

**HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY
BOARD OF EDUCATION REGULAR MEETING
Tuesday, February 18, 2025 – 7:00 PM**

A G E N D A

- I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

The Regular Meeting of the Harrison Township Board of Education will be called to order at _____ p.m. on Tuesday, February 18, 2025.

II. **Roll Call:**

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

Attendance:

_____ Missy Peretti _____ Lisa Ridgway _____ Other _____

- III. **Flag Salute:** I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

IV. **President's Welcome:**

- V. **Audience Participation I:** The Board President will recognize those individuals who wish to comment on the agenda items. Please respect the following procedures:
- 1) Be recognized by the Board President.
 - 2) State your full name and address.
 - 3) Identify the agenda item you wish to comment on.
 - 4) Wait to be recognized before making your comments.
 - 5) Limit your comments to specific items.
 - 6) You will have three minutes for comments.

VI. Approval of Minutes:

It is recommended that the Board of Education approve the following action items:

1. Approval of minutes of the January 27, 2025 Regular Session of the Board of Education Meeting. (*Attachment: Min. #1*)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright
 - b. Curriculum – Stacey Muscarella
 - c. Personnel – Shannon Williams
 - d. Negotiations – Jennifer Bowen
 - e. Board Development – Todd Baron
2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop
 - g. School Safety – Shannon Williams
 - h. Shared Services – John Cavanaugh
 - i. Transportation – Tim Bast
3. Delegate/Representative Reports (if any)

VIII. Correspondence: (*Copies of Correspondence are included in backup materials*)

1. No correspondence at this time.

IX. Business Administrator's Report:

- A. Finance

It is recommended that the Board of Education approve the following action items:

1. Appropriation Adjustment List for January 2025. (*Attachment: Fin. #1*)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2025. The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of January 2025. (*Attachment: Fin. #2*)
3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2025. The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (*Attachment: Fin. #3*)

4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. January 2025 Ratified Bill List \$1,822,520.76 (*Attachment: Fin. #6a*)
 - b. February 2025 Bill List \$300,392.72 (*Attachment: Fin. #6b*)
7. Approval of the proposal from Ricoh for the replacement of one copier at HTS.
(*Attachment: Fin. #7*)
 - State Contract M2075 (25-COMG-99562)
 - Term: \$858.20 per month for 48 months, B/W overage is .0041 per copy (quarterly overage)
 - 75,000 B/W copies included per month
(This represents an increase of \$36.36 per month and a reduction of 25,000 copies per month. In order to keep the cost down, the copy count was reduced. This is still slightly higher than the average monthly volume of 72,653).
8. Approval for the School Business Administrator to utilize the following Online Auctioneering Services to sell Surplus Property, Surplus property is placed up for auction after the approval of the board. (*Attachment: Fin. #8*)
 - Municbid – State Contract #T2581 (19-GNSV1-00696)
 - GovDeals.com – Sourcewell Cooperative, Contract #012821-GDI
9. Approval of agreements for Gloucester County Special Services School District (GCSSSD) to provide purchasing for the 2025-2026 Nonpublic Technology and Textbooks contingent upon New Jersey Department of Education approval and funding. The district will pay an administrative fee of 10% for the Textbook procurement, not chargeable to the grant. The district will also pay an administration fee of 5% for the Technology procurement, chargeable to the grant. (*Attachment: Fin. #9*)
10. Approval of the district requesting a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) program for the 2025-2026 school year, as per N.J.A.C.6A:23A-5.3. After review of our recent student data, including income eligible students Master Eligibility List (MEL), Child Study Team roster of students with IEP’s, related services 2025-2026 Special Education Revenue Projections, it was determined that we only have twenty-nine (29) students that might be eligible. This waiver requested is due to having less than forty (40) Medicare eligible classified students and the efforts to participate in SEMI would not provide a cost benefit to the district.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

X. Superintendent's Report:

A. Personnel

The Superintendent recommends to the Board of Education the approval of the following action items:

1. Retroactive approval of the employment of Ella van Schalkwyk, of Haddon Heights, as Long-term Substitute Teacher at Harrison Township School, during the absence of Michelle Troast for the period of January 30, 2025 through June 30, 2025, with salary established at the daily substitute rate for the first 20 days of service in this role, in accordance with State Statute, followed by a salary established at BA, Step 1 (\$53,087.00) in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. (*Attachment: Pers. #1*)
2. Retroactive approval of the voluntary transfer of Carole Raively, Part-time General Aide (2.75 hours/day) at Pleasant Valley School to Part-time General Aide (3.25 hours/day) at Harrison Township School, effective February 3, 2025.
3. Approval of the employment of Kathleen Misuraco, of Mullica Hill, as Part-time General Aide (2.75 hours/day) at Pleasant Valley School, effective February 19, 2025 through June 30, 2025 with salary established at Step 1 (\$15.49/hour) in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. (*Attachment: Pers. #3*)
4. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective through June 30, 2025, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Ashley Thomas - Teacher

Jennifer Jacko - Teacher

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron

_____ Walter Bright

_____ Colleen Kendrick

_____ Tim Bast

_____ John Cavanaugh

_____ Shannon Williams

_____ Jennifer Bowen

_____ Janette Coslop

_____ Stacey Muscarella

B. Education

It is recommended that the Board of Education approve the following action items:

1. Approval of the homeschooling of Student #33007 and Student #31029 for the remainder of the 2024-2025 school year per parent request received January 24, 2025.
2. Approval of McKinney-Vento tuition for the 2024-2025 school year for student #66656 to Gloucester Township in the amount of \$12,871.00 for the period of September 6, 2024 through June 30, 2025.

3. Approval of the acceptance of a McKinney-Vento Fourth Grade Student #27224 from Glassboro School District for a pro-rated amount of \$3,309.00 for the period of October 28, 2024 through January 9, 2025.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

C. Administration

It is recommended that the Board of Education approve the following action items:

1. Approval of changing all BOE policies to a consistent, user-friendly format including all relevant regulations.
2. Approval of Olivia Langerhans to attend *Rowan's 4th Annual RIEL Educational Leadership Symposium* on February 5, 2025 at no cost.
3. Approval of Olivia Langerhans to attend *NJECC PD Course – AI Certification Program for K-12 Educators* which will be held in six virtual after school sessions at a cost of \$270.00.
4. Approval of the placement of Laura Sabatano as mentor teacher to Ella van Schalkwyk at Harrison Township School for a period of 20 weeks during the 2024-2025 school year under the auspice of the NJ Provisional Teacher Program.
5. Approval of Author Karen Lobascio and her dog Maggie to visit Kindergarten and First Grade classrooms during the 2024-2025 school year.
6. Approval of Author Victoria J. Coe, Author of Fenway and Hattie (Our One School One Book Program) to visit Kindergarten through Third Grade during the 2024-2025 school year.
7. Approval of Sixth Grade students to Clearview High School for Recognition Night rehearsals during the 2024-2025 school year.

8. Acknowledgement of safety drills conducted in the district schools:
 - a. Fire Drill
 - 1) Pleasant Valley School – January 30, 2025 (PM)
 - 2) Harrison Township School – January 31, 2025 (AM)
 - 1) Pleasant Valley School – February 10, 2025 (PM)
 - b. Shelter in Place Drill
 - 1) Harrison Township School – February 4, 2025 (AM)
 - c. Evacuation Drill
 - 1) Harrison Township School – February 11, 2025 (PM)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

D. Policy

It is recommended that the Board of Education approve the following action items:

1. No items at this time.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

E. Transportation

It is recommended that the Board of Education approve the following action items:

1. No items at this time.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

F. Buildings & Grounds

It is recommended that the Board of Education approve the following action items:

1. No items at this time.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Shannon Williams
_____ Jennifer Bowen	_____ Janette Coslop	_____ Stacey Muscarella

XI. New Business:

Clearview Musical Advertisement

XII. Old Business:

XIII. Audience Participation II:

- 1) Be recognized by the Board President.
- 2) State your full name and address.
- 3) Wait to be recognized before making your comments.
- 4) Limit your comments to specific items.
- 5) You will have three minutes for comments.

XIV. Recess into Executive Session (if necessary):

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. Action may be taken.

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XV. Out of Executive Session:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVI. Adjournment:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

**HARRISON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
120 N. MAIN STREET
MULLICA HILL, NEW JERSEY**

**REGULAR MEETING
JANUARY 27, 2025
7:00 PM**

Mrs. Stacey Muscarella, Board President, called the meeting of the Harrison Township Board of Education to order in the music room at Pleasant Valley School at 7:01 p.m. It was announced that the Board might adjourn into Executive Session during the meeting to discuss personnel, student issues, property, or any other matter appropriate for this session, the results of which would be made public at a later date.

- I. Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

II. Roll Call:

Mr. Todd Baron	Mrs. Janette Coslop
Mr. Tim Bast	Mrs. Colleen Kendrick
Mrs. Jennifer Bowen (<i>absent</i>)	Mrs. Stacey Muscarella
Mr. Walter Bright (<i>absent</i>)	Mrs. Shannon Williams
Mr. John Cavanaugh	

Others Present:

Dr. Missy Peretti, Superintendent of Schools and Mrs. Lisa Ridgway, Interim School Business Administrator / Board Secretary.

III. Flag Salute:

Led by Stacey Muscarella, Board President of the Harrison Township Board of Education.

IV. President's Welcome:

2024-2025 Mid-Year Budget Review

Dr. Peretti discussed the Mid-Year Budget Review that was held at the County Office of Education. In attendance from the district were Dr. Peretti, Lisa Ridgway, Lisa Heenan, and Lori Hynes. Dr. Peretti gave an overview of the Mid-Year Budget Review process and the information that was reviewed.

