



## Attendance Policy

Seaview offers courses in the Alternative Learning Environment (ALE) and provides a flexible schedule for students to complete their course work. Weekly contact between student and teacher is essential to meet ALE guidelines. Contact methods may vary provided there is an arrangement between student and teacher.

Seaview Academy honors Washington State Compulsory Attendance laws. Therefore, the school will intervene at set points to keep students engaged in their education and track students if they transition between programs and districts.

Schools offering ALE courses and online coursework are required to comply with RCW 28A.225. Additionally, SSHB 1170 (2017) authorized OSPI to adopt rules to bring consistency to truancy definitions in the alternative learning setting.

In the event that students fail to make weekly contact, and a legitimate excuse is not provided, the following steps will be taken:

- One (1) failure to make weekly contact – Parent/guardian is notified via letter.
- Two (2) failures to make weekly contact – Parent/guardian conference with teacher.
- Three (3) failures to make weekly contact – Attendance letter sent and parent/teacher/student conference.

When a conference is held with parents, that conference will:

- Be held within five (5) days.
- Be held in-person, by phone, or through video conferencing.
- Seek to understand the underlying reason for the missed contact and develop an intervention plan.
- Include the WARNs assessment for secondary students.

In the case of two (2) additional failures to make weekly contact, Seaview Academy will initiate truancy proceedings, or coordinate with the student's resident district and court to initiate truancy proceedings. Seaview Academy will withdraw students, and/or rescind transfers to students, who have failed to meet ALE attendance requirements.