Work Phone Number	
Guardian's Email Address			
Home Campus: _____		Counselor's name: _____	

Acknowledgement Statement:

Admission to the PfISD Fire Career Academy will be based on available seats; should the number of submissions exceed the available seats in the academy students will be admitted using the evaluation tool (Attachment 1). Students will be notified of the status of their admission following completion of the interview process.

There are medical conditions that will/may preclude hire as a professional firefighter and/or an EMT. It is important for students, and their families, to review any existing medical conditions with the Fire Career Academy instructor(s). These conditions may not prevent a student from participating in the high school Fire Career Academy, but could prevent the student from being licensed by the state and/or hired by a fire department as a firefighter and/or EMT.

A criminal history record may be required to be licensed or hired as a professional firefighter and/or EMT. Students, and families, should discuss any concerns with the Fire Career Academy instructor(s) and school counselor to understand what restrictions may result from any convictions.

I have attached all items requested and understand the requirements and admission policy of the PfISD Fire Career Academy.

Student Signature/Date

Parent Signature/Date



SECTION TWO: *Please print all information. Add additional pages if more space is needed for open-end response items.*

List club memberships and extracurricular activities:

Describe hobbies and special interests:

List any jobs you have held and/or volunteer work in the local community:

SECTION THREE: *Please attach a typewritten essay on the following topic, include your name on the essay.*

Essay Topic- “Why I Want to Enroll in the PfISD Fire Career Academy”

Instructions: Type an essay explaining:

1. Why do you want to enroll in the Fire Career Academy?
2. What are your short-term goals?
3. What are your long-term goals?

It should be no less than two pages long, double spaced, with one-inch margins, in 12 point, Times New Roman font.

*Pflugerville ISD does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Hutcherson Hill, Executive Director of Student Affairs, 1401 W. Pecan Street, Pflugerville, TX 78660, 512-594-0046, Hutcherson.Hill@pfisd.net.



PfISD Fire Career Academy Student Checklist for Admission

NOTE: For student use only, do not submit with the completed admission packet.

Items Required to be Submitted	Completed	Pending Status
Information Packet		
Essay "Why I Want to Enroll in the PfISD Fire Career Academy"		
Teacher Recommendation Forms (3) Teacher Name: _____ Teacher Name: _____ Teacher Name: _____		
Counselor Assessment Form: Name: _____		
Latest report card (copy)		
Transcript - Unofficial		



PfISD Fire Career Academy Teacher Recommendation Form

Student Instructions: Give one copy of this form to three (3) teachers of your choice.

Teachers, as you provide feedback about the student, please keep in mind that the PfISD Fire Career Academy is a specialized program for students interested in a career in the fire and/or emergency services industry.

To provide feedback, circle yes or no which best corresponds with your observations of the student.

Section One: to be completed by the student

Student's Name: _____ Student ID #: _____

(Print Teacher's name)

(Print Counselor's name)

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Section Two: to be completed by the teacher

Student's Name: _____ Student ID #: _____

The student completes all assignments, demonstrating superior task commitment and motivation.	Yes	No
The student demonstrates superior organization in his/her planning and completing of work and duties.	Yes	No
The student demonstrates good character and honesty.	Yes	No
The student accepts responsibility for his/her own behavior and learning.	Yes	No
The student demonstrates leadership qualities in the classroom.	Yes	No
The student exhibits cooperative and appropriate behavior in the classroom.	Yes	No
The student communicates well.	Yes	No
The student has good attendance.	Yes	No

Comments:

Teacher Signature: _____ Date: _____

Return directly to the campus Counselor noted in Section 1, do not return this form to the student.



PfISD Fire Career Academy Teacher Recommendation Form

Student Instructions: Give one copy of this form to three (3) teachers of your choice.

Teachers, as you provide feedback about the student, please keep in mind that the PfISD Fire Career Academy is a specialized program for students interested in a career in the fire and/or emergency services industry.

To provide feedback, circle yes or no which best corresponds with your observations of the student.

Section One: to be completed by the student

Student's Name: _____ Student ID #: _____

(Print Teacher's name)

(Print Counselor's name)

The PfISD Fire Career Academy is a Texas Commission on Fire Protection (TCFP) certified training program and certified EMT training program. Successful graduates of the PfISD Fire Career Academy are eligible to take the TCFP Structural FireFighter Basic certification exam and National Registry Emergency Medical Technical Basic exam. Students can begin a career in the fire service or the emergency services with these certifications.

