

**CENTRAL SUSQUEHANNA INTERMEDIATE UNIT BOARD OF DIRECTORS
MINUTES OF THE REGULAR MONTHLY MEETING
WEDNESDAY, SEPTEMBER 18, 2024**

CSIU Central Office
90 Lawton Lane
Milton, PA 17847

DINNER – 5:45 p.m.

COMMITTEE MEETINGS - 6:30 p.m.

Budget and Finance Committee
Buildings and Grounds
Human Resources Committee
Technology/Marketplace

BUSINESS MEETING - 7 p.m.

1. INTRODUCTION

1.1 Call to Order

President Rhoads called the meeting to order at 7:04 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call – Directors present: 15; Directors absent: 1; Director vacancy: 1

Director	District	Present	Absent
Terry Boonie	Midd-West	X	
William Brecker	Mount Carmel Area	X	
Thomas Eberhart	Mifflinburg Area	X	
Dr. Samuel Faulkner	Danville Area		X
Lauren Hackenburg, Treasurer	Line Mountain	X	
David Hess	Selinsgrove Area	X	
Robert Hormell	Warrior Run	X	
Jonathan Jones	Bloomsburg Area	X	
Jeffrey Kashner	Shamokin Area	X	
Brianna Maciejewski	Southern Columbia Area	X	
Susan Myers	Millville Area	X	
William Pasukinis	Benton Area	X	
Brenda Post	Berwick Area	X	
Bruce Rhoads, President	Central Columbia	X	
Slade Shreck, Secretary	Shikellamy	X	
Dr. Alvin Weaver	Milton Area	X	
Vacancy	Lewisburg Area		

1.4 Announcements

The next regular monthly meeting will begin at 7 p.m. on Wednesday, Oct. 16, 2024 at the CSIU central office.

1.5 Recognition of Guests and Opportunity for Public Comment

Bernadette Boerckel, Chief Outreach Officer
Rae Ann Crispell, Administrative Support Director
Mariah Drexler, Lewisburg Area School District Student
Mr. and Mrs. Drexler, Parents of Mariah Drexler
Kenneth Erb, Manager of Buildings and Grounds
John (Jove) Graham, Lewisburg Area School District Board Member
Alan Hack, Chief Academic Officer
Janet Hurwitz, Pennsylvania Governor's School for the Sciences
Kevin Kilgus, Director of Financial Services
John Kurelja, Executive Director
Terri Locke, Director of Special Education and Alternative Placement
David Marshall, Center for Schools and Communities Contract Grant and Operations Manager
Shileste Overton-Morris, Chief Programs Officer
Amy Pfleegor, Executive Office Manager/Board Recording Secretary
Paula Reber, Lewisburg Area School District Teacher
Mandy Rothermel, Human Resources Manager
Laura Saccente, Center for Schools and Communities Assistant Director
Eric Shearer, Telecommunications Technology Network Coordinator

1.6 Approval of Minutes (Attachment)

Directors were asked to approve the minutes of the CSIU Board of Directors meeting held on Wednesday, Aug. 21, 2024.

Motion to approve the minutes of the meeting held on Wednesday, Aug. 21, 2024 as presented.

Motion by Slade Shreck, second by Alvin Weaver.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

1.7 Spotlight Segment

Assistant Executive Director/Chief Academic Officer **Alan Hack** introduced Mariah Drexler, a Lewisburg Area School District student, who shared her experience at the Pennsylvania Governor's School for the Sciences.

2. BOARD GOVERNANCE

2.1 Director Appointment

Directors were asked to approve Dr. John (Jove) Graham, Lewisburg Area School District, as its CSIU Board representative. Dr. Graham will fill the position vacated by Mrs. Mary Ann Stanton from his home district school board. This replacement position will be effective Sept. 19, 2024 through June 30, 2027.

Motion to approve a director appointment as presented.

Motion by Lauren Hackenburg, second by Susan Myers.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess,

Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

2.2 Officer Position

Directors were asked to nominate and elect a CSIU Board Vice President to fill the position vacated by Mary Ann Stanton due to her district board resignation. This replacement position will be effective Sept. 19, 2024 through June 30, 2025. **Slade Shreck**, Shikellamy School District, was nominated and elected as the new Board Vice President.

Motion to approve CSIU Board of Directors nomination for Board Vice President as presented.

Motion by Terry Boonie, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

2.3 Next Century, Inc. (NXC) – CSIU Board Representative

Directors were asked to make a CSIU Board of Directors' recommendation to serve on the Next Century, Inc. board, effective Sept. 19, 2024 through June 30, 2025 due to the recent resignation of Mrs. Mary Ann Stanton, Lewisburg Area School District representative.

Next Century by-laws state that two of its members, elected by the CSIU Board of Directors, shall serve on the Next Century board. Mr. Jonathan Jones currently serves on the Next Century board.

William Brecker, Mount Carmel Area School District, was nominated and elected as the new Next Century CSIU Board representative.

Motion to approve the CSIU Board of Directors' recommendation to serve on the NXC board as presented.

Motion by Lauren Hackenburg, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

2.4 Election of PSBA Officers 2025 (Attachment)

Directors were asked to approve candidates for the 2025 PSBA Officers as presented. Officers included President-Elect, Vice President, PSBA Insurance Trustees and School Board Secretaries Forum Steering Committee. A copy of the voting receipt will be attached as part of the official minutes.

Motion by Bruce Rhoads, second by Terry Boonie.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

3. BUDGET AND FINANCE COMMITTEE - Lauren Hackenburg, Chair; Robert Hormell, Jonathan Jones and Brenda Post, Committee Members

3.1 Monthly Financial Statements for August 2024 (Attachments)

Directors were asked to approve the following August 2024 financial statements:

- Financial Report;
- Program Balance Sheet; and
- General Fund Accounting Payment Summary. Funds for payment are available in program budgets.

Motion to approve monthly financial statements for August 2024 as presented.

Motion by Lauren Hackenburg, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

3.2 Program Transfers 2023-24 (Attachment)

As a result of internal reviews and the CSIU budget close out process, transfers to and from several program budgets must be to and from the administration budget to close out expired programs. As in previous years, board action is recommended to close prior years' programs.

Motion to approve 2023-24 Program Transfers as presented.

Motion by Lauren Hackenburg, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

3.3 PA OPEB Trust Resolution

Administration recommended approval of a resolution authorizing the CