

**VICTOR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

**Approved Minutes of the Regular Meeting of January 16, 2025
Early Childhood School Boardroom
953 High Street
Victor, New York 14564**

CALL TO ORDER	President Tim DeLucia 5:36 PM.
Members Present	Tim DeLucia, Lisa Kostecki, Elizabeth Mitchell, Christopher Parks, Carol Prescott, Adam Snyder
Member Absent	Bryan Adams
EXECUTIVE SESSION	A motion was made by E. Mitchell, seconded by L. Kostecki, to enter executive session at 5:36 PM to discuss employment history of specific individuals. The motion was carried. 6 yes 0 no 0 abstentions
REGULAR SESSION	A motion was made by C. Parks, seconded by A. Snyder, to return to regular session at 7:11 PM. The motion was carried. 6 yes 0 no 0 abstentions

APPROVE AGENDA: A motion was made by E. Mitchell, seconded by L. Kostecki, to approve the agenda for the meeting. The motion was carried. 6 yes 0 no 0 abstentions

SUPERINTENDENT’S UPDATE: Superintendent Terranova started out by recognizing six elementary students who joined him on the Town Hall meeting on Tuesday night. He said Elizabeth, Camryn, Elliana, Jackson, Hope, and Kieran displayed leadership and public speaking skills while discussing subjects pertaining to the elementary schools. Dr. Terranova then thanked the Board of Education for their advocacy for our school district as they have met with multiple state legislators, and the Governor’s office, to communicate our need for appropriate state aid funding in the upcoming budget. The meetings were followed up with letters signed by Board President Mr. DeLucia, VTA President Mike Modleski, and himself. He was then able to highlight an excerpt from those letters. Dr. Terranova continued by noting Monday is Martin Luther King Day, when we honor the slain Civil Right leader who dedicated his life to achieving equality for people of all colors.

PRESENTATIONS/RECOGNITIONS: Mr. DeLucia introduced Health, Physical Education and Athletics Duey Weimer who then introduced Girls Golf Head Coach Trevor Sousa, Assistant Coach Reddout, and the Conference and Sectional Champion Girls Golf Team. Coach Sousa recognized retiring District Clerk, Maureen Goodberlet for her service to the district. Coach Sousa continued by thanking Coach Reddout, who has been with the Girls Golf program for five years. He recognized the program’s growth which now has 23 girls on the team, and having just completed its first year with a Junior Varsity team. Coach Sousa recognized Destiny Jodoin, a Junior, who was the individual Class Champion for girls golf this year, winning by eight strokes. She will be representing Victor and Section V in the State tournament this Spring, along with Lylah HerrNeckar and Raegan French who also finished in the top

nine. The Girls Golf Team’s Sectional title is their second in the past nine years. Each team member was presented with a certificate acknowledging their accomplishments.

PUBLIC PARTICIPATION: Mike Modleski, Victor Teacher’s Association President, thanked the Board of Education and Dr. Terranova for their advocacy around Foundation Aid. He also thanked District Clerk Maureen Goodberlet for her service to the District and mentioned how great it has been to work with her for the last 20 years.

CONSENT ITEMS: A motion was made by L. Kostecki, seconded by C. Parks, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES: Minutes of the Regular Meeting of December 12, 2024 and Special Board Meeting on January 9, 2025

FINANCIAL STATEMENTS: Treasurer’s Report for the month ending November 30, 2024

PERSONNEL: *All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.*

Instructional

Tenure Appointments: The appointment to tenure of **Marissa Lawrence**, who is certified as a School Social Worker, upon the successful completion of her probationary period as a School Social Worker, effective January 31, 2025.

Long Term Substitute Appointments: The appointment of **Gabriella Prusack**, who is working towards certifications in Students with Disabilities Grades 7-12 and Biology Grades 7-12, to a long term substitute position as a Special Education Teacher, effective December 16, 2024, and ending June 30, 2025, at an annual salary of \$49,526, which will be prorated based on the length of the assignment.

