Winona Area Public Schools
Finance Committee
1/15/2025 Minutes
3:30 p.m. in person
WSHS Multi-Purpose Room

Members Present: *Pete Watkins, Brad Berzinski, Sarah Slaby*

Members Absent: *Nancy Denzer, Karl Sonneman*

Others Present: *Dawn Lueck, Kristi O'Brien, Alexandra Retter*

Call to Order/Welcome
Welcome & Attendance (called to order at 3:37 pm)

2025-2026 AVID Agreement
● An agreement related to membership in AVID was considered. Because the pricing is on a per building basis and the building reconfiguration may have an impact on this, the agreement was tabled until February.

Courageous Conversations Contract
● A contract related to professional development to be provided in February was discussed and recommended for approval by the school board.

Express Personnel Services Contract
● A contract for maintenance support was considered and recommended for approval by the school board.

2026 Budget
● Several documents were reviewed prior to their scheduled briefing at the school board meeting on January 23, 2025:
- ❖ 2026 Estimated General Fund Revenue - 1st Draft
- ❖ 2026 General Fund Spending Target as of 1/15/25
- ❖ 2026 General Fund Adjustments Needed - 1st Draft
- ❖ 2026 Budget Adjustment Scenarios
- ❖ 2026 Budget Adjustment Guiding Principles
- ❖ 2026 Budget Development and Timeline as of 1/15/2025

Transportation RFQ
● An update was provided to the committee on the progress on the transportation RFQ.

Gundersen Business Health Services
● An agreement renewing the relationship with Gundersen which provides a resource for certain occupational health needs as well as safety eyewear was reviewed and recommended for approval by the school board.

GeoThermal Subcontracts
● The following subcontracts were recommended for approval by the board:
- ➔ J.F. Ahern Co. - WK - Change Order 02

- ➔ Ted Mannstedt & Sons - WK - Change Order 01
- ➔ Fowler & Hammer - WK - Change Order 07
- ➔ Harty - WK - Change Order 09
- ➔ Harty - WK - Change Order 10
- ➔ Harty - WK - Change Order 11
- ➔ RTL Construction - WK - Change Order 07
- ➔ P&T Electric - Jefferson - Change Order 12
- ➔ AVM Construction - Jefferson - Change Order 05
- ➔ WHV - Jefferson - Change Order 10
- ➔ WHV - Jefferson - Change Order 11
- ➔ WHV - Jefferson - Change Order 12

● An updated subcontract log was provided for information purposes and will be included on the consent agenda for the board.

Review Meeting Minutes

● Meeting minutes for the 12/12/2024 Finance Committee meeting were reviewed and recommended for board approval.

Review of the Consent Agenda Items

● The consent agenda for the next board meeting was brought to the Committee for review.

- ➔ Payment Register (summary and detail)
  - ◆ Document reflects December 2024, recommended to move on to the consent agenda
- ➔ Consent Agenda
  - ◆ Document reflects December 2024, recommended to move on to the board consent agenda
- ➔ 2025 Budget Analysis recommended to move on to consent agenda
  - ◆ 2025 General Fund revenues as of 12/31/2024 are at 29.88% of budget
  - ◆ 2025 General Fund expenditures as of 12/31/2024 are at 42.26% of budget

Cash Flow Data

● Cash balance data as of 12/31/2024 was provided for committee members and was forwarded on with the monthly consent agenda to the board.

Adjournment

● Meeting adjourned at 4:39 p.m.