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Section Two: to be completed by the teacher

Student's Name: _____ Student ID #: _____

The student completes all assignments, demonstrating superior task commitment and motivation.	Yes	No
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The student demonstrates good character and honesty.	Yes	No
The student accepts responsibility for his/her own behavior and learning.	Yes	No
The student demonstrates leadership qualities in the classroom.	Yes	No
The student exhibits cooperative and appropriate behavior in the classroom.	Yes	No
The student communicates well.	Yes	No
The student has good attendance.	Yes	No

Comments:

Teacher Signature: _____ Date: _____

Return directly to the campus Counselor noted in Section 1, do not return this form to the student.



PfISD Fire Career Academy Teacher Recommendation Form

Student Instructions: Give one copy of this form to three (3) teachers of your choice.

Teachers, as you provide feedback about the student, please keep in mind that the PfISD Fire Career Academy is a specialized program for students interested in a career in the fire and/or emergency services industry.

To provide feedback, circle yes or no which best corresponds with your observations of the student.

Section One: to be completed by the student

Student's Name: _____ Student ID #: _____

(Print Teacher's name)

(Print Counselor's name)

The PfISD Fire Career Academy is a Texas Commission on Fire Protection (TCFP) certified training program and certified EMT training program. Successful graduates of the PfISD Fire Career Academy are eligible to take the TCFP Structural FireFighter Basic certification exam and National Registry Emergency Medical Technical Basic exam. Students can begin a career in the fire service or the emergency services with these certifications.

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Section Two: to be completed by the teacher

Student's Name: _____ Student ID #: _____

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The student demonstrates superior organization in his/her planning and completing of work and duties.	Yes	No
The student demonstrates good character and honesty.	Yes	No
The student accepts responsibility for his/her own behavior and learning.	Yes	No
The student demonstrates leadership qualities in the classroom.	Yes	No
The student exhibits cooperative and appropriate behavior in the classroom.	Yes	No
The student communicates well.	Yes	No
The student has good attendance.	Yes	No

Comments:

Teacher Signature: _____ Date: _____

Return directly to the campus Counselor noted in Section 1, do not return this form to the student.



PfISD Fire Career Academy Counselor Assessment Form

Section One: to be completed by the student

Student's Name: _____ Student ID #: _____

(Print teacher's name):

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Section Two: to be completed by the counselor

Cumulative Unweighted GPA: _____

Has this student earned enough credits to classify as junior or senior for the upcoming school year?

Number of absences in current school year: _____

Disciplinary action(s): *(attach another sheet of paper if necessary)*

Counselor Signature: _____ Date: _____

Attach the Counselor Assessment form to the student information packet; do not return this form to the student.

Return directly to the campus CTE Assistant Principal; do not return this form to the student.

Connally High School- Daniel Garcia (Principal)
Hendrickson High School- Clarissa Alvarado

Pflugerville High School- Christopher Riley
Weiss High School- Angela Matysek

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Attachment 1

PfISD Fire Career Academy Evaluation Tool

This tool is used to determine admission should the number of submissions exceed the number of available seats and will be completed by the Fire Career Academy Admission Committee for each submission.

Student Last Name	First Name	MI	Student I.D. #
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Interview (up to 30 points)

Teacher Recommendations (up to 24 points, total)

First teacher	up to 8 points	_____
Second teacher	up to 8 points	
Third teacher	up to 8 points	

Essay (up to 20 points)

Question 1	up to 5 points	_____
Question 2	up to 5 points	
Question 3	up to 5 points	
Formatting	up to 5 points	

Report Card (up to 16 points, total)

85 – 100	2 points	_____
70 – 84	1 point	

Attendance, current school year (up to 6 points)

0 absences	6 points	_____
1-2 unexcused absences	5 points	
3-4 unexcused absences	4 points	
5-6 unexcused absences	3 points	
7-8 unexcused absences	2 points	
9-10 unexcused absences	1 point	

Unweighted GPA (one point for each GPA point, up to 4 points, total)

Example: 2.5 GPA = 2.5 points

Total points earned = _____ out of 100.

NOTE: Conduct/discipline (internal determination based on criminal offenses-refer to Student Affairs)

Date _____