

JASPER-TROUPSBURG CENTRAL SCHOOL DISTRICT

Application for Use of School Buildings & Grounds

NOTE:

- 1) No activities are to begin on Sunday until 2:00pm
- 2) No groups will be allowed in the buildings on days school is cancelled due to inclement weather or other emergency. All outside activities are cancelled when school is cancelled.
- 3) If event is held outside normal working hours, a fee will be charged for custodial support.
- 4) Alcoholic beverages and smoking are not permitted on school premises.
- 5) Each organization is responsible for set-up and clean-up of the area used.

Event Fees:	Up to 3 hours	\$50.00
	3-6 hours	\$75.00
	More than 6 hours	\$100.00

Name of Organization/Group: _____

Person in Charge: _____

Address & Phone: _____

Nature of Activity: _____

Facility & Equipment Needed: _____

Date(s) Requested: _____

Time of Event: _____

Time Facility Needed for Set-Up & Clean-up: _____

Admission (if applicable): _____

Proceeds devoted to: _____

Date of Application: _____
(request should be submitted two weeks prior to event)

Signature of Applicant: _____

Approval: _____
Jason Oliver, Superintendent

Date: _____

Cc: _____ Central Office _____ Building Custodian
_____ Building Principal _____ Other