The appointment of **Kristen Jones**, who has certification in Childhood Education Grades 1-6, to a long term substitute position as a Teacher Assistant, effective January 27, 2025, and ending June 30, 2025, at an annual salary of \$29,323, which will be prorated based on the length of the assignment.

The extended appointment of **Pamela Lowe**, who has certification in Mathematics Grades 7-12, to a long term substitute position as a Mathematics Teacher, effective October 7, 2024, and ending June 30, 2025, at an annual salary of \$82,162, which will be prorated based on the length of the assignment.

Leaves of Absence: The granting of an extension of maternity and subsequent childcare leave of absence for **Erika Marion**, Mathematics Teacher, effective September 30, 2024, through June 30, 2025.

The granting of a maternity and subsequent childcare leave of absence for **Katherine Harmon**, Elementary Teacher, effective approximately March 19, 2025, through June 6, 2025.

The granting of a maternity and subsequent childcare leave of absence for **Taylor Wygal**, Speech/Language Teacher, effective approximately February 9, 2025, through March 21, 2025.

The granting of a maternity and subsequent childcare leave of absence for **Sarah LaChance-Tofany**, Elementary Teacher, effective approximately April 5, 2025, through June 9, 2025.

The granting of an extension of maternity and subsequent childcare leave of absence for **Lauren Freitas**, Elementary Teacher, effective November 4, 2024, through June 30, 2025.

Resignations: The resignation, due to retirement, of **Karen Varricchio**, Elementary Teacher, effective June 30, 2025.

The resignation, due to retirement, of **Dawn Zuber**, Elementary Teacher, effective June 30, 2025.

The resignation, due to retirement, of **Margaret Elliott**, Library Media Specialist, effective June 30, 2025.

The resignation, due to retirement, of **Holly Knox**, Elementary Teacher, effective June 30, 2025.

The resignation, due to retirement, of **Tania Zazulak-Angelini**, School Psychologist, effective June 30, 2025.

The resignation, due to retirement, of **Paula Smith**, Science Teacher, effective June 30, 2025.

The resignation, due to retirement, of **Colleen O'Neill**, Special Education Teacher, effective June 30, 2025.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Indoor Track & Field	Varsity Assistant	Ryan Horst	4	11
Flag Football – Girls	Head Varsity	Frederick Finter	2	1
Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>		
	Phoebe Barnett	Uncertified		
	Brittany Orwen	Uncertified		

McKayla Jenkins	Uncertified
Grayson Natale	Uncertified
Gabriella Prusack	Uncertified
Nicole Bell	Uncertified
Gina Colucci	Speech & Language
Conner Hicks	Physical Education
Matthew Benson	Uncertified
Michael Levy	Uncertified
Rachel Williams	Uncertified
Tyler Knicley	Uncertified
George Finter	Uncertified
Jake Miles	Uncertified
Sydney Carpenter	Uncertified
Vanessa Conte	Uncertified

Non-Instructional Appointments:

The appointment of **Donald Smith**, School Bus Driver, effective December 13, 2024, at an hourly rate of \$22.54.

The appointment of **Paul Paddock**, from Part Time Cleaner to Full Time Cleaner, effective January 7, 2025, at an hourly rate of \$16.95.

The appointment of **Frank Petrosino**, School Bus Driver, effective December 20, 2024, at an hourly rate of \$22.54.

The appointment of **Kevin Miller**, Full Time Teacher Aide, effective January 6, 2025, at an hourly rate of \$16.66.

The appointment of **Eduardo Maver**, from Substitute Cleaner to Part Time Cleaner, effective January 9, 2025, at an hourly rate of \$16.04.

The appointment of **Bryant Serrano**, Full Time Cleaner, effective January 15, 2025, at an hourly rate of \$16.04.

Resignations:

The resignation of **Brian Crough**, Part Time Cleaner, effective December 9, 2024.

The resignation of **Janibel Aquino Duran**, Part Time Teacher Aide, effective January 5, 2025.

