



FEBRUARY COMMITTEE MEETING

650 S. Baltimore Street, Dillsburg, PA 17019

February 18, 2025 6:30 PM

COMMITTEE MEETING AGENDA

1. Curriculum Committee – Steve Becker

Action Items:

A. Single Day Conference Requests:

- 1) Alana Turner
Central PA Student Services Institute (No Cost-request received 1/21/25)
Shippensburg – February 7, 2025
- 2) Wendy Simpson
Reading Science Summit
CAIU – February 26, 2025
- 3) Todd Teal
Driver Education Instructor Workshop
York – February 27, 2025
- 4) Wendy Masson
Decolonizing Social-Emotional Learning in Service of Justice and Racial Equity
Online - Asynchronous
- 5) Wendy Masson
Current Issues in Law Affecting the Practice of School Psychology
Online - Asynchronous

B. Multiple Day Conference Requests:

- 1) Dave Borrell, Rhonda McMullen, Jennifer Bechtel, Ursula Nickels
PDE Data Summit
Hershey – March 24 – 26, 2025
- 2) Matthew Meakin, Courtney McCauslin
PA Association of Federal Program Coordinators (PAFPC) Annual Conference
Hershey - May 11 – May 14, 2025
- 3) Nolan McArdle
LETRS Professional Learning Sessions (No Cost)
Virtual – July 1, 3, 8, 10, 17, 22, 24, 2025

C. Final Curriculum Approval:

- 1) [Biology Curriculum Overview](#)

D. Approve 2025-26 Academic Calendar ([attachment](#))

Discussion Items:

A. Assistant Superintendent's Report

2. Building and Grounds Committee – John Gunning

Action Items:

A. Approve the following Facility Use Requests:

1) Dillsburg Area Soccer Club

Registration for DASC Dual Shootout Tournament

10/10/2025 – Friday, 3:30 pm – 9 pm

SME – Gym, Lobby, Restrooms

Category 3

Rental Fees – none

Certificate of liability insurance is on file.

2) Dillsburg Area Soccer Club

Thundering Pickle Turkey Trot 5K

11/27/2025 – Thursday, 6:30 am – 11:30 am

NHS – Lobby and restrooms, Cross Country course (depending upon conditions)

Category 3

Rental Fees – none

Certificate of liability insurance is on file.

3) Dillsburg Area Soccer Club

Sub Fundraiser Pick Up

10/10/2025 – Friday, 12 pm – 4:30 pm

NHS – Polar Bear Entrance

Category 3

Rental Fees – none

Certificate of liability insurance is on file.

4) Dillsburg Area Soccer Club

Soccer Game Fundraiser – DASC Coach's Clash

6/8/2025 – Sunday, 1 pm – 6 pm

NHS -- Turf Field and Concession Stand

Category 3

Rental Fees -- \$100/usage of Turf Field

Certificate of liability insurance is on file.

5) Tom Seltzer

Tennis Camp and Lessons

Tennis Courts

Dates Vary – February, 2025 – December, 2025, Mon.-Fri. – 8 am – 8 pm

Various other dates and times as requested by students.

Events coordinated with Angie Gaido, Athletic Director.

Category 6

Approximate Rental Fee -- \$6,336 (\$44/hr)

Requesting fees be waived since this is a feeder program aimed at our District's tennis players.

Letter received requesting waiver of fees.
Certificate of Liability Insurance is on file.

- 6) Northern Youth Wrestling
End of Season Team Banquet
3/3/2025 – Monday, 5 pm – 8 pm
NHS – Cafeteria and Kitchen
Category 3
Rental Fees: None
Custodial Fees: \$12.50/hr per custodian
Security Event Staff: \$12.50/hr per staff member
Certificate of liability insurance is on file.

Discussion Items:

- A. Building and Grounds Report ([Attachment](#))
B. Athletic Field Maintenance Plan ([Attachment](#))

3. Budget and Finance Committee – Joe Rudy

Action Items:

- A. Approve Payment of Bills
([Attachment #1 – 2022A Capital Projects Fund Payments](#))
([Attachment #1 – 2023 Construction Fund Payments](#))
([Attachment #1 – Food Service Fund Payments](#))
([Attachment #1 – General Fund Payments](#))
([Attachment #1 – Student Activity Fund Payments](#))
- B. Approve Treasurer's Report
([Attachment #2](#))
- C. Review Report of various accounts.
([Attachment #3 – Food Service Summary](#))
([Attachment #3 – Student Activity Summary](#))
- D. Approve the list of Personal Tax Exonerations from YATB for January 2025.
([Attachment #4](#))

Discussion Items: *None*

4. Athletics and Activities Committee – Gerald Schville

Action Items:

- A. Approve Trip Requests:
- 1) Trip 285347 – PMEA Region V Chorus Festival, Bethlehem, PA, Thursday, March 20, 2025 – Friday, March 21, 2025.
 - 2) Trip 284596 - FFA Student Legislative Leadership Conference, Harrisburg/Hilton Sheraton, Sunday, March 23, 2025 – Tuesday, March 25, 2025.

