

January 13, 2025  
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:30 p.m. in the District Auditorium. Mr. Jeff Kindschuh called the meeting to order. The following members were present: Mr. Eric Flickinger, Mrs. Melanie Sauter, Mr. David Meckley, Ms. Lindsay Krug, Mrs. April Swope, Mrs. Meredith Miller, Mr. William Getz and Mr. Michael Buckley. Also present were Superintendent Dr. Sharon Perry, Asst. Superintendent Dr. Wesley Doll and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters and also prior to the start of the meeting.

Approval of minutes for the Committee of the Whole minutes of the December 2, 2024 meeting, the December 2, 2024 Reorganization meeting minutes, the December 2, 2024 Regular Meeting minutes of the Board of Directors and the December 11, 2024 Board Policy Sub-Committee minutes. By voice vote, the motion was carried and minutes approved.

Mr. Flickinger congratulated the students and other District personnel whose names appear on the monthly congratulations list.

Mr. Buckley made a motion, seconded by Mrs. Sauter to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$6,287,870.03	
Deposits	7,308,872.96	
Withdrawals	<u>5,108,659.90</u>	
Balance 1/1/25		\$8,488,083.09

PSDLAF Flex CD

Previous Balance	\$27,627,128.97	
Deposits	175,583.77	
Withdrawals	<u>2,770,040.02</u>	
Balance 1/1/25		\$25,032,672.72

PSDLAF Bond 2019

Previous Balance	\$122,835.27	
Deposit	947.28	
Withdrawals	<u>0.00</u>	
Balance 1/1/25		\$123,782.55

PSDLAF Bond 2023

Previous Balance	\$12,186,069.14	
Deposit	92,580.78	
Withdrawals	<u>97,654.53</u>	
Balance 1/1/25		\$12,180,995.39

PSDLAF Bond 2024

Previous Balance	\$12,630,613.29	
Deposit	28,912.89	
Withdrawals	<u>0.00</u>	
Balance 1/1/25		\$12,659,526.18

PSDLAF Capital Reserves

Previous Balance	\$4,088,981.61	
Deposits	27,160.37	
Withdrawals	<u>0.00</u>	
Balance 1/1/25		\$4,116,141.98

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mrs. Sauter to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

**\$4,813,469.02**

Check #10010984 to Check #10011080

Void Check #10011038

Wire #8000000654 to Wire #8000000665

Wires include credit card transactions

Ach #9000051092 to Ach #9000052175

from the Capital Reserve Account **\$0.00**

No Checks

from the Cafeteria Account **\$70,821.04**

Check #50001552 to Check #50001566

and from the Construction Account Bond 2023: **\$97,654.53**

Check #45000634 to Check #45000636

for a total of **\$4,981,944.59**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

3. **(Finance)** Recommend approval of Board Resolution #138 - Maximum Building and Project Costs for additions and renovations at Conewago Township Elementary School.

Resolution #138  
Certificate  
Public Hearing Notice  
Act 34 Booklet

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-nay; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-nay (Item 1) aye (Items 2 & 3); Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Sauter made a motion, seconded by Mrs. Miller to:

1. **(Ways & Means/Curriculum)** Recommend approval of the following updated Board Policies:

Board Policy 103 - Discrimination/Title IX Harassment Affecting Students  
Board Policy 103 - Attachment 4 - CVSD Confidentiality Template Letter  
Board Policy 104 - Discrimination/Title IX Harassment Affecting Staff

2. **(Ways & Means/Curriculum)** Recommend approval of the Negotiated Agreement between the Board of Directors of the Conewago Valley School District and the Conewago Valley Education Association for the period beginning July 1, 2025 and ending June 30, 2030.

CVSD-CVEA Agreement

3. **(Ways & Means/Curriculum)** Recommend approval of the additional list below of professional development and conferences for the 2024-2025 school year.

**CVSD 2024-2025 Professional Development Requests**

Buildin g	Last Name	First Name	Date	Title/Place	Funding Source	Cost to District
DO	Lovejoy	Joshua	3/12/2025	PASBO Conference in Hershey	District	\$373.96
HS/ CCTC	Little	Drew	2/13 - 2/14/2025	Pathways to Career Readiness at Hershey Lodge	District	\$370.60

4. *(Ways & Means/Curriculum)* Recommend approval of the additional list below of field trips for the 2024-2025 school year.

CVSD 2024-2025 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title/Place	Funding Source	Cost
NOE	Bollinger	Samantha	2	4/30/2025	The Oakes Museum at Messiah College	PTO	\$0.00
NOE	Bollinger	Samantha	2	5/1/2025	The Oakes Museum at Messiah College	PTO	\$0.00
NOHS	Hunt	Brian	11	1/14/2025	SkillsUSA District 5 Competition at Franklin County CTC	Club	\$70.00
NOHS	Little	Drew	10	3/12/2025	Career Fair at Gettysburg College	Other	\$1,389.28
NOHS	Yost	Rebekah	7-12	1/31/2025	Music Festival at Gettysburg High School	District	\$1,282.79
NOHS	Yost	Rebekah	7-12	2/1/2025	Music Festival at Gettysburg High School	District	\$1,131.54
CVIS	Gray	Kimberly	4-6	5/1/2025	Bowling at South Hanover Bowling Lanes	Fundraising	\$13.04

5. *(Ways & Means/Curriculum)* Recommend approval of the additional list below of field trips for the 2024-2025 school year.