The resignation, due to retirement, of **Janis Werner**, School Bus Monitor, effective January 30, 2025.

The resignation of **Joshua Bonilla Medina**, Cleaner, effective January 7, 2025.

The resignation of **Allison Brundage**, Part Time School Bus Monitor, effective December 20, 2024.

The resignation of **Gregory Zuege**, Part Time School Bus Driver, effective January 7, 2025.

The resignation of **Michael Burke**, Part Time School Bus Driver, effective January 13, 2025.

Per Diem and Substitute Positions:	<u>Candidate</u>	<u>Position</u>
	Chloe Brownell	Lifeguard
	Jake Miles	Teacher Aide
	Cadan Higley	School Bus Driver Trainee/ School Bus Monitor
	Ella Belculfine	Teacher Aide
	Madeline Bresnan	Teacher Aide
	Bridgid McCarthy	Teacher Aide
	Colin Culhane	Lifeguard
	Allison Swartz	Lifeguard
	Alayna Kelly	Teacher Aide
	David Davis	School Bus Monitor
	Allison Brundage	School Bus Monitor
	Anna McLaughlin	Teacher Aide
	Meg Auria	Registered Professional Nurse
	Brynn Culhane	Lifeguard
	Miranda Lynch	Teacher Aide

CSE/CPSE RECOMMENDATIONS: Recommendations of the Committee on Special Education from the meetings of August 14, 2024, November 14, 18, 20, 21, 2024, December 2, 3, 4, 5, 6, 9, 10, 11, 12, 13, 16, 17, 18, 19, 20, 27, 30, 2024, January 6, 7, 8, 2025 and from the Committee on Preschool Special Education from the meetings of December 10, 17, 19, 2024.

TRANSPORTATION CONTRACT: Between a parent and the Victor Central School District from September 17, 2024 through October 25, 2024 as submitted.

TEXTBOOK APPROVAL: Grade 6 textbook; *Elijah of Buxton* by Christopher Paul Curtis

EXTRACLASSROOM ACTIVITY FUNDS AUDIT AND SINGLE AUDIT: Reports for year ended June 30, 2024

ARCHITECTURAL CONTRACT: Between SWBR and the District to provide Architectural services for the Capital Project as submitted.

The motion to accept the foregoing consent items was carried.

6 yes 0 no 0 abstentions *(end of consent items)*

CAMPUS NEWS: VCS administrators summarized campus news and events. Each administrator also thanked Maureen Goodberlet for her service to the District and highlighted the support she has given them. The Board of Education members and Dr. Terranova then recognized Maureen for her excellent support for the Board, Superintendent, VCS staff and VCS community since she started as the District Clerk in April, 2007.