V. Audience Participation I:

None

VI. Approval of Minutes:

Motion: For the Board of Education to approve the following action items:

1. Approval of minutes of the December 16, 2024 Regular and Executive Sessions of the Board of Education Meeting. (*Attachment: Min. #1*)
2. Approval of the minutes of the January 6, 2025 Regular Session of the Board of Education Meeting. (*Attachment: Min. #2*)

Motion: Mrs. Coslop
Roll Call: (7-0)

Second: Mr. Baron
Carried: Yes

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright (No report at this time.)
 - b. Curriculum – Stacey Muscarella (No report at this time.)
 - c. Personnel – Shannon Williams (No report at this time.)
 - d. Negotiations – Jennifer Bowen (No report at this time.)
 - e. Board Development – Todd Baron (No report at this time.)
2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop (No report at this time.)
 - g. School Safety – Shannon Williams (No report at this time.)
 - h. Shared Services – John Cavanaugh (No report at this time.)
 - i. Transportation – Tim Bast (No report at this time.)
3. Delegate/Representative Reports (No report at this time.)

VIII. Correspondence: (*Copies of Correspondence are included in backup materials*)

1. Email from Julie Taylor received January 8, 2025 re: retirement.

IX. Business Administrator's Report:

- A. Finance

Motion: For the Board of Education to approve the following action items:

1. Appropriation Adjustment List for December 2024. (*Attachment: Fin. #1*)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2024. The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of December 2024. (*Attachment: Fin. #2*)

3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2024. The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (*Attachment: Fin. #3*)
4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. December 2024 Ratified Bill List \$1,778,455.60 (*Attachment: Fin. #6a*)
 - b. January 2025 Bill List \$376,388.59 (*Attachment: Fin. #6b*)
7. Approval of Resolution, after review and discussion, to accept the 2023-2024 Report of Audit. (No corrective action plan is necessary). (*Attachment: Fin. #7*)

Motion: Mrs. Williams
Roll Call: (7-0)

Second: Mr. Cavanaugh
Carried: Yes

X. Superintendent's Report:

A. Personnel

Motion: For the Board of Education to approve the following action items:

1. Approval of the employment of Katelyn Brothman, of Hamonton, NJ, as Long-term Substitute Teacher at Pleasant Valley School, during the absence of Brittain Hurley for the period of March 17, 2025 through June 30, 2025, with salary established at the daily substitute rate for the first 20 days of service in this role, in accordance with State Statute, followed by a salary established at BA, Step 1 (\$53,087.00) in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. (*Attachment: Pers. #1*)
2. Approval of the employment of Lisa Pomante, of Mullica Hill, NJ, as Part-time Special Education Aide at Harrison Township School effective as soon as possible through June 30, 2025, with salary established at Step 1 (\$22.59/hour) in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. (*Attachment: Pers. #2*)
3. Acceptance of the retirement of Julie Taylor, General Aide at Harrison Township School, effective January 8, 2025.

Dr. Peretti thanked Julie Taylor for her service to the district and wished her well.

4. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective through June 30, 2025, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Ashley Elder – Teacher & General Aide Michelle Fiordaliso – Bus Driver

5. Approval of a leave of absence for Michelle Troast, First Grade Teacher at Harrison Township School, effective February 3, 2025, utilizing 58 sick days concurrent with FMLA with an anticipated return date of May 1, 2025.

Motion: Mr. Baron
Roll Call: (7-0)

Second: Mrs. Coslop
Carried: Yes

B. Education

None

C. Administration

Motion: For the Board of Education to approve the following action items:

1. Approval of the following to attend *Comprehensive SLD Assessment: RTI, PSA & the Disagreements in the Field* on January 27, 2025 at Salem County Vo-Tech at a cost of \$100.00 each plus mileage reimbursement:

Lori Hynes

Tina Heil

Danielle Nemeth

Jennifer Sedlak

2. Acknowledgement of safety drills conducted in the district schools:

a. Lockdown Drill

1) Pleasant Valley School – December 16, 2024 (AM)

2) Pleasant Valley School – January 14, 2025 (PM)

b. Table Top Fire Drill

1) Harrison Township School – December 17, 2024 (PM)

c. Fire Drill

1) Pleasant Valley School – December 17, 2024 (AM)

d. Shelter In Place Drill

1) Harrison Township School – January 16, 2025 (PM)

Motion: Mrs. Coslop
Roll Call: (7-0)

Second: Mrs. Kendrick
Carried: Yes

D. Policy

None

E. Transportation

None

F. Buildings & Grounds

Motion: For the Board of Education to approve the following action items:

1. Approval of the following groups to utilize the facilities for the 2024-2025 school year:

<u>Name</u>	<u>Location</u>	<u>Type of Use</u>
Harrison Kids	HTS Gym 3 & Activity Center	Before/After Care Program
Cub Scouts	PVS Cafeteria	Scout Meeting
PTA	PVS Cafeteria	Valentine Bingo
Harrison Twp. Rec. Comm.	PVS Cafeteria & Stage	Theatre Camp
CYFC	PVS Cafeteria	Football/Cheer Equipment Returns
Motion: Mr. Baron Roll Call: (7-0)	Second: Mr. Cavanaugh Carried: Yes	

XI. New Business:

1. Community Projects

Dr. Peretti shared highlights of various community projects.

2. Audit Process

Mrs. Ridgway reviewed the audit process and areas of testing. She informed the public that there were no findings or recommendations. Mrs. Ridgway thanked the staff that works hard during the year and it is their effort that produces a clean audit.

The Board thanked everyone involved as well.

3. Day after Superbowl

Mrs. Kendrick stated that she received an email asking if the district will be closed on the day after the Superbowl.

Dr. Peretti stated that the district will not be closed.

XII. Old Business:

None

XIII. Audience Participation II:

None

XIV. Adjournment:

There was no further business. A motion was made to adjourn at 7:18 p.m.

Motion: Mrs. Coslop
Roll Call: Voice

Second: Mr. Bast
Carried: Yes

Respectfully Submitted,

Lisa Ridgway
Interim Board Secretary

FIN. #1

Harrison Township School District
2024-2025 Appropriation Transfers for January 2025

<u>Account Name</u>	<u>Account No.</u>	<u>From</u>	<u>To</u>
Current Expense			
Purch Prof Svcs Speech	11-000-216-320-34-0-167	\$ 3,000.00	
Purch Prof Svcs HBI Speech	11-219-100-320-34-0-167		\$ 3,000.00
Custodial General Supplies	11-000-262-610-66-0-206	1,500.00	
Custodial Other Objects	11-000-262-800-66-0-006		1,500.00
Copier Paper	11-190-100-610-44-C-100	1,000.00	
Printer Cartridges	11-190-100-610-44-D-100		1,000.00
Purch Prof HTS OT	11-000-216-320-34-0-165	26,000.00	
Purch Prof Ed Svcs HBI	11-219-100-320-34-0-168		26,000.00
Other Sal. Inst. Aides	11-230-100-106-11-2-114	12,000.00	
Other Sal. Inst. Aides	11-214-100-106-11-0-180		12,000.00
Sal of Teachers LTS	11-130-100-101-11-6-213	\$ 2,000.00	
Salaries of Teachers - Bedside	11-150-100-101-11-5-117		2,000.00
		<u>\$ 45,500.00</u>	<u>\$ 45,500.00</u>

FIN. #2

HARRISON TOWNSHIP BOARD OF EDUCATION
January 31, 2025
CASH RECONCILIATION REPORT

FUNDS AND ACCOUNTS	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
<u>GENERAL FUND - 10</u>				
GENERAL FUND	\$ 3,156,572.01	\$ 1,934,875.74	2,049,295.38	\$ 3,042,152.37
PAYROLL	12.01	868,639.04	868,637.81	13.24
PAYROLL AGENCY	698,950.55	592,573.33	543,640.27	747,883.61
UNEMPLOYMENT	116,690.40	173.44	-	116,863.84
FLEXIBLE SPENDING ACCT	7,166.48	1,735.32	456.10	8,445.70
TOTAL GENERAL FUND	3,979,391.45	3,397,996.87	3,462,029.56	3,915,358.76
<u>SPECIAL REVENUE FUND - 20</u>				
SPECIAL REVENUE	15,330.47	250.00	32,832.53	(17,252.06)
SCHOOL FUND	44,186.88	3,011.82	366.13	46,832.57
LIBRARY	14,714.73	7,914.24	226.00	22,402.97
TOTAL SPECIAL REVENUE FUND	74,232.08	11,176.06	33,424.66	51,983.48
CAPITAL PROJECTS - 30	294,739.18	-	5,893.59	288,845.59
DEBT SERVICE - 40	1.01	-	41,125.00	(41,123.99)
TOTAL GOVERNMENTAL FUNDS	\$ 4,348,363.72	\$ 3,409,172.93	\$ 3,542,472.81	\$ 4,215,063.84
ENTERPRISE FUND	165,949.70	35,626.36	71,645.55	129,930.51
TOTAL ALL FUNDS	\$ 4,514,313.42	\$ 3,444,799.29	\$ 3,614,118.36	\$ 4,344,994.35

RECONCILIATION OF BANK ACCOUNTS

Bank Accounts:	Century ACCOUNT NUMBERS	BALANCES
CUSTODIAN ACCOUNT	XXXXX5209	\$ 3,018,173.51
MAINTENANCE RESERVE	XXXXX5308	326,413.81
CAPITAL RESERVE	XXXXX5283	274,102.28
CAFETERIA	XXXXX5233	28,008.28
SCHOOL FUND	XXXXX0953	46,978.79
FLEXIBLE SPENDING ACCT	XXXXX5291	8,445.70
LIBRARY FUND	XXXXX5324	22,402.97
PAYROLL	XXXXX5217	1,553.18
PAYROLL AGENCY	XXXXX5225	785,500.05
UNEMPLOYMENT	XXXXX5275	116,863.84
		4,628,442.41
ADD: DEPOSIT IN TRANSIT		-
LESS: OUTSTANDING CHECKS		283,448.06
TOTAL ALL ACCOUNTS		\$ 4,344,994.35

