



# ST. JOSEPH'S INSTITUTION INTERNATIONAL

## **Required documentation for Scholarship Applications**

You will need the following documents/photos in either JPEG or PDF format, in individual files, ready to upload:

No.	Supporting Documents	Applicable to/if
1	A passport photo taken within six months up to the date of application (JPEG). The photo <b>must be</b> : <ul style="list-style-type: none"> <li>• Passport style headshot</li> <li>• Taken within 6 months</li> <li>• Photo background must be white</li> <li>• Passport dimensions (3.5cm x 4.5cm)</li> <li>• JPEG format</li> <li>• Resolution 300dpi</li> </ul>	Applicant Parents Court Appointed Legal Guardians
2	Birth Certificate	Applicant
3	Passport	Applicant Parents Court Appointed Legal Guardians
4	FIN/NRIC (front and back)	Applicant Parents Court Appointed Legal Guardians
5	Valid Re-Entry Permit	Singapore Permanent Residents
6	Baptism Certificate	Applicant, if Catholic
7	All School Reports from the last 3 years up to the date of application. (Reports for the full Academic Year e.g. Term Report, Progress Report, Mid-Year Reports and Final Reports)	All Applicants
8	A reference letter from the applicant's current Principal or Form Teacher (printed on official School Letterhead, with a School Stamp and Principal's or Form Teacher's signature on it)	All Applicants
9	PSLE Results Slip (local applicants only)*	Grade 10FC and Grade 11 Applicants *Grade 7 Applicants will furnish it once it is available.
10	MOE Exemption Letter for Mother Tongue Language where applicable	MOE Exemption obtained

11	MOE In-Lieu Exemption Letter for Mother Tongue Language where applicable	MOE Exempted
12	Any supporting documentation related to educational testing must be dated within the past two years. If older, an updated evaluation is required. (i.e. Educational Psychology Reports)	All Applicants
13	Two years of Income Tax Statements of all the working adults of the Household/ Self employed/Company (IRAS for Local Singapore applicants)	All Means-Tested Scholarship Applications
14	Personal Statement from Applicant (Maximum of 200 words)	Applicant

**NOTE:** Please provide copies of the original documents and official translations (For documents in languages other than English) for your application.

You will also need to provide information regarding the following information:

- History of the current and previous two (2) schools attended (where applicable)
- Details of Co-Curricular/Non-Academic involvement (Both within and outside the school community)

Please note that you will not be able to apply if any information or documentation is incomplete.

By completing and submitting the online application, parents agree to the stated terms and conditions of the [Admissions Policy](#) and [Terms and Conditions Governing Enrolment](#).

Please check to confirm that you have all of the required information and files available and that you have read our Admissions Policy and Terms and Conditions Governing Enrolment, before continuing to complete this application.