



LONG BEACH UNIFIED SCHOOL DISTRICT

Payroll Branch

Affidavit and Request for Replacement Warrant

Description of Warrant

Form with fields: NAME OF PAYEE ON WARRANT, EMPLOYEE ID, CURRENT ADDRESS, WARRANT NO, ISSUE DATE, AMOUNT, PAY PERIOD, TELEPHONE NUMBER

Certification

To be completed by person requesting replacement warrant

Certification text: As payee or legal custodian, if a replacement warrant is issued, a stop payment will be placed on the original warrant... Write, in cursive, the circumstances which caused the loss... The warrant was not endorsed / was endorsed / was endorsed "For deposit only" I certify, under penalty of perjury, that the above information is true and correct.

For LBUSD Payroll Office Use

Stop Payment

Form with fields: DATE, TIME, REQUESTOR, APPROVED BY, ACCEPTED DATE

Warrant Detail

Table with columns: GROSS AMT, DEDUCTIONS AMT, NET AMOUNT, FEDERAL TAX, STATE TAX, OASDHI, MEDICARE TAX, RETIREMENT, SALARY ADVANCE, OTHER DEDUCTION

Reissued Warrant

Form with fields: DATE, WARRANT NUMBER, CONTROL NUMBER, APPROVED BY