MANAGEMENT PLAN; WORK-BASED LEARNING/CAREER TECHNICAL EDUCATION

UPDATE: Assistant Superintendent for Instruction Karen Finter started by stating that it has been one year since starting the Work-Based Learning program. She thanked Work-Based Learning Coordinator Sue Utz, Senior High Principal Brian Siesto, Cindy Mereness, Carrie Goodell, and the counseling team for their collaborative work to bring this project to life. Mrs. Finter reviewed the agenda for the presentation and reviewed how the new VCS Vision Statement aligned with Work-Based Learning. She then introduced Brian Siesto, Senior High Principal. Mr. Siesto explained how the New York State Blue Ribbon Graduation Recommendations helped decide what a diploma should look like to ensure excellence and equity for all New York State students. Recommendations from this Commission will be coming in a staggered implantation timeline, but Mr. Siesto stated that our current Work-Based Learning program connects to these eventual changes for our students. He then was able to highlight one of the four overarching priority areas identified in the Blue Ribbon Graduation Recommendations, which is the understanding of meaningful life-ready credentials. The program also aligns directly with the ‘Portrait of a NYS Graduate’ recommendation put out by the Commission. Mr. Siesto then introduced Work-Based Learning Coordinator Sue Utz who gave a recap of what Work-Based Learning is and why it is so valuable to students. The program offers a wide range of experiences to allow meaningful impact for those with current interests, as well as providing a starting point to those who may not have a clear direction yet. Mrs. Utz continued by speaking to why Work-Based Learning is so valuable and then highlighted some of the experiences the students can take part in. Mrs. Utz then introduced 11th grader Gianna Arnitz who has taken part in the Work-Based Learning program by working with Dixon Schwabl and Company. She found a love for Marketing and Advertising in her Freshman year class with Mrs. Utz where she was also introduced to DS&Co. Gianna started her internship with DS&Co in September, attending two hours after school, twice a week. She shadowed different positions, departments, and meetings throughout the company to see how they worked together. Giana also received certifications in Analytics, Critical Thinking, and Business Writing during this internship. Giana spoke to her experience as completely inclusive and diverse, as a place where she was able to build great relationships within the company and has mentors she is still connected to. Mrs. Utz then introduced 12th grader Colin Wightman to speak about his Internship at Brighton Securities, his job shadow at Sage Rutty, and his Career Exploration at Constellation Brands. Colin has interest in Finance, has taken Business classes in VCS, and had interest in learning more about personal advising and investments. Colin was able to work on tasks in Excel, investment portfolios, and was also able to have one-on-one discussions with different professionals with different expertise. He mentioned he valued his time spent with the owner of Brighton Securities and the owner of Sage Rutty. Colin has built his confidence to be able to succeed in a professional environment. He also has a new mindset for success, giving him a new level of respect for the work he will have to put in to get to the highest level. Mrs. Utz then presented on the next steps for Work-Based learning, with the plans to expand student involvement, cover new career opportunities, help expand student profiles and discover why we are missing some students, and branding of the program. Mrs. Utz also highlighted the School to Career Connection Event, coming this Spring, as a thank you to our business partners. Mrs. Mitchell noted how strong Gianna and Colin’s public speaking was, and valued hearing about their experiences. She then asked if there were opportunities for students to confer

with those currently in internships, or who have completed their internships, to hear directly from their peers about these opportunities. Mrs. Utz mentioned this is a terrific idea to help build the brand of the Work-Based Learning program, also noting she updates the website and social media with quotes from students in the program. Mrs. Mitchell also suggested a Work-Based luncheon for students to drop in and talk to some of the students currently in internships. Mrs. Kostecki gave her congratulations for the success of the program over the last year. She also valued hearing from Gianna and Colin sharing their experiences and is excited to see how much has been already accomplished, and also to see how much more is planned. Mrs. Prescott appreciates all the work from Mrs. Utz and Mrs. Goodell and noted how amazing it is to see the list of connections they have. She also loves the idea of the library speakers and field trips, which give opportunities to students who may have full schedules or who don't drive. Mrs. Prescott also hopes to see expanded connections with Campus Construction and SWBR if they are working on campus. Mr. Snyder commented that Gianna and Colin were the stars of the presentation and did a great job using their skills to present. Mr. DeLucia continued to say the whole group did a great job, but also thought Gianna and Colin were the stars, and thanked them for their wonderful presentation of the great program. Dr. Parks noted that in the list of future projects, architecture was listed as an opportunity, and pointed out that that might align with what Mrs. Prescott had hoped would be added. Mrs. Prescott reiterated that having projects available to students on campus would be beneficial to students with transportation barriers. Mr. Parks said he was impressed with the program, and mostly with Gianna and Colin. He noted leadership is action and would make sure they recognize themselves as student leaders, as that's what they did tonight and with their program endeavors.