Prepared by:
Angela Otłowski
Secretary to the School Business Administrator

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

FIN. #3

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02/11/25 13:02

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$2,447,892.53
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$271,493.65
117	Maintenance Reserve Account		\$322,766.19
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$6,000.00	
141	Intergovernmental - State	\$2,763,324.79	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$2,769,324.79
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$21,245,149.00	
302	Less Revenues	(\$14,680,129.44)	\$6,565,019.56

Total assets and resources

\$12,376,496.72

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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Starting date 7/1/2024 Ending date 1/31/2025 Fund: 10 GENERAL FUND

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$7,259,633.01
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$71,493.65
604	Add: Increase in Capital Reserve	\$200,000.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
		\$271,493.65
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
		\$0.00
764	Maintenance Reserve Account - July 1	\$342,127.03
606	Add: Increase in Maintenance Reserve	(\$200,000.00)
310	Less: Bud. w/d from Maintenance Reserve	\$200,000.00
		\$342,127.03
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
		\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
		\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
		\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
		\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
		\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
		\$0.00
750-752,76x	Other reserves	\$1,041,644.00
601	Appropriations	\$22,377,959.07
602	Less: Expenditures (\$12,044,718.41)	
	Less: Encumbrances (\$7,187,817.78)	(\$19,232,536.19)
	Total appropriated	\$12,060,320.57
	Unappropriated:	
770	Fund balance, July 1	\$1,448,986.22
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$1,132,810.07)
	Total fund balance	\$12,376,496.72
	Total liabilities and fund equity	<u>\$12,376,496.72</u>

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$22,377,959.07	\$19,232,536.19	\$3,145,422.88
Revenues	(\$21,245,149.00)	(\$14,680,129.44)	(\$6,565,019.56)
Subtotal	<u>\$1,132,810.07</u>	<u>\$4,552,406.75</u>	<u>(\$3,419,596.68)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$200,000.00	\$200,000.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$4,752,406.75</u>	<u>(\$3,419,596.68)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$4,752,406.75</u>	<u>(\$3,419,596.68)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	(\$200,000.00)	(\$19,360.84)	(\$180,639.16)
Less - Withdrawal from reserve	\$200,000.00	\$200,000.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$4,933,045.91</u>	<u>(\$3,600,235.84)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$4,933,045.91</u>	<u>(\$3,600,235.84)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$4,933,045.91</u>	<u>(\$3,600,235.84)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$4,933,045.91</u>	<u>(\$3,600,235.84)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$4,933,045.91</u>	<u>(\$3,600,235.84)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,332,810.07</u>	<u>\$4,933,045.91</u>	<u>(\$3,600,235.84)</u>
Less: Adjustment for prior year	(\$200,000.00)	(\$200,000.00)	\$0.00
Budgeted fund balance	<u>\$1,132,810.07</u>	<u>\$4,733,045.91</u>	<u>(\$3,600,235.84)</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	15,729,485	0	15,729,485	9,189,157	Under	6,540,328
00520	SUBTOTAL – Revenues from State Sources	5,490,972	0	5,490,972	5,490,972		0
00570	SUBTOTAL – Revenues from Federal Sources	24,692	0	24,692	0	Under	24,692
Total		21,245,149	0	21,245,149	14,680,129		6,565,020
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	7,128,775	(20,533)	7,108,242	3,604,661	3,158,874	344,708
10300	Total Special Education - Instruction	2,107,750	50,770	2,158,520	1,052,624	1,056,625	49,271
11160	Total Basic Skills/Remedial – Instruct.	1,163,400	44,000	1,207,400	601,108	593,771	12,521
12160	Total Bilingual Education – Instruction	300	0	300	0	0	300
22620	Total Other Supplemental/At-Risk Program	92,500	0	92,500	46,053	46,053	394
29180	Total Undistributed Expenditures - Instr	101,843	0	101,843	41,286	57,965	2,592
29680	Total Undistributed Expenditures – Atten	17,000	0	17,000	17,000	0	0
30620	Total Undistributed Expenditures – Healt	234,296	0	234,296	112,239	104,365	17,692
40580	Total Undistributed Expend – Speech, OT,	650,800	(31,785)	619,015	299,326	261,217	58,472
41660	Total Undist. Expend. – Guidance	211,875	1,875	213,750	107,181	104,283	2,286
42200	Total Undist. Expend. – Child Study Team	417,292	1,730	419,022	220,833	171,336	26,853
43200	Total Undist. Expend. – Improvement of I	374,314	(28,188)	346,126	194,418	150,009	1,699
43620	Total Undist. Expend. – Edu. Media Serv.	29,000	0	29,000	15,945	5,513	7,542
44180	Total Undist. Expend. – Instructional St	28,200	0	28,200	13,761	1,269	13,170
45300	Support Serv. - General Admin	378,998	28,188	407,186	234,405	115,118	57,663
46160	Support Serv. - School Admin	704,201	0	704,201	410,669	268,905	24,627
47200	Total Undist. Expend. – Central Services	360,587	0	360,587	183,186	69,977	107,425
47620	Total Undist. Expend. – Admin. Info. Tec	421,500	4,386	425,886	297,227	85,908	42,750
51120	Total Undist. Expend. – Oper. & Maint. O	2,134,461	21,326	2,155,787	1,260,827	452,241	442,719
52480	Total Undist. Expend. – Student Transpor	1,242,241	46	1,242,287	515,136	411,351	315,800
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	4,469,839	0	4,469,839	2,781,861	73,037	1,614,941
76260	Total Facilities Acquisition and Constr	34,972	0	34,972	34,972	0	0
77680	Total Summer School - Instruction	2,000	0	2,000	0	0	2,000
Total		22,306,144	71,815	22,377,959	12,044,718	7,187,818	3,145,423

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 10 GENERAL FUND

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		15,629,475	0	15,629,475	9,006,093	Under	6,623,382
00140	10-1310	Tuition from Individuals		50,000	0	50,000	58,615		(8,615)
00150	10-1320	Tuition from LEAs Within State		0	0	0	33,969		(33,969)
00300	10-1___	Unrestricted Miscellaneous Revenues		50,000	0	50,000	87,872		(37,872)
00330	10-1___	Interest Earned on Maintenance Reserve		10	0	10	2,609		(2,599)
00420	10-3121	Categorical Transportation Aid		153,456	0	153,456	153,456		0
00430	10-3131	Extraordinary Aid		60,000	0	60,000	60,000		0
00440	10-3132	Categorical Special Education Aid		800,303	0	800,303	800,303		0
00460	10-3176	Equalization Aid		4,370,012	0	4,370,012	4,370,012		0
00470	10-3177	Categorical Security Aid		107,201	0	107,201	107,201		0
00540	10-4200	Medicaid Reimbursement		24,692	0	24,692	0	Under	24,692
Total				21,245,149	0	21,245,149	14,680,129		6,565,020

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02000	11-105-100-101	Preschool – Salaries of Teachers		124,000	0	124,000	60,413	59,267	4,321
02080	11-110-___-101	Kindergarten – Salaries of Teachers		817,800	(3,000)	814,800	407,590	396,037	11,173
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		4,771,904	(62,770)	4,709,134	2,281,112	2,225,894	202,129
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers		791,600	(2,000)	789,600	382,807	378,647	28,146
02500	11-150-100-101	Salaries of Teachers		3,000	2,000	5,000	3,370	0	1,630
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series		37,500	0	37,500	21,215	15,153	1,132
03080	11-190-1__-610	General Supplies		577,971	0	577,971	447,865	38,639	91,467
03100	11-190-1__-640	Textbooks		5,000	45,237	50,237	289	45,237	4,711
07000	11-213-100-101	Salaries of Teachers		1,130,950	(8,227)	1,122,723	561,605	557,170	3,948
07020	11-213-100-106	Other Salaries for Instruction		157,000	87,700	244,700	123,142	121,459	99
07040	11-213-100-320	Purchased Professional-Educational Servi		1,000	0	1,000	1,000	0	0
07100	11-213-100-610	General Supplies		3,800	0	3,800	90	0	3,710
07120	11-213-100-640	Textbooks		13,950	0	13,950	3,449	0	10,501
07140	11-213-100-8__	Other Objects		11,400	0	11,400	8,336	0	3,064
07500	11-214-100-101	Salaries of Teachers		228,690	(19,786)	208,904	109,950	98,812	142
07520	11-214-100-106	Other Salaries for Instruction		363,900	(37,917)	325,983	157,216	164,085	4,682
07540	11-214-100-320	Purchased Professional-Educational Servi		5,650	0	5,650	0	0	5,650
07600	11-214-100-610	General Supplies		2,000	0	2,000	46	0	1,954
07620	11-214-100-640	Textbooks		3,500	0	3,500	1,005	0	2,495
07640	11-214-100-8__	Other Objects		200	0	200	0	0	200
08000	11-215-100-101	Salaries of Teachers		65,760	0	65,760	32,989	24,189	8,582
08020	11-215-100-106	Other Salaries for Instruction		64,800	0	64,800	32,069	31,589	1,142
09280	11-219-100-106	Other Salaries for Instruction		10,000	(10,000)	0	0	0	0
09300	11-219-100-320	Purchased Professional-Educational Servi		45,150	39,000	84,150	21,727	59,321	3,102
11000	11-230-100-101	Salaries of Teachers		934,900	56,000	990,900	494,987	493,861	2,052
11020	11-230-100-106	Other Salaries for Instruction		228,000	(12,000)	216,000	105,681	99,910	10,409
11100	11-230-100-610	General Supplies		500	0	500	440	0	60
12100	11-240-100-610	General Supplies		300	0	300	0	0	300

