



APMA Board Agenda

Date: February 13, 2025

Time: 4:00 - 5:30 PM

Location: APM E2 Resource Area

1. Call to Order/Roll Call/Guest Attendees

We ask that Guest Attendees who would like to address the board please contact the board secretary (SteeringAPM@gmail.com) prior to the meeting so we can add your request to the agenda.

Reading of the Mission: **Appleton Public Montessori seeks to nurture the full potential of every child through the presence of the Montessori philosophy in all learning environments, encouraging intrinsic motivation, and instilling a love of learning, now and for a lifetime.**

2. Approval of [Minutes](#) from the last meeting

3. Approval of today's Agenda

4. Guest Speakers (3 minutes)

a.

5. Administrator's Report (Cassie Guilbeault) (8 minutes)

a. Report

6. Steering Committee

a. Treasurer Report

i. [Financial Report](#)

7. Voting item

a. [20th Anniversary Gala Budget](#)

i. Little Shoppers Shoppe to be used for Gala \$686.40

ii. Packer tickets - can APM purchase and be reimbursed following Gala. 4 seats for \$155.00 each, total \$620.00

8. Discussion

a.

9. Steering Committee Updates (5 minutes)

a. President's Report

i. "Open Doors for Education"

b. VP Report

i.

10. Teacher Advisory Report (5 minutes)

a. CH

b. E1

c. E2

11. Committee Working Agenda

a. **(9-10 minutes) Community Committee** - *Strengthen the sense of community and connection among parents, students and staff through intentional engagement of parents and initiatives to facilitate students' growth and success in the Montessori methodology.*

i. Conference dinners - sign up genius status

- ii. Cocoa and chat 3/11
- b. **(9-10 minutes) Diversity, Equity & Inclusion Committee** - *Enhance diversity in the school and broader community.*
 - i. Status update for district
 - ii. Mission statement
- b. **(9-10 minutes) Extracurricular and Enrichment Committee** - *Continually explore and implement new, relevant Montessori learning opportunities to nurture the potential of all children at APM to "learn to love to learn."*
 - i.
- c. **(9-10 minutes) Facilities Committee** - *Optimize existing facilities to more effectively support programs and reflect the Montessori community while simultaneously planning for a viable growth plan.*
 - i. Focusing on 20th celebration
 - ii. Working on online grants/sponsorship & auction items
 - iii. Instagram page for event
 - iv. Thermometer
- d. **(9-10 minutes) Resource Committee** - *Strengthen the financial platform to serve the mission, sustainability and planned growth of the school.*
 - i.
 - a. **Grant Coordinator Update-**
 - i.
 - b. **Endowment Director-**
 - i.
- e. **Event Coordinator**
 - a. **20th Anniversary Celebration update :**
 - i. Friday Celebration
 - 1. Everything is right on track
 - 2. Rent-a-Tent wants to set the tent up on Friday at 10am and clean up on Monday morning
 - a. Can we work recess around that?
 - b. The tent is only 20ftX40ft so it's only about half of the blackout.
 - ii. Saturday Gala
 - 1. Should we extend early bird ticket sales?
- f. **Volunteer Needs**
 - i. APM talent show Feb 28
 - ii. Lamination of E2 Albanesi cards

12. New Business

- a.

13. Action Items

- a.

14. A reminder of Upcoming Events-All events can be found on our Bulletin Board

- i. **E&E Meeting:** Friday, February 28, 8:30am Coffee Wizardz Lawe St.
- ii. **Resources Meeting:** Friday, February 14 8:30am Coffee Wizards Lawe St.

- iii. **Community Committee Meeting:** Monday, March 10, 8:30am Copper Rock by School
- iv. **DEI Meeting:** Thursday TBD
- v. **Board Meeting :** Thursday, February 13, 4:00pm at School
- vi. **Facilities Meeting:** Team is participating in 20th Anniversary Meetings.
- vii. **20th Anniversary Meeting**
 - 1. **Gala:** TBD
 - 2. **Team Friday:** Monday February 17th 4:30pm Holidays (Richmond St)

15. Adjourn