MANAGEMENT PLAN: MULTI-TIERED SYSTEMS OF SUPPORT: Assistant Superintendent for Pupil Services Karyn Ryan began by introducing the work by the District focusing on student-centered culturally responsive classroom environments. She reviewed the State's promotion of the Multi-Tiered System of Support (MTSS) saying, *MTSS is a systemic, evidence-based, continuous school-improvement framework in which data-based problem solving, and decision-making are practiced across all levels of the education system.* Mrs. Ryan continued by distinguishing the three tiers and the support that goes into each level. Core instruction should meet the bulk of all the students in Tier 1, and as you move up, less students need that intense support for both academic and social emotional learning. Mrs. Ryan then spoke to the tier teams, where our District's strength is in the problem-solving teams at tier three and tier two. Mrs. Ryan introduced Mr. Rob DeRose, ECS Principal, to give examples of the structure at work in the Early Childhood School. Mr. DeRose highlighted the PLC's at ECS. These take place each week, facilitated by an administrator, and bring together classroom teachers, AIS teachers, and oftentimes related service providers. Through professional dialogue, strategies for interventions and techniques help children make progress with specific assessment-based observations. Mrs. Heidi Robb, Primary School Principal, then spoke to the Primary School's efforts in work around Tier 2 and Tier 3 level supports in social-emotional learning. The Primary school saw more than 80% of students struggle in these areas, so realized it was a Tier 1 need, and should be doing more in the classrooms to support student's behavior and social emotional well-being. Social skills that had previously been taught in a pull out fashion, are now being taught in all the classrooms by school counselors. Mr. Jim Mauro, Intermediate Principal, then spoke to the processes at VIS when a student may need more than what Tier 1 support offers. At VIS, when a student may need additional support, they use a Request for Assistance form that generates support from a problem-solving team. Administrators and staff help direct these requests based on the student's needs to either a small or large problem-solving team. Small teams may help directly with the student. While large teams meet regularly to help provide more global perspective. Mrs. Prescott spoke to the great work the PLC's and MTSS interventions are and was appreciative that all students can get support at the Tier 1 level. She also spoke to the benefit of the state aid and keeping the staffing that we must support the students at this level. Mrs. Mitchell said it was great to see the continuity of the supports at the elementary schools. It is a great opportunity for the board and community to get a better

understanding of what the structure looks like. Mrs. Mitchell continued by saying balancing the academic and social-emotional needs go hand in hand, and it's nice to see them working together.

BUDGET DEVELOPMENT; Transportation, Buildings and Grounds, Facilities, and Security: Mr. Richard Stutzman, Interim Assistant Superintendent for Business, reviewed the agenda and the goals of the 25-26 budget which include to: enhance a comprehensive education, improve the alignment of resources, maintain the stabilization of reserves, maximize the use of every dollar spent, maximize the ability to generate aid for future years, and transparency. He then reviewed the Transportation Budget. The Transportation budget total for the 2025-2026 school year is \$5,039,271. \$260,000 has been reallocated to cover the cost of the annual maintenance for the cameras and radios purchased in the 24-25 budget. The balance will help offset the cost of the contracts with an outside provider to assist with transporting students given the driver shortage. There will be another bus proposition with an estimated cost of \$1,527,304 for six large diesel buses and one small gasoline bus, as the buses are on a ten-year replacement cycle. The Security budget for 2025-2026 is \$626,940. \$45,000 has been reallocated to the salary line item to cover the overtime for our Security staff who now cover events previously covered by an outside provider which is no longer in business. The Operations and Maintenance Budget is \$5,586,539. In trying to be proactive for 2025-2026, \$185,000 is being reallocated from salaries and fringe benefits of positions that are not filled, and transferred to the contractual line item to cover the cost of an outside provider covering those cleaning vacancies. Mr. Stutzman explained that once we begin to receive revenue information for next year, we will have a better concept of budgetary parameters. Recommendations will be reviews with the Board of Education for the next three months, with a final budget recommendation to be adopted at the April 10 Board meeting. Mr. Stutzman then reviewed the budget calendar review dates and topics. Dr. Parks asked about the coverage of the security staff and whether our staff will be able to cover the needs without another outside contractor. Mr. Stutzman said that the District should be covered with current staff, and won't need another contractor next year. Mr. Snyder asked about the Capital outlay and whether it is something the District can use every year, what the stipulations are on how that money is spent, and if the District has been using it in past years. Mr. Stutzman explained that Capital outlay can be used for cash projects, but you must submit the project to the State Education Department once you hit a certain dollar level. Dr. Terranova believes we started putting that \$100,000 in 2 years ago, because previously the District didn't have the money to do it. Mr. Stutzman then clarified that it is local money, and not state dollars. Dr. Terranova further clarified that it is our local money, but we get aided back on it from the state at a high rate.

