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REC'D BY: me

**SUFFIELD HOUSING AUTHORITY
MINUTES OF REGULAR MEETING**

Wednesday, February 12, 2025

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, February 11, 2025, at 6:30 P.M. at Maple Court 81 Bridge Street: the date and time duly established.

Mr. Messenger called the meeting to order at 6:30 PM

The following members were present:

Mr. Mark Messenger, Chairman
Mr. Jon Carson, Vice Chairman
Mrs. Jacqueline Marien, Secretary
Mrs. Kathy Remington, Treasurer
Mrs. Jacqueline Nielson, Tenant Representative

Also present were: Jason Joyce, Executive Director, Patrick O'Sullivan, Robert Hinckley, Doug Nielson, Peg Poirier, Barbara Jones.

REPORT FROM THE TENANT REPRESENTATIVE: Jac was able to touch base with most of the tenants over the last month. Jac was ill for a while so didn't get to all of them. They all appreciated the last newsletter that had a breakdown of all the grant work accomplished last year and are looking forward to the spring work. They also appreciate the clean and salted walkways and drive.

We have been having some trouble with the washers and dryers and the company that looks after them seems not have the housing authority too high on their priority list. Some tenants asked if maybe owning our own machines might be more efficient and cost effective. Jac talked to the office and will research it and hopefully have information for the next board meeting.

PUBLIC COMMENT:

Robbie commented Jason, Patrick and Deb are doing a Great Job at SHA. Peggy & Barbara also said that the staff is doing a great job & along with the Tenant Rep Jac. Doug asked about Letters on the Buildings & was told by the Board that they will go up when the weather is warmer. Do to the fact that the siding is brittle in this weather.

MINUTES:

Mr. Carson moved, Mrs. Remington seconded and so Voted: to accept the minutes of the January 14th meeting.

VOTE: 5-0

BILLS:

Mr. Messenger moved, Mrs. Marien seconded and so Voted: to approve the bills presented which represent the expenses and expenditures of the Housing Authority for the billing period of February 2025.
VOTE: 5-0

OLD BUSINESS: As requested, Big Letters will be attached to the Buildings so delivery drivers can identify housing units easily when the weather warms up.

CDBG: The Grant is now on hold till Spring.

NEW BUSINESS: Nothing at this time.

REPORT of the CHAIRMAN: Mark talked about the 4th Quarter and Yearend Report from the Accountant.

REPORT OF THE EXECUTIVE DIRECTOR: : Jason & Jac worked on the 2024 Year in a Glance Newsletter that went out in January

MAINTENANCE: Everything is going well. Finishing a Unit to be ready by March 1st. Also in the last 30 days spent about \$8,000 in snow removal.

SHA STAFF Comments or Concerns: There have been several complaints regarding resident's dogs OFF leash when outside. It is the *pet owner's responsibility* to follow the Pet Rules and Regulations. Dogs MUST be leashed at all times when out of their housing unit. This includes moving from a vehicle to a housing unit or opening their door to get their mail. If there are enough complaints, the tenant may be requested to remove the dog from the premises as they were informed on their signed lease

Executive Session:

ADJOURNMENT:

Since there wasn't any further business to bring before the Board, Mrs. Nielson moved and Mrs. Marien seconded and so Voted: to adjourn this meeting at 7:11 PM.

VOTE: 5-0

Respectfully Submitted,

Jackie Marien, Secretary
jm/jj