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
22060	11-424-100-179	Salaries of Reading Specialists	92,500	0	92,500	46,053	46,053	394
29100	11-000-100-566	Tuition to Priv. School for the Disabled	101,843	0	101,843	41,286	57,965	2,592
29620	11-000-211-[4-5]	Other Purchased Services (400-500-series	17,000	0	17,000	17,000	0	0
30500	11-000-213-1__	Salaries	205,854	0	205,854	103,950	100,614	1,290
30540	11-000-213-3__	Purchased Professional and Technical Ser	14,967	0	14,967	5,268	3,125	6,574
30580	11-000-213-6__	Supplies and Materials	13,475	0	13,475	3,020	626	9,828
40500	11-000-216-1__	Salaries	448,200	(133,850)	314,350	155,956	153,054	5,341
40520	11-000-216-320	Purchased Professional – Educational Ser	195,200	101,245	296,445	138,037	107,989	50,420
40540	11-000-216-6__	Supplies and Materials	7,400	820	8,220	5,334	175	2,711
41500	11-000-218-104	Salaries of Other Professional Staff	210,300	0	210,300	104,482	104,283	1,535
41560	11-000-218-320	Purchased Professional – Educational Ser	750	1,875	2,625	2,625	0	0
41620	11-000-218-6__	Supplies and Materials	825	0	825	74	0	751
42000	11-000-219-104	Salaries of Other Professional Staff	326,500	0	326,500	177,606	148,625	269
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	44,700	0	44,700	26,051	18,608	41
42060	11-000-219-320	Purchased Professional – Educational Ser	36,692	2,042	38,734	12,516	600	25,617
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	5,100	(332)	4,768	2,681	1,915	173
42160	11-000-219-6__	Supplies and Materials	3,300	191	3,491	1,979	1,288	224
42180	11-000-219-8__	Other Objects	1,000	(171)	829	0	300	529
43000	11-000-221-102	Salaries of Supervisor of Instruction	344,276	0	344,276	193,653	149,742	881
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	28,188	(28,188)	0	0	0	0
43160	11-000-221-6__	Supplies and Materials	1,000	0	1,000	465	267	268
43180	11-000-221-8__	Other Objects	850	0	850	300	0	550
43540	11-000-222-3__	Purchased Professional and Technical Ser	11,500	0	11,500	5,669	1,999	3,832
43580	11-000-222-6__	Supplies and Materials	17,500	0	17,500	10,276	3,514	3,710
44020	11-000-223-104	Salaries of Other Professional Staff	20,000	0	20,000	11,628	0	8,372
44080	11-000-223-320	Purchased Professional – Educational Ser	5,000	0	5,000	2,090	845	2,065
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	3,200	0	3,200	43	424	2,733
45000	11-000-230-1__	Salaries	196,428	28,188	224,616	131,024	93,589	3
45040	11-000-230-331	Legal Services	65,000	0	65,000	47,916	0	17,084
45060	11-000-230-332	Audit Fees	19,220	0	19,220	0	19,000	220
45080	11-000-230-334	Architectural/Engineering Services	1,000	0	1,000	0	0	1,000
45100	11-000-230-339	Other Purchased Professional Services	15,000	0	15,000	0	0	15,000
45140	11-000-230-530	Communications/Telephone	35,850	0	35,850	22,898	615	12,337
45160	11-000-230-585	BOE Other Purchased Services	7,000	0	7,000	6,330	0	670
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	14,100	0	14,100	10,848	1,915	1,338
45200	11-000-230-610	General Supplies	4,000	0	4,000	3,347	0	653
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	10,400	0	10,400	2,525	0	7,875
45260	11-000-230-890	Miscellaneous Expenditures	0	347	347	347	0	0
45280	11-000-230-895	BOE Membership Dues and Fees	11,000	(347)	10,653	9,170	0	1,483
46000	11-000-240-103	Salaries of Principals/Assistant Princip	494,508	0	494,508	287,915	205,653	940
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	143,663	0	143,663	77,036	59,021	7,606

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 10 GENERAL FUND

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
46080	11-000-240-3__	Purchased Professional and Technical Ser		21,330	0	21,330	15,375	0	5,955
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series		9,000	0	9,000	4,835	3,454	711
46120	11-000-240-6__	Supplies and Materials		18,300	2,500	20,800	17,203	227	3,370
46140	11-000-240-8__	Other Objects		17,400	(2,500)	14,900	8,305	550	6,045
47000	11-000-251-1__	Salaries		315,682	0	315,682	157,831	64,686	93,165
47020	11-000-251-330	Purchased Professional Services		28,500	0	28,500	18,012	4,139	6,349
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O		3,405	0	3,405	1,637	1,152	616
47100	11-000-251-6__	Supplies and Materials		4,000	0	4,000	1,293	0	2,707
47180	11-000-251-890	Other Objects		9,000	0	9,000	4,414	0	4,586
47500	11-000-252-1__	Salaries		209,000	5,000	214,000	129,923	79,781	4,296
47540	11-000-252-340	Purchased Technical Services		7,500	0	7,500	7,500	0	0
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series		125,000	(5,000)	120,000	88,812	1,800	29,388
47580	11-000-252-6__	Supplies and Materials		80,000	4,386	84,386	70,993	4,328	9,065
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic		178,261	7,950	186,211	122,121	8,327	55,762
48540	11-000-261-610	General Supplies		70,000	(1,462)	68,538	19,667	1,295	47,576
49000	11-000-262-1__	Salaries		672,000	0	672,000	410,589	246,458	14,953
49020	11-000-262-107	Salaries of Non-Instructional Aides		264,500	0	264,500	123,697	127,135	13,668
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.		0	1,462	1,462	1,461	0	1
49120	11-000-262-490	Other Purchased Property Services		41,000	1,135	42,135	22,232	0	19,903
49140	11-000-262-520	Insurance		160,000	0	160,000	114,916	38,343	6,741
49160	11-000-262-590	Miscellaneous Purchased Services		13,500	0	13,500	3,768	0	9,732
49180	11-000-262-610	General Supplies		70,000	1,045	71,045	52,955	1,409	16,681
49200	11-000-262-621	Energy (Natural Gas)		110,000	0	110,000	41,230	0	68,770
49220	11-000-262-622	Energy (Electricity)		350,000	0	350,000	192,761	0	157,239
49280	11-000-262-8__	Other Objects		4,000	2,050	6,050	4,532	1,260	258
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.		55,000	0	55,000	34,511	0	20,489
51020	11-000-266-3__	Purchased Professional and Technical Ser		112,200	0	112,200	84,038	28,013	149
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.		34,000	9,146	43,146	32,348	0	10,798
52000	11-000-270-107	Salaries of Non-Instructional Aides		118,000	6,500	124,500	64,543	51,819	8,137
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –		573,241	(6,500)	566,741	277,737	218,006	70,999
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) –		68,000	0	68,000	24,806	22,315	20,880
52120	11-000-270-390	Other Purchased Prof. and Technical Serv		10,200	0	10,200	5,179	0	5,021
52140	11-000-270-420	Cleaning, Repair, & Maint. Services		80,000	0	80,000	16,837	0	63,163
52200	11-000-270-503	Contract Serv.–Aid in Lieu Pymts–Non-Pub		115,000	0	115,000	31,884	74,151	8,965
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre		30,000	0	30,000	9,226	19,665	1,110
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) – ESC		10,000	18,000	28,000	11,622	15,993	385
52400	11-000-270-593	Misc. Purchased Services - Transportatio		32,800	0	32,800	24,107	7,557	1,136
52420	11-000-270-610	General Supplies		201,000	(17,954)	183,046	47,337	1,656	134,054
52460	11-000-270-8__	Other objects		4,000	0	4,000	1,860	190	1,950
71020	11-000-291-220	Social Security Contributions		280,000	0	280,000	164,681	0	115,319
71060	11-000-291-241	Other Retirement Contributions - PERS		320,000	0	320,000	286,844	0	33,156

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
71120	11-000-291-249	Other Retirement Contributions - Regular	44,000	0	44,000	15,688	0	28,312
71160	11-000-291-260	Workmen's Compensation	140,000	0	140,000	62,160	73,037	4,803
71180	11-000-291-270	Health Benefits	3,454,617	0	3,454,617	2,136,448	0	1,318,169
71200	11-000-291-280	Tuition Reimbursement	35,000	0	35,000	9,820	0	25,180
71220	11-000-291-290	Other Employee Benefits	196,222	0	196,222	106,220	0	90,002
76240	12-000-400-932	Capital Outlay – Transfer to Capital Pro	34,972	0	34,972	34,972	0	0
77620	13-422-100-610	General Supplies	2,000	0	2,000	0	0	2,000
Total			22,306,144	71,815	22,377,959	12,044,718	7,187,818	3,145,423

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:			
101	Cash in bank		(\$17,252.06)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$34,263.55
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$177,678.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$177,678.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$677,606.26	
302	Less Revenues	(\$466,577.66)	\$211,028.60
Total assets and resources			<u>\$405,718.09</u>

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$17,252.06)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	(\$0.37)
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$34,263.55
Total liabilities		\$34,263.18

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$95,903.86
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$709,379.75
602	Less: Expenditures (\$306,151.35)	
	Less: Encumbrances (\$95,903.86)	(\$402,055.21)
	Total appropriated	\$403,228.40
Unappropriated:		
770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$31,773.49)
	Total fund balance	\$371,454.91
	Total liabilities and fund equity	<u>\$405,718.09</u>

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$709,379.75	\$402,055.21	\$307,324.54
Revenues	(\$677,606.26)	(\$466,577.66)	(\$211,028.60)
Subtotal	<u>\$31,773.49</u>	<u>(\$64,522.45)</u>	<u>\$96,295.94</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$64,522.45)</u>	<u>\$96,295.94</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$64,522.45)</u>	<u>\$96,295.94</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$64,522.45)</u>	<u>\$96,295.94</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$64,522.45)</u>	<u>\$96,295.94</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$64,522.45)</u>	<u>\$96,295.94</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$64,522.45)</u>	<u>\$96,295.94</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$64,522.45)</u>	<u>\$96,295.94</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$31,773.49</u>	<u>(\$64,522.45)</u>	<u>\$96,295.94</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$31,773.49</u>	<u>(\$64,522.45)</u>	<u>\$96,295.94</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	74,816	0	74,816	78,185		(3,369)
00770	Total Revenues from State Sources	75,485	46,150	121,635	81,014	Under	40,621
00830	Total Revenues from Federal Sources	471,632	15,704	487,336	307,379	Under	179,957
Total		621,933	61,854	683,787	466,578		217,209
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	24,816	32,800	57,616	41,820	7,522	8,274
84100	Local Projects	0	0	0	(250)	0	250
84200	Student Activity Fund	50,000	0	50,000	0	0	50,000
88000	Nonpublic Textbooks	5,029	954	5,983	0	0	5,983
88020	Nonpublic Auxiliary Services	6,154	13,103	19,257	6,659	0	12,598
88040	Nonpublic Handicapped Services	28,228	19,549	47,777	14,352	0	33,425
88060	Nonpublic Nursing Services	10,440	4,770	15,210	6,084	9,126	0
88080	Nonpublic Technology Initiative	4,263	1,470	5,733	0	0	5,733
88090	Nonpublic Security Aid Program	21,371	6,304	27,675	25,925	1,750	0
88740	Total Federal Projects	471,632	(17,096)	454,536	211,562	77,506	165,468
Total		621,933	61,854	683,787	306,151	95,904	281,732