RECIND TRIP: A motion was made by L. Kostecki, seconded by E. Mitchell to rescind the High School trip to Spain and Portugal from 6/30/2025-7/10/2025. Mrs. Kostecki mentioned that hopefully if there are more interested students next year, there will be another opportunity for the trip. The motion was carried. 6 yes 0 no 0 abstentions

APPROVE TRIPS: A motion was made by C. Parks, seconded by A. Snyder to approve the following trips: Outdoor Activities Club to Lake Placid, New York from 2/27/25 – 3/2/25 for a trip to the Adirondack Mountains; DECA to Rochester, New York from 3/5/25 – 3/7/25 to participate in New York State DECA State Career Conference; Victor Robotics to Cleveland, Ohio from 4/2/2025 to 4/5/2025 to compete in the FRC Buckeye Regional Competition; Senior Student in Wind Ensemble to Hartford, Connecticut from 4/24/2025 –4/27/2025 to participate in the Nafme Eastern Division Honors Ensemble Band; Football team to Clinton, New York from 7/20/25 – 7/24/25 to participate in the Gridiron Champions Football Camp. The motion was carried. 6 yes 0 no 0 abstentions

POLICY REVIEW Second Read and Final Reading: A motion was made by C. Parks, seconded by L. Kostecki, to adopt the following policy: Policy 8131, Weapons in School and the Gun-Free Schools Act. The motion was carried. 6 yes 0 no 0 abstentions

POLICY REVIEW: First Reading of Policy 1901, School Volunteers and Visitors to the School. District Clerk Maureen Goodberlet explained that this is a new policy for Victor. The Board has already done a visitor policy, but the Administration would like to add a school volunteer part to the policy. Dr. Parks asked if this policy would be replacing the current policy. Mrs. Goodberlet confirmed that this new policy would merge with the other, and take the other's place.

MEETING REPORTS:

Monroe County School Board Association Committee Reports: Dr. Parks spoke about the Information Exchange he attended where they talked about work-based learning opportunities. The points of emphasis included the District strengthening the relationship with New York State Department of Labor, and having Districts not to push a traditional track of college after graduation. He spoke about the Teacher Ambassador program that talked about internships, paid internships, and becoming certified in their field. The Finger Lakes Youth Apprentice Program had a signing day for students who had completed their internships and were certified in their specific trade. Dr. Parks also noted that there are 140 active apprenticeship sponsors in the Finger Lakes Region. Mr. DeLucia also attended this meeting and noted the similarities between it and the presentation given tonight regarding Work-Based Learning. Mrs. Mitchell said she was registered for the upcoming District Operations Committee meeting in the following week and will provide updates in February.

Sanding Committee Updates:

Mrs. Mitchell thanked the Board, VTA, and District for the Advocacy work the group is doing. She said they are casting a wide net with communicating with people and groups that in the past we may not have had on our radar. She also reminded the group of the upcoming Monroe County Schoolboard Association Legislative Breakfast on February 1. Mrs. Mitchell thanked VTA President Mike Modleski for his help with the Advocacy letters.

UPCOMING EVENTS: The next regular Board of Education meeting will be February 13, 2025 at 7:15 in the Early Childhood School Boardroom. There will also be a Budget Workshop on February 27, 2025 at 6:30 PM in the Boardroom.

ADJOURN: A motion was made by L. Kostecki, seconded by C. Prescott, to adjourn the meeting at 9:30 PM. The motion was carried. 6 yes 0 no 0 abstentions

Respectfully submitted,

Kate Selleck
District Clerk