

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting
January 9, 2025

I. OPENING ITEMS

- A. Call to Order – 5:40 PM
- B. Roll Call

Notice of this meeting was given in accordance with the provisions of Policy 1.15 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
Absent: Mrs. Czech

- C. Pledge of Allegiance

II. AGENDA

- A. Motion to approve the agenda with addendum has been removed.

25-009 Mrs. DeLuca moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda without the addendum.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 4-0

III. INFORMATIONAL ITEMS/BOARD RECOGNITIONS

Strategic Plan 5.1

IV. TREASURER'S BUSINESS

- A. Reports – Audit, Calendar Year End and Gifted Reporting
- B. Approval of Minutes

25-010 Mrs. DeLuca moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Work Session – December 9, 2024
Regular Meeting – December 12, 2024

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 4-0

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C. Approval of Purchase Orders

25-011 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$ 3000.00 with issues.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 4-0

D. Approval of Financial Statements

25-012 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 4-0

E. Resolution to Approve Ohio Science of Reading Stipends

25-013 Mrs. DeLuca moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the resolution to approve Ohio science of reading stipends per ORC 265.330 – teachers.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 4-0

F. Additional Bus Route Hours

25-014 Mrs. DeLuca moved, seconded by Mrs. Miller, that the Sheffield-Sheffield Lake Board of Education approve two(2) additional bus route hours effective December 6, 2024, accumulating sick leave for the month of November, for the following personnel.

a. Michelle Ryan

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 4-0

G. Amvets Post 55 Donation

25-015 Mrs. Miller moved, seconded by Mrs. DeLuca, that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donations from AMVETS POST 55.

a. \$ 3000.00 – to support the Softball Program.

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Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 4-0

V. SUPERINTENDENT’S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

25-016 Mrs. Miller moved, seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves Items A through D.

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Mike Akers**, BHS Assistant Football Coach, resigning effective December 16, 2024.
- b. **Thomas Frankeberger**, Knollwood Custodian, requesting a Family Medical Leave of Absence effective December 16, 2024- January 10, 2025.
- c. **William Mathews**, BHS Football Coach, resigning effective December 18, 2024, for the purpose of retirement.
- d. **Michelle Popowski**, FELC PreK Paraprofessional, requesting a Family Medical Leave of Absence effective December 2, 2024 – January 12, 2025.

B. Certified Salary Adjustment

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to January 1, 2025.

		<u>FROM</u>	<u>TO</u>
a.	Brad Barhorst	MA+12	MA+24
b.	Stephanie Blythe	MA+12	MA+24
c.	Alexis Buffington	BA	BA+12
d.	Ashley Falencki	MA	M+12

C. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **William Waddell**, Murray Ridge ESP, Step 1, 7 hrs./day, 181 days/yr., plus contracted holidays (pro-rated) effective December 9, 2024.

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D. Classified Salary Adjustment

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following classified personnel as per the Negotiated Agreement retroactive to January 1, 2025.

- a. **Brenda Crnko** Base Salary + 8%
- b. **Barbara Krogg** Base Salary + 2%
- c. **Tiffany Williams** Base Salary + 2%

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 4-0

E. Robotics Club Field Trip

25-017 Mrs. DeLuca moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the Robotics Club field trip to Kalahari, January 24-25, 2025, as per the attached.

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 4-0

F. Policies

25-018 Mrs. DeLuca moved, seconded by Mrs. Miller, that the Sheffield-Sheffield Lake Board of Education approve and adopt the attached **BOARD POLICY MANUAL REVISIONS**.

- a. Teaching About Religion – 7.15
- b. Release Time for Religious Instruction – 7.38

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 4-0

VI. Comments from the Public

“In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting.”

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VII. Standing Committee Report

- A. **Joint Vocational School** – Sandy Jensen
- B. **Athletic Counsel** – Sheila Lopez
- C. **Legislative Liaison** – Amy DeLuca
- D. **Endowment Fund** – Lisa Miller
- E. **S.A.L.T.** – Student Achievement Leadership Team- Pat Czech
- F. **Finance** – Sheila Lopez
Teachers from each building?

VIII. ADJOURNMENT

25-019 Mrs. DeLuca moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourn.

Time: 7:15 PM

Yes: Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 4-0



Mr. Adam Hines, Treasurer



Mrs. Sheila Lopez, President

The next regular meeting will be on February 13, 2025, at Forestlawn ELC at 5:30 PM