Discussion Items: *None*

5. Policy Committee – Paul Miller ([February Policy Summary](#))

Action Items:

A. Policies for Final Approval:

- 1) [Board Policy 005 – Organization](#)
- 2) [Board Policy 308 – Employment Contract/Board Resolution](#)
- 3) [Board Policy 823 – Opioid Antagonist](#)

B. Policies for Tentative Approval:

- 1) [Board Policy 830 – Security of Computerized Personal Information/Breach Notification](#)
- 2) [Board Policy 819 – Suicide Awareness, Prevention and Response](#)
- 3) [Board Policy 109 – Resource Materials](#)

Discussion Items:

- A. Policy 109 Resource Materials
- B. Title IX Updates

6. Board Operations Committee – Gregory Weir

Action Items: *None*

Discussion Items:

- A. Discussion on Superintendent search proposals.

7. New Business:

8. Personnel Committee – Alyssa Eichelberger

Action Items:

A. Administrative Staff Retirement

- 1) Steve Kirkpatrick, Superintendent, effective June 30, 2025.

B. Professional Staff Retirement

- 1) Michele Brymesser, 1st Grade Teacher, Dillsburg Elementary, Effective June 12th, 2025 or last teacher day of the 24/25 school year.

C. Professional Staff Resignation

- 1) Isaiah Locke, Physical Education Teacher, WES/DES, effective February 14, 2025.

D. Professional Staff Employment (Previously Board approved – update to start date)

- 1) Doug Rogers, NHS, Technology Education Teacher, at a rate of \$77,747 (MA, Step 16) effective March 31, 2025 ~~TBD based on release date from prior school district~~ (McDonald).

E. Salary Step Movement:

- 1) Julianna Durkit, 1st Grade Teacher, NES, BA to MA, effective January 10, 2025.

F. LTS Assignment

- 1) Anita Zook, Social Studies Teacher, NHS, December 3, 2024 – ~~February 14,~~ 2025 February 28, 2025 at a rate of \$267.97 per day (Anderson).

- 2) Joshua Regener, 2nd Grade Teacher, (NES), February 24, 2025 – May 19, 2025 at a rate of \$267.97 per day (Farr).

G. Extended Day to Day Substitute Teacher

- 1) Jeremiah Knight, WES/DES, at a rate of \$175 per day from February 18, 2025 to April 4, 2025 (Locke).

H. ESS Resignation

- 1) Azerily Heck, SME, Building Aide, effective December 20, 2025.

I. ESS Employment

- 1) Corey Wise, NMS, Instructional Aide / Emotional Support, effective ~~February 3, 2025~~ February 4, 2025.
- 2) Charles Burchfield, DES, Intensive Instructional Aide / Autism class, effective ~~February 3, February 5, 2025~~.
- 3) Lauren Paulus, SME, Instructional Aide / Building Aide, effective February 19, 2025.

J. Extra Service Contract

Indoor Performing Arts:

- 1) Caitlyn Emig, Dance Team Instructor, \$2,419.20
- 2) Kari Henry, Guard Instructor (High School), \$1,915.20.
- 3) Kari Henry, Guard Instructor (Middle School), \$1,260.00.
- 4) Kayla Henry, Assistant Dance Team Instructor, \$1,260.00.
- 5) Shawn Reisch, Indoor Percussion Instructor, \$1,915.20.
- 6) Shane Sweger, Assistant Indoor Percussion Instructor, \$1,411.20.
- 7) Michael Thomas, Indoor Percussion Instructor, \$1,915.20.

K. LWOP

- 1) Mary Smith, NES, Instructional Support Aide / Learning Support Aide, February 21, 2025 – February 28, 2025.
- 2) Nathan Irvin, DES, Food Service Aide, April 22, 2025 – April 25, 2025.

L. Coach Employment

- 1) [Fall 2026 Coaches](#)
- 2) Brooks Colucci, Asst. JH/MS Boys Soccer Coach, at a rate of \$3,096.

M. Substitute Building Aide

- 1) Rebecca Mowchan

N. Guest Teacher

- 1) Karen Landis

Discussion Items: *None*