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	74,816	0	74,816	78,185		(3,369)
00765 20-32__ Other Restricted Entitlements	75,485	46,150	121,635	81,014	Under	40,621
00775 20-441[1-6] Title I	110,177	(26,597)	83,580	68,550	Under	15,030
00780 20-445[1-5] Title II	17,613	5,182	22,795	13,020	Under	9,775
00790 20-447[1-4] Title IV	13,653	2,500	16,153	2,500	Under	13,653
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	330,188	34,620	364,808	223,309	Under	141,499
Total	621,933	61,854	683,787	466,578		217,209

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	24,816	32,800	57,616	41,820	7,522	8,274
84100 20-____-____ Local Projects	0	0	0	(250)	0	250
84200 20-475-____ Student Activity Fund	50,000	0	50,000	0	0	50,000
88000 20-501-____ Nonpublic Textbooks	5,029	954	5,983	0	0	5,983
88020 20-50[-2-5-]____ Nonpublic Auxiliary Services	6,154	13,103	19,257	6,659	0	12,598
88040 20-50[-6-8-]____ Nonpublic Handicapped Services	28,228	19,549	47,777	14,352	0	33,425
88060 20-509-____ Nonpublic Nursing Services	10,440	4,770	15,210	6,084	9,126	0
88080 20-510-____ Nonpublic Technology Initiative	4,263	1,470	5,733	0	0	5,733
88090 20-511-____ Nonpublic Security Aid Program	21,371	6,304	27,675	25,925	1,750	0
88500 20-____-____ Title I	110,177	(43,397)	66,780	45,038	0	21,742
88520 20-____-____ Title II	17,613	5,182	22,795	12,595	4,400	5,800
88560 20-____-____ Title IV	13,653	(13,500)	153	0	153	0
88620 20-____-____ I.D.E.A. Part B (Handicapped)	330,188	6,905	337,093	153,928	72,953	110,212
88642 20-224-____ ARP-IDEA Preschool Grant Program	0	27,715	27,715	0	0	27,715
Total	621,933	61,854	683,787	306,151	95,904	281,732

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$288,845.59
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$204,160.32	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$204,160.32
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$493,005.91

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		\$580,566.91
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$567,112.00	
602	Less: Expenditures (\$74,106.09)		
	Less: Encumbrances (\$489,616.91)	(\$563,723.00)	\$3,389.00
	Total appropriated		\$583,955.91
Unappropriated:			
770	Fund balance, July 1		\$476,162.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$567,112.00)
	Total fund balance		\$493,005.91
	Total liabilities and fund equity		\$493,005.91

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$567,112.00	\$563,723.00	\$3,389.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$567,112.00</u>	<u>\$563,723.00</u>	<u>\$3,389.00</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	476,162	90,950	567,112	74,106	489,617	3,389
Total		476,162	90,950	567,112	74,106	489,617	3,389

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89060	30-000-4__-39_	Other Purchased Prof. and Tech Services	0	90,950	90,950	74,106	16,844	0
89080	30-000-4__-45_	Construction Services	470,000	3,000	473,000	0	472,773	227
89180	30-000-4__-8_	Other Objects	6,162	(3,000)	3,162	0	0	3,162
Total			476,162	90,950	567,112	74,106	489,617	3,389

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$41,123.99)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$13,982.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$13,982.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$486,250.00	
302	Less Revenues	(\$459,108.00)	\$27,142.00

Total assets and resources \$0.01

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 40 DEBT SERVICE FUNDS

<u>Liabilities and Fund Equity</u>		
Liabilities:		
101	Cash Overdraft	(\$41,123.99)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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02/11/25 13:02

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$486,250.00
602	Less: Expenditures (\$486,250.00)	
	Less: Encumbrances \$0.00 (\$486,250.00)	\$0.00
	Total appropriated	\$0.00
Unappropriated:		
770	Fund balance, July 1	\$0.01
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$0.01
	Total liabilities and fund equity	<u>\$0.01</u>

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$486,250.00	\$486,250.00	\$0.00
Revenues	(\$486,250.00)	(\$459,108.00)	(\$27,142.00)
Subtotal	<u>\$0.00</u>	<u>\$27,142.00</u>	<u>(\$27,142.00)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$27,142.00</u>	<u>(\$27,142.00)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$27,142.00</u>	<u>(\$27,142.00)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$27,142.00</u>	<u>(\$27,142.00)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$27,142.00</u>	<u>(\$27,142.00)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$27,142.00</u>	<u>(\$27,142.00)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$27,142.00</u>	<u>(\$27,142.00)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$27,142.00</u>	<u>(\$27,142.00)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$27,142.00</u>	<u>(\$27,142.00)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$27,142.00</u>	<u>(\$27,142.00)</u>

Prepared and submitted by : _____ Date _____
Board Secretary

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	320,925	0	320,925	293,783	Under	27,142
0093A	Other	165,325	0	165,325	165,325		0
Total		486,250	0	486,250	459,108		27,142
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	486,250	0	486,250	486,250	0	0
Total		486,250	0	486,250	486,250	0	0

Starting date 7/1/2024 Ending date 1/31/2025 Fund: 40 DEBT SERVICE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	320,925	0	320,925	293,783	Under	27,142
00890	40-3160	Debt Service Aid Type II	165,325	0	165,325	165,325		0
Total			486,250	0	486,250	459,108		27,142

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	86,250	0	86,250	86,250	0	0
89620	40-701-510-910	Redemption of Principal	400,000	0	400,000	400,000	0	0
Total			486,250	0	486,250	486,250	0	0

Check Journal
Rec and Unrec checks

January 2025 Ratified Bill List #1
Harrison Twp Board of Ed
Hand and Machine checks

FIN. #6a

02/03/25 13:47

Starting date 1/1/2025

Ending date 1/26/2025

Fund Totals

10	GENERAL FUND	\$37,296.93
11	GENERAL CURRENT EXPENSE	\$372,359.12
	Total for all checks listed	\$409,656.05

January 2025

Ratified Bill List #1	\$ 409,656.05
Ratified Bill List #2	\$ 55,801.62
Ratified Bill List #3	\$ 0.00
Payroll	\$ <u>1,357,063.09</u>
	\$ <u><u>1,822,520.76</u></u>

Prepared and submitted by: _____

Board President

Date

Check Journal
Rec and Unrec checks

Harrison Twp Board of Ed
Hand and Machine checks

02/03/25 13:47

Starting date 1/1/2025

Ending date 1/26/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
050975	01/03/25	01/31/25	8244	AETNA		12,538.28
	500206	07/12/24		24-25 Dental		\$12,538.28
050976	01/03/25	01/31/25	8243	BENECARD SERVICES, LLC		43,856.05
	500144	07/02/24		Rx Benefits		\$43,856.05
050977	01/03/25	01/31/25	0221	VERIZON		205.84
	500180	07/03/24		Cell Phones		\$205.84
050978	01/07/25	01/31/25	8247	SCHOOL HEALTH INSURANCE FUND		247,997.00
	500149	07/02/24		Health Ins.		\$247,997.00
050979	01/07/25	01/31/25	8133	COMCAST BUSINESS		304.28
	500190	07/09/24		Cable, Phone & Fax		\$304.28
050980	01/07/25	01/31/25	0868	HOME DEPOT CREDIT SERVICES		184.72
	500268	07/25/24		Supplies		\$184.72
050981	01/13/25	01/31/25	8052	NEW JERSEY AMERICAN WATER		2,316.00
	500414	08/27/24		H2O Utility		\$2,316.00
050982	01/14/25	01/31/25	7152	ATLANTIC CITY ELECTRIC		26,801.59
	500335	08/12/24		Electric Utility		\$26,801.59
050983	01/14/25	01/31/25	9667	Comcast		1,827.79
	500258	07/25/24		Internet/Ethernet		\$1,827.79
050984	01/21/25	01/31/25	0621	SOUTH JERSEY GAS		15,840.41
	500366	08/14/24		Gas Utility		\$15,840.41
050985	01/21/25	01/31/25	9960	UGI Energy Services, LLC		6,281.02
	500426	08/27/24		Natural Gas Supply		\$6,281.02
B41472	01/15/25		0086	HARRISON TWP BD/ED AGENCY ACCT		51,503.07
	500204	07/12/24		24-25 FICA		\$11,916.76
	500205	07/12/24		24-25 DCRP		\$2,289.38
	5J0013	01/15/25		Db 10-141 / Cr 10-101		\$37,296.93

Check Journal
Rec and Unrec checks

January 2025 Ratified Bill List #2
Harrison Twp Board of Ed
Hand and Machine checks

02/07/25 14:05

Starting date 1/28/2025 Ending date 1/31/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051065	01/28/25	01/31/25	9697	National Energy Control Corp.		3,188.07
500718	11/12/24		Parts			\$3,188.07
B41549	01/29/25		0086	HARRISON TWP BD/ED AGENCY ACCT		52,613.55
500204	07/12/24		24-25 FICA			\$13,166.34
500205	07/12/24		24-25 DCRP			\$2,162.42
5J0014	01/29/25		Db 10-141 / Cr 10-101			\$37,284.79