CVSD 2024-2025 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title/Place	Funding Source	Cost
NOHS	Yost	Rebekah	11-12	1/24/2025 - 1/25/2025	PMEA District Band at Lampeter Strasburg High School	District	\$513.45

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Miller made a motion seconded by Mrs. Sauter to:

1. **(Personnel)** Recommend acceptance for the resignation of Bonnie Little, Transportation Coordinator for Conewago Valley School District, effective at the end of the day on January 10, 2025.
2. **(Personnel)** Recommend acceptance for the resignation of Madison Meeks, 1st Grade Teacher at New Oxford Elementary School, effective December 20, 2024.
3. **(Personnel)** Recommend acceptance for the resignation of Mike Winpigler, Girls Lacrosse Asst. Coach at New Oxford High School, effective January 2, 2025.
4. **(Personnel)** Recommend acceptance for the resignation of Nathan Myers, JH Boys Soccer Asst. Coach at New Oxford Middle School, effective January 3, 2025.
5. **(Personnel)** Recommend acceptance for the resignation of Steve Doland, Boys Track Head Coach at New Oxford High School, effective January 3, 2025.
6. **(Personnel)** Recommend approval for the transfer of Christina McLaughlin from Principal of Conewago Valley Intermediate School to Director of Curriculum at Conewago Valley School District, effective February 3, 2025, or upon securing the position of Principal at Conewago Valley Intermediate School.
7. **(Personnel)** Recommend approval for the transfer of Sarah Smith from 12 month Secretary at New Oxford Middle School, (Category: Full-time 12 months) (Wage Range 1c), to Administrative Assistant to the Director of Special Education and Student Services (Category: Full-time 12 months) (Wage Range 1b) retroactive to January 6, 2025.

8. **(Personnel)** Recommend approval for the transfer of Courtney Mobley from extended day substitute, 6th Grade Teacher at Conewago Valley Intermediate School to Long-Term Substitute 6th Grade Teacher at Conewago Valley Intermediate School at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, retroactive to September 16, 2024 and ending the last day of the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
9. **(Personnel)** Recommend approval for the transfer of Allison Stadler from extended day substitute, 1st Grade Teacher at New Oxford Elementary School to Long-Term Substitute 1st Grade Teacher at New Oxford Elementary School at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, retroactive to October 21, 2024 and ending the last day of the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
10. **(Personnel)** Recommend approval of the amending the following extracurricular assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Jennifer Engelhart	Student Council Advisor 50% (MS) to Student Council Advisor 100% (MS)	\$1,287.24
Katerina Cosgrove	Student Council Advisor 50% (MS) to Student Council Assistant Advisor	\$ 736.00

11. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Eileen Felix, Spanish Teacher at New Oxford High School, such leave to begin February 5, 2025 and extend through to the end of the 1st Semester in the 2025-2026 school year (January 2026), providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
12. **(Personnel)** Recommend approval of the following current instructional aides to also be approved as classroom monitors, pending having completed all training and received certifications.  
  

Damiana Melendez (retro 12/3/24)    Jessica Peres (retro 11/6/24)  
Rachelle Julius (retro 12/13/24)
13. **(Personnel)** Recommend employment of Ryan Anderson, Athletic Director at New Oxford High School, effective March 17, 2025, or upon release from previous place of employment, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

14. **(Personnel)** Recommend employment of Scott Kelley, Director of Transportation at Conewago Valley School District, effective March 17, 2025, or upon release from previous place of employment, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
15. **(Personnel)** Recommend employment of Tara Sanders as an instructional aide (PCA) at Conewago Valley Intermediate School, (Category: Full time - school term) at the wage established in Addendum A\*(Range 3a), retroactive to December 16, 2024, pending having met all required Federal, State, and local hiring regulations.
16. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Collin Staub (retro 12/17/24)

Amanda Zekany (retro 12/9/24)

17. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Margaret Adams

Kimberly Riser (retro 12/17/24)

18. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Heather Bair

Samantha Brown

Cristin Cadigan

Ramiro Garcia Reyes

Amanda Hollinger

Tarsis Martinez de Fleming

Jessica Noel

Araceli Ponce

Luis Ponce

Lisa Winand

19. **(Personnel)** Recommend acceptance for the resignation of Cameron Krebs, Boys Volleyball Asst. Coach at New Oxford High School, effective January 8, 2025.
20. **(Personnel)** Recommend acceptance for the resignation of Blair Greco, Instructional Aide (PCA) at Conewago Valley Intermediate School, effective at the end of the day on January 17, 2025.
21. **(Personnel)** Recommend the transfer of Alyssa Penner from a day-to-day substitute teacher to a Long-Term Substitute Spanish Teacher at New Oxford High School at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, retroactive to January 13, 2025 and ending the last day of the 1st semester of the 2025-2026 school year (January 2026), pending appropriate certification and having met all required Federal, State, and local hiring regulations.



22. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Shelly Rex

23. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Tammy Unger

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mr. Meckley made a motion, seconded by Mrs. Sauter to:

1. **(Property & Supplies/ Use of Facilities)** Recommend approval for New Oxford Area Chamber of Commerce with Jennifer Smith as representative, to use the New Oxford Elementary School parking lots on Saturday, June 21, 2025 from 6:00 am to 3:00 pm for the 69th Annual Market on the Square vendor and customer parking, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. **(Property & Supplies/ Use of Facilities)** Recommend approval for New Oxford Area Chamber of Commerce with Jennifer Smith as representative, to use the New Oxford Elementary School parking lots on Saturday, October 25, 2025 from 8:00 am to 4:30 pm for the 18th Annual Harvest Day Festival and Parade vendor and customer parking, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.

Mr. Getz made a motion, seconded by Ms. Krug to add on a future agenda a review of the hiring process.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mr. Getz-aye; Mr. Buckley-aye; Mrs. Swope-aye; Mrs. Miller-aye and Mr. Kindschuh-aye. Motion was carried.



By common consent and action, Mr. Kindschuh adjourned the meeting at 8:38 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lori Duncan". The signature is written in black ink and is positioned above the printed name and title.

Lori Duncan  
Secretary