

8th Grade Washington DC Trip RFP

Opening Date: 3/14/25

Opening Time: 11:00 a.m.

RFP Number: 2498-25

This Addendum No. 1 is being issued to answer the following questions and to post :

Question:

The RFP states: *"Each hotel room must have enough bed space (beds, cots, fold out sleeper sofas) to accommodate each student. We will not allow students to be forced to sleep in public spaces, on the floor, or on other furniture."*

Does this mean that each student MUST have their own bed, or can they share a bed with another student? For example, if there are 4 students in the room but only 2 queen sized beds, is this allowed? Or, does each student need their own bed?

Answer:

Up to 2 students may share a bed, as long as the bed is of an appropriate size for 2 people (a "double" size or larger).

Question:

Is it up to each school to decide which dates work best for them, or is there one specific week that works best?

Answer:

Each of the schools will work with the selected provider to schedule the weeks for each of their trips. As an example, the trips this year are occurring in the weeks of April 30-May 2, May 14-16 and May 20-22, 2025.

Question:

The RFP states that, "trips occur in the Spring, typically in May." Is there flexibility on dates/months of the trip?

Answer:

There is some flexibility, but due to the teaching schedule for some curriculum units that align with the Washington DC trip, late spring is highly preferred. The GPS district has a spring break week that typically aligns with Easter (April 3 - 10 in 2026). End of school-year activities that would conflict with the field trip typically begin in the 2nd week of June and run through the end of the term, June 8 to the last school day, June 19 - 23 (depending on snow days) in 2026.

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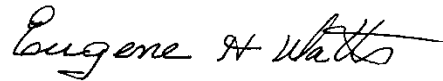
Question:

Regarding the RFP Response Matrix, is it possible to provide a template in MS Word that can be filled in? Similarly, is there a desired template to be used for the Price Proposal in Excel?

Answer:

See attached templates

All project requirements, except for those that are specifically added or modified by this Addendum shall remain in full effect.

A handwritten signature in black ink, reading "Eugene H. Watts". The signature is fluid and cursive, with a horizontal line extending from the end of the name.

Eugene H. Watts

END OF ADDENDUM #1