Fund Totals

10	GENERAL FUND	\$37,284.79
11	GENERAL CURRENT EXPENSE	\$18,516.83
	Total for all checks listed	\$55,801.62

January 2025 Payroll

Check Journal

Harrison Twp Board of Ed

Page 1 of 1

Rec and Unrec checks

Hand and Machine checks

02/11/25 12:39

Starting date 1/1/2025

Ending date 1/31/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
F41547	01/15/25		PAY	Payroll		670,444.19
F41556	01/30/25		PAY	Payroll		686,618.90

Fund Totals

11	GENERAL CURRENT EXPENSE	\$1,357,063.09
	Total for all checks listed	\$1,357,063.09

Prepared and submitted by: _____

Board Secretary

_____ Date

February 2025 Bill List

Check Journal

Harrison Twp Board of Ed

FIN #66

Rec and Unrec checks

Hand and Machine checks

02/11/25 12:13

Starting date 2/18/2025

Ending date 2/18/2025

Fund Totals

11	GENERAL CURRENT EXPENSE	\$233,234.15
20	SPECIAL REVENUE FUNDS	\$25,375.89
60	ENTERPRISE FUNDS	\$41,782.68
	Total for all checks listed	\$300,392.72

Prepared and submitted by:

Board President

Date

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

02/11/25 12:09

Starting date 2/18/2025

Ending date 2/18/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051072	02/18/25		9998	AGParts WorldWide, Inc.		2,138.90
	500953	01/22/25		Chromebook Parts		\$2,138.90
051073	✓ 02/18/25	02/18/25		00.0 \$ Multi Stub Void	#051076 Stub	
051074	✓ 02/18/25	02/18/25		00.0 \$ Multi Stub Void	#051076 Stub	
051075	✓ 02/18/25	02/18/25		00.0 \$ Multi Stub Void	#051076 Stub	
051076	02/18/25		A120	Amazon Capital Services		6,318.95
	500890	01/07/25		Math Supplies		\$231.03
	500891	01/07/25		Library Books		\$318.16
	500893	01/07/25		Lanyards		\$27.99
	500905	01/13/25		Supplies		\$94.53
	500906	01/13/25		Supplies		\$804.77
	500907	01/13/25		Supplies		\$274.98
	500909	01/13/25		Supplies		\$416.87
	500935	01/15/25		Supplies		\$279.97
	500939	01/21/25		ELA Supplies		\$77.37
	500940	01/21/25		PBS Supplies		\$97.59
	500941	01/21/25		Nurse Equip.		\$179.99
	500942	01/21/25		Supplies		\$107.31
	500943	01/21/25		STEM Supplies		\$240.39
	500944	01/21/25		Supplies		\$32.97
	500945	01/21/25		Math Supplies		\$40.12
	500947	01/21/25		Math Supplies		\$218.35
	500960	01/22/25		Nurse Supplies		\$308.43
	500976	01/28/25		Supplies		\$169.86
	500977	01/28/25		Supplies		\$611.38
	500978	01/28/25		Supplies		\$215.06
	500979	01/28/25		Supplies		\$52.17
	500980	01/28/25		Library Books		\$152.15
	500986	01/29/25		Supplies		\$31.98
	500988	02/04/25		Supplies		\$184.95
	500989	02/04/25		Batteries		\$145.67
	500991	02/04/25		Books		\$194.90
	500993	02/04/25		Supplies		\$177.31
	500995	02/04/25		Supplies		\$311.92
	501010	02/05/25		Parts		\$280.80
	501011	02/05/25		Supplies		\$39.98
051077	02/18/25		9192	American WorkCare		140.00
	500957	01/22/25		DOT Physical		\$140.00
051078	02/18/25		7814	ARCHBISHOP DAMIANO SCHOOL		5,856.40
	500135	07/02/24		Tuition		\$5,856.40

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

02/11/25 12:09

Starting date 2/18/2025

Ending date 2/18/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051079	02/18/25		A192	Ascendance Truck Eastern PA, LLC		881.89
	500970	01/24/25		Bus Parts		\$157.88
	501000	02/04/25		Bus Parts		\$724.01
051080	02/18/25		7152	ATLANTIC CITY ELECTRIC		28,998.46
	500335	08/12/24		Electric Utility		\$28,998.46
051081	02/18/25		0810	BRATTELLI LLC; VERONICA		5,808.00
	500522	09/12/24		OT Services		\$5,808.00
051082	02/18/25		0299	BRODART CO.		157.78
	500968	01/24/25		Supplies		\$157.78
051083	02/18/25		9650	Brodzik, Michael		82.25
	501015	02/07/25		I Ready Reimb.		\$82.25
051084	02/18/25		7702	BROOKFIELD SCHOOLS		386.90
	500487	09/09/24		HB Instruction		\$386.90
051085	02/18/25		1053	BRUYNELL ELECTRIC, LLC		2,557.68
	500933	01/21/25		Parts & Labor		\$1,521.00
	500974	02/04/25		Parts & Labor		\$666.68
	500984	02/04/25		Service		\$370.00
051086	02/18/25		0272	CAPSTONE		1,999.00
	500969	01/24/25		Subscription Renewal		\$1,999.00
051087	02/18/25		0792	CARROLL; COLLEEN		600.00
	500321	08/06/24		OT Services		\$600.00
051090	02/18/25		0038	CLEARVIEW REGIONAL SCHOOL DISTRICT		30,095.77
	500456	09/04/24		Joint Transp.		\$5,618.42
	500547	09/18/24		Diesel Fuel		\$3,291.35
	500716	11/06/24		Aid-in-Lieu		\$21,186.00
051091	02/18/25		7599	CM3 BUILDING SOLUTIONS, INC.		11,933.23
	500987	02/05/25		Parts & Labor		\$11,933.23
051092	02/18/25		9667	Comcast		1,827.79
	500258	07/25/24		Internet/Ethernet		\$1,827.79
051093	02/18/25		A178	Davis Music Center; The		170.00
	500928	01/14/25		Music Therapy		\$170.00
051094	02/18/25		9870	DCI FLEET		453.40
	501018	02/10/25		Bus Parts		\$453.40
051095	02/18/25		6793	DELL COMPUTER CORPORATION		332.40
	500952	01/22/25		Keyboards		\$332.40
051096	02/18/25		0686	DEMCO INC.		169.54
	500967	01/24/25		Supplies		\$169.54
051097	02/18/25		A278	Educational Technology Consortium of Sou		275.00
	500959	01/22/25		Memb. Dues		\$275.00
051098	02/18/25		0072	G.C.S.S.S.D.		5,745.50
	500703	10/28/24		NonPublic IDEA		\$4,224.50
	500807	11/25/24		NP Nursing		\$1,521.00

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

02/11/25 12:09

Starting date 2/18/2025

Ending date 2/18/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051099	02/18/25		9184	Gannett New York-New Jersey LocaliQ		71.34
	500938	01/15/25		Public Notice		\$71.34
051100	02/18/25		1055	GCSSSD - CRESS		9,528.00
	500010	07/01/24		Deaf Services		\$4,477.00
	500367	08/14/24		Deaf Services		\$396.00
	500480	09/09/24		HB Instruction		\$3,060.00
	500481	09/09/24		Speech Therapy		\$495.00
	500796	11/21/24		O.T.		\$660.00
	500797	11/21/24		P.T.		\$440.00
051101	02/18/25		0037	GLOUCESTER CTY SPEC SERVICES		4,620.00
	500512	09/11/24		1:1 Aide		\$4,620.00
051104	02/18/25		A196	Gorman, DAnella & Morlok		5,868.00
	500318	08/07/24		Legal Services		\$5,868.00
051105	02/18/25		7558	GOV CONNECTION, INC.		409.00
	500956	01/22/25		UPS for HVAC		\$409.00
051106	02/18/25		A271	HIGH-TECH COPIERS & FAX, LLC		293.00
	500951	01/22/25		Tech Parts		\$293.00
051107	02/18/25		7121	HILLYARD / MID-ATLANTIC		1,405.52
	500950	02/04/25		Ice Melt		\$1,405.52
051108	02/18/25		8032	HOFFMAN'S EXTERMINATING		146.00
	500150	07/02/24		Pest Control		\$146.00
051109	02/18/25		2096	INVERSO & STEWART, LLC		19,000.00
	500008	07/01/24		Audit		\$19,000.00
051110	02/18/25		6890	J.C. MAGEE SECURITY		110.00
	500932	01/21/25		Service		\$110.00
051111	02/18/25		0161	JW Pepper		129.90
	500998	02/05/25		Music Supplies		\$129.90
051112	02/18/25		A280	Kendrick, Colleen		68.00
	501001	02/04/25		Fingerprinting		\$68.00
051113	02/18/25		0857	KINGSWAY REGIONAL SCHOOL DIST.		7,763.88
	500310	08/06/24		Bus Repairs & Maint.		\$7,763.88
051114	02/18/25		7701	LARC SCHOOL		9,153.99
	500101	07/01/24		24-25 SY		\$9,153.99
051115	02/18/25		A197	LHB Technology Solutions LLC		1,800.00
	500954	01/22/25		Network Services		\$1,800.00
051116	02/18/25		0670	MORAN; NANCY		267.37
	500981	01/28/25		Supplies		\$267.37
051117	02/18/25		0138	NASCO		1,913.55
	500900	01/08/25		Art Supplies		\$1,913.55
051118	02/18/25		8052	NEW JERSEY AMERICAN WATER		2,629.14
	500414	08/27/24		H2O Utility		\$2,629.14

Check Journal
Rec and Unrec checks

Harrison Twp Board of Ed
Hand and Machine checks

02/11/25 12:09

Starting date 2/18/2025

Ending date 2/18/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051119	02/18/25		0075	NJ ADVANCE MEDIA		86.64
	500937	01/15/25		Public Notice		\$86.64
051120	02/18/25		9080	NJ MOTOR VEHICLE COMMISSION		50.00
	500949	01/21/25		Bus Reg.		\$50.00
051121	02/18/25		9985	NJ School Jobs		250.00
	500965	01/28/25		Emp. Ad		\$250.00
051122	02/18/25		7147	NJSIG		33,799.26
	500132	07/02/24		Insurance		\$33,799.26
051123	02/18/25		A266	NJTEEA		225.00
	500627	10/08/24		Prof. Dev.		\$225.00
051124	02/18/25		0025	NUTRI-SERVE FOOD MGMT., INC.		41,372.70
	500586	09/25/24		Caf. Expenses		\$41,372.70
051125	02/18/25		0831	PEARSON CLINICAL ASSESSMENT		1,267.48
	500835	12/04/24		Supplies		\$1,267.48
051126	02/18/25		8270	PRECISION AUDIO		615.00
	500794	11/21/24		PA Parts & Service		\$615.00
051129	02/18/25		9875	Professional Medical Staffing		5,434.00
	500325	08/06/24		Nurse		\$5,434.00
051130	02/18/25		A156	QBS		700.00
	500958	01/22/25		Recertification		\$700.00
051131	02/18/25		6989	ReadyRefresh		857.35
	500319	08/06/24		H2O Delivery		\$857.35
051132	02/18/25		7445	RICOH USA, INC.		4,724.47
	500184	07/08/24		Copier leases		\$4,724.47
051133	02/18/25		A265	Rowan Univ. Professional Dev. for Math T		199.00
	500626	10/08/24		Prof. Development		\$199.00
051134	02/18/25		A281	Russo, Karen		124.82
	501004	02/04/25		PBS Reimb.		\$124.82
051135	02/18/25		1076	SCHOOL SPECIALTY, LLC		81.45
	500922	01/14/25		Supplies		\$81.45
051136	02/18/25		9814	Service Tire Truck Centers		1,184.56
	500948	01/21/25		Bus Tires		\$1,184.56
051137	02/18/25		0415	STAPLES ADVANTAGE		983.92
	500921	01/14/25		Supplies		\$983.92
051138	02/18/25		7216	TREASURER, STATE OF NEW JERSEY		182.00
	501012	02/07/25		Lift Inspection		\$182.00
051139	02/18/25		7344	TRISTATE HVAC EQUIPMENT, LLC		807.92
	500849	12/16/24		Supplies		\$807.92
051140	02/18/25		0055	W.B. Mason		32,774.43
	500798	11/27/24		Supplies		\$992.40
	500885	01/02/25		Printer Ink		\$31,782.03

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

02/11/25 12:09

Starting date 2/18/2025

Ending date 2/18/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
051141	02/18/25		0310	WageWorks, Inc.		97.25
	500263	07/25/24		Benefit Admin fees		\$97.25
051142	02/18/25		0225	WARREN'S HARDWARE		156.10
	500317	08/07/24		Supplies		\$156.10
051143	02/18/25		A261	Wax; Dr. Craig M.		625.00
	500415	08/27/24		District Physician		\$625.00
051144	V 02/18/25	02/18/25		00.0 \$ Multi Stub Void	#051145 Stub	
051145	02/18/25		0231	WOLFINGTON BODY COMPANY, INC.		1,688.84
	500966	01/24/25		Bus Parts		\$313.10
	501002	02/04/25		Bus Parts		\$1,166.33
	501028	02/10/25		Bus Parts		\$209.41

Vendor Name Ricoh USA, Inc.
Vendor Address 300Eagleview Blvd #200
Exton, PA 19341

New Jersey State Contract M2075 – Purchase Order Form

FIN. #7

This Purchase Order Form is subject to NASPO ValuePoint Master Agreement # 187846 State of New Jersey # M2075 and 25-COMG-99562.

CUSTOMER INFORMATION

Harrison Board of Education				LISA RIDGWAY			
Customer (Bill To) 120 N. Main St				Billing Contact Name			
Product Location Address MULLICA HILL NJ 08062-9494				Billing Address (if different from location address) NJ			
City		County		State		Zip	
Billing Contact Telephone Number 856-478-2016		Billing Contact Facsimile Number		Billing Contact E-Mail Address ridgwayl@harrisantwp.k12.nj.us			

PRODUCT/EQUIPMENT DESCRIPTION ("Product")

Qty	Product Description: Make & Model
1	RICOH PRO8400S

Qty	Product Description: Make & Model

PAYMENT SCHEDULE

Term (months)	Payment
48	\$ 858.20

Minimum Payment Billing Frequency	
<input checked="" type="checkbox"/>	Monthly
<input type="checkbox"/>	Quarterly
<input type="checkbox"/>	Other: _____

Gold Contract – covers all service and supplies (except paper). Includes Staples.

Guaranteed Minimum Images* ^o	
Black/White	Color
75,000	N/A

Cost of Additional Images ^o	
Black/White	Color
.0041	N/A

Meter Reading/Billing Frequency	
<input type="checkbox"/>	Monthly
<input checked="" type="checkbox"/>	Quarterly
<input type="checkbox"/>	Other: _____

* Based upon Minimum Payment Billing Frequency

^o Based upon standard 8 1/2" x 11" paper size. Paper sizes greater than 8 1/2" x 11" may count as more than one image.

Sales Tax Exempt: ☐ YES (Attach Exemption Certificate) ☐ Customer Billing Reference Number (P.O. #) _____

Lease End Purchase Option is Fair Market Value

Remit to Address: Ricoh-USA Inc. PO Box 41564, Philadelphia, PA 19101

☒ Pick up and Hard Drive Surrender of: RICOH PRO8310S SERIAL #C91228252

THE PERSON SIGNING THIS ORDER ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER By: X _____ Authorized Signer Signature Printed Name: _____ Title: _____ Date: _____	Accepted by: RICOH USA, INC. By: _____ Authorized Signer Signature Printed Name: _____ Title: _____ Date: _____
---	--

Proposal for Document Copying & Printing Solutions

Harrison Township Elementary School



PREPARED BY:

Diana Graham

Account Manager(Government and Education)

Phone: 609-243-4132

Email: diana.graham@ricoh-usa.com

Proposal Submitted:
Feb 1, 2025

RICOH
imagine. change.

Please direct any questions on this proposal to:

Diana Graham

Major Account Executive

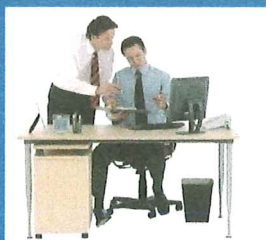
Phone: (609-254-4132

Fax: (856)223-5852

Diana.graham@ricoh-usa.com



www.ricoh-usa.com



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RICOH
imagine. change.



FIN. #8

State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
PROCUREMENT BUREAU
33 WEST STATE STREET
P. O. BOX 230
TRENTON, NEW JERSEY 08625-0230
<https://www.njstart.gov>

PHILIP D. MURPHY
Governor

ELIZABETH MAHER MUOIO
State Treasurer

TAHESHA L. WAY
Lt. Governor

AMY DAVIS
Acting Director

Change Order #5 T2581

SOLICITATION #18 DPP 00272 Contract # 19- GNSV1-00696

To: Department of Treasury

DATE: April 29, 2024.

FROM: Olu Olubanjo
Procurement Bureau

SUBJECT: Contract Extension – Auctioneerin Services: Internet
Auctions To Sell Surplus Property

CONTRACT PERIOD: Original Term: May 1, 2019 to April 30, 2022
1st Extension: May 1, 2022 to April 30, 2023
2nd Extension: May 1, 2023 to April 30, 2024

Please be advised that Contract -19-GNSV1-00696, awarded to Municibid, to provide Auctioneering Services to the Department of Treasury is being extended for three hundred and sixty-five (365) day period commencing on May 1, 2024 and expiring on April 30, 2025 or upon the successful award of a new Contract.

All other terms, conditions, and pricing shall remain the same.

Please file a copy of this Change Order with your Notice of Award for future reference.



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
PROCUREMENT BUREAU
33 WEST STATE STREET
P. O. BOX 230
TRENTON, NEW JERSEY 08625-0230
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Governor

SHEILA Y. OLIVER
Lt. Governor

ELIZABETH MAHER MUOIO
State Treasurer

MAURICE A. GRIFFIN
Acting Director

T2581

Auctioneering Services: Internet Auctions to Sell Surplus Property

19DPP00272

Blanket P.O. #: 19-GNSV1-00696

Award Summary

April 8, 2019

I. Purpose & Intent

The purpose of this Blanket P.O. is to provide Distribution and Support Services (DSS), of the Department of the Treasury, with a Vendor {Contractor} to provide internet based auction services to sell surplus property.

II. Award Method

This Blanket P.O. was awarded to Municibid. The base term of this Blanket P.O. is for three (3) years with an option to be extended up to two (2) years with no single extension exceeding one (1) year.

III. Directions for Use of Blanket P.O.

1. State Agencies

Unless approved otherwise in writing by the Division of Purchase and Property, State Agencies requiring the services provided by this Blanket P.O. must direct all requests through the appropriate Division of the Department of the Treasury.

- A. Surplus Property- DSS;
- B. Real Estate/ Land- Division of Property and Management Construction; and
- C. Tax Seized Assets- Division of Taxation.

All checks received by the State Agencies from winning Auction Bidders must be made out to the "Treasurer, State of New Jersey", unless approved otherwise in writing by the

Contract #012821-GDI Auction Services

Pricing Update

53. GovDeals offers a success-based fee structure, charged only on completed auctions. There will be no additional fees or charges for our standard services. There will be no fee if an auction does not result in a completed sale, and there will be no charges to the Member for any marketing efforts, training, software upgrades, or consultation and support provided on-site or remotely. The updated pricing model detailed below is consistent with our well-established US and Canadian market pricing.

The Member may choose to utilize GovDeals' system and service with our payment collection and remittance services (FSS) included or may elect to collect its own payments and be invoiced by GovDeals (Non-FSS).

Members already using GovDeals may continue at their current fee structure or adopt the updated pricing and program benefits outlined below.

Pricing

- US- 0% Seller Fee with 12.5% Buyer's Premium
- Canada- 7.5% Seller Fee with 6% Buyer's Premium

Elevated Services Pricing: Offered on a case-by-case basis. GovDeals recognizes that various government agencies have different needs. In this spirit, we offer ceiling pricing of an additional 20% fee (total fee up to 32.5%) to accommodate special circumstances warranting elevated services.

These services may include, in addition to the services offered herein, taking photographs/video of assets for promotion and sale purposes; uploading descriptive content and media to create auction listings; full-service tasks such as transportation and storage of assets (limited to areas where such service is offered) and total management of the auction process.

Note: When a client requests this elevated service model, GovDeals will review the client's specific needs, projected volume, and other relevant details of the prospective account to determine this option's availability on a per-case basis.

Real Estate related Services Pricing: Real estate category fees are aligned and consistent with the existing pricing structure of 12.5%, or significantly lower based on the specific type and price range of each parcel or group of parcels.

55. All Members will be eligible for GovDeals' Volume Discount Program (VDP). This program pays each Member a rebate of 1.25% (US) or 0.75% (Canada) for completed sales. The volume discount payments are now applied to each transaction, or if requested, may be remitted annually. If reduced pricing is offered, such as for higher-priced assets or real estate sales, a volume discount will not be paid on these sales.

SCHOOLS FOR NEURODIVERSITY
GLOUCESTER COUNTY SPECIAL SERVICES
SCHOOL DISTRICT

Agreement to Provide Nonpublic Textbook Purchasing for
2025-2026

In consideration of the terms and conditions set forth below, Gloucester County Special Services School District (referred to as DISTRICT) and **HARRISON TOWNSHIP** Public School District (referred to as Board), it is agreed as follows:

1. In accordance with Chapter 194, the District will provide a system of central purchasing, recording of ownership of local district, and distribution of all texts, workbooks and manuals to all students who are enrolled full-time in grades kindergarten through twelve in any nonpublic school located within the boundaries of the local Board.

2. The Board will pay to the District the amount of purchase and an administrative fee of **10 percent** for each nonpublic school no later than February 1st of the school year.

Intending to be legally bound, the authorized representatives of the District and Board have executed this agreement on the dates indicated below based on duly adopted resolutions authorizing this agreement.

Janet Lucker
Witness:

1/27/25
Date

Clt Gt
Gloucester County Special Services School District
Board Secretary/School Business Administrator

Witness:

Date

HARRISON TOWNSHIP
Board Secretary/School Business Administrator

SCHOOLS FOR NEURODIVERSITY
GLOUCESTER COUNTY SPECIAL SERVICES
SCHOOL DISTRICT

Agreement to Provide Nonpublic Technology Purchasing
for 2025-2026

In consideration of the terms and conditions set forth below, Gloucester County Special Services School District (referred to as **District**) and **HARRISON TOWNSHIP** Public School District (referred to as **Board**), it is agreed as follows:

1. The District will provide a system of central purchasing, recording of ownership of local district and distribution of all technology to all nonpublic school(s) located within the boundaries of the local Board.

2. The Board will pay to the District the purchase amount and an administrative fee of **5 percent of the entitlement** (chargeable to the grant) no later than February 1st of the school year.

Intending to be legally bound, the authorized representatives of the District and Board have executed this agreement on the dates indicated below based on duly adopted resolutions authorizing this agreement.

Janet Lucker
Witness:

1/27/25
Date

Chloe
Gloucester County Special Services School District
Board Secretary/School Business Administrator

Witness:

Date

HARRISON TOWNSHIP
Board Secretary/School Business Administrator



PERS.#1

ELLA VAN SCHALKWYK

ELEMENTARY TEACHER

PRESERVICE TEACHER EXPERIENCE

STUDENT TEACHER

September 2024-December 2024

Dennis Township Primary School- Dennis Township School District

- Designed and delivered engaging, hands-on lessons to second grade (math, ELA, science, social studies)
- Tracked student growth over three months by creating an SGO for mathematics
- Contributed to the school community through Professional Development and afterschool events
- Attended IEP and 504 meetings for students
- Managed classroom behavior through positive affirmations, structure and routine, and having clear expectations

CLINICAL PRACTICE II (100 HOURS)

January 2024-April 2024

Dennis Township Primary School- Dennis Township School District

- Participated and observed classroom instruction of 26 second grade students
- Created and implemented math, ELA, science, and social studies lessons and activities
- Attended IEP and 504 meetings for students
- Managed classroom behavior through positive affirmations, structure and routine, and having clear expectations

CLINICAL PRACTICE I (80 HOURS) September 2023-December 2023

Cold Springs School- Gloucester City School District

- Participated and observed classroom instruction of 24 third grade students
- Worked with a consistent group of 4 students to improve reading comprehension over five weeks

CLINICAL EXPERIENCE (50 HOURS) January 2023-April 2023

Leeds Avenue School- Pleasantville School District

- Gained experience in a third grade inclusive classroom in an intercity school
- Helped manage behavior and participation of 23 students

CONTACT



EDUCATION & CREDENTIALS

BA, LIBERAL STUDIES December 2024

CONCENTRATION:

ELEMENTARY EDUCATION

Stockton University
Galloway, NJ

NJ K-6 CEAS EDUCATION December 2024

**NEW JERSEY SUBSTITUTE
TEACHING CERTIFICATE** December 2023

SKILLS & TOOLS

- Athlete (Golf, field hockey, basketball, softball)
- Canva
- Class Dojo
- Epic
- Xtramath
- Lalilo
- IXL
- iReady



ELLA VAN SCHALKWYK

ELEMENTARY TEACHER

OTHER TEACHING EXPERIENCE

TEACHER AIDE- EXTENDED SCHOOL 07-08/23 (K-1st grade)
YEAR PROGRAM 07-08/24 (5th grade)

Gloucester Township School District

- Worked with students individually and in small groups on reading, writing, and mathematics
- Established classroom routines and procedures
- Collaborated with main teacher on strategies for behavior management

SUBSTITUTE TEACHER December 2023-Present

- Delivered contingent lesson plans
- Managed classroom behaviors and maintained the classroom routine
- Gained exposure to preK-8th grade classrooms, including self-contained and inclusive classrooms

LEADERSHIP

TEAM CAPTAIN September 2023-December 2024

Stockton University Women's Golf Team

- Organized team practices and bonding activities
- Listened to team needs and discussed with coaches
- Assessed equipment and merchandise needs and placed orders

STUDENT ATHLETE ADVISORY COMMITTEE September 2023-December 2024

- Collaborated with other teams at Stockton University to improve the athletics experience for all student athletes
- Planned DIII Week activities and other events for student athletes to socialize and support each other
- Collected canned goods and gifts in the fall and winter



TRAININGS

QPR GATEKEEPER TRAINING
NOVEMBER 20, 2023

THIS TRAINING IS TEACHES HOW TO
RECOGNIZE THE WARNING SIGNS OF A
SUICIDE CRISIS AND HOW TO
QUESTION, PERSUADE, AND REFER
SOMEONE TO HELP.

AWARDS & HONORS

DEAN'S LIST Fall 2021-Spring 2023

Stockton University

I have made Dean's List in every semester at Stockton University. Dean's List is awarded to students who earn a GPA of 3.50 or better in the semester, receive no letter grade below a C, and do not have any withdrawals (W) or incompletes (I) during the term.

Kathleen Misuraco

Charismatic professional with growth mindset poised for solution-centric career move. Based on customer service background and foundation in professional communication, this change will allow use of new insights on the interplay between priorities and capacity

Address

PROFESSIONAL EXPERIENCE

Maxwell McKenney, Haddon Heights, NJ

Office Manager / Sales Support, Jul 2007 to Sept 2020

Phone

- Confer with multimillion dollar clients in the NJ, PA, DE, NY area to process account specifics: acute care, dental, healthcare, long-term care, physicians' offices, government, military, military health, VA, education, athletic facilities, colleges & universities, K-12 schools, casinos, convenience stores & travel centers, foodservice, grocery, hotels, industrial, automotive, food processing, manufacturing, and office buildings.

E-mail

- Take pressure off team leaders so they can focus on what they do best—sell.
- Provide customer service to distributors and end users through web, email, and telecommunication.
- Develop and nourish factory relations, paying close attention to solving obstacles, shipment delays, and other customer concerns.
- Excel in complex problem solving, alleviating issues.
- Go above and beyond with first response and follow up to ensure expectations are met.
- Create and document account activity in SalesForce.com for accurate, complete, and up-to-date information.
- Initiate contract pricing and deliver to account owner.
- Answer inbound calls from distributors and end users, fostering trust with a can-do attitude.
- Gather data from internal and external sources to expedite account issues.
- Initiate proactive communications for strategic accounts team with logistics to locate lost or errant shipments.
- Monitor promotional/critical customer orders through the shipping process.
- Validate customer purchase order accuracy and inventory availability at order entry.
- Prepare meeting materials, product samples, literature packages, and material safety and data sheets.
- Field 50 or more emails per day, organize drop box, and keep organized records.

Skills

Collaboration
Driven Results
Innovation
Resilience
Excel
Salesforce

Education

Sep 2002 - Dec 2004
Rowan College at
Gloucester County
Associate's in Arts and
Science

Interests

Hiking
Comedy
Movies
Music
Beach

Prior to Maxwell McKenney (~1 year each)

- Began pathway to customer service excellence as a Deptford, NJ, Sears Sales Associate, where I learned not to ask "Can I help you," but instead the open-ended conversation starter, "How can I help you?"
- Then held a more challenging position as a Deptford, NJ, Don Pablos restaurant server, where I learned that speed and accuracy are keys to success in high-pressure settings.
- And finally, stretched even further and held a position as a Glassboro, NJ, Landmark Americana restaurant server, where I learned that, above all, customers expect quality when spending their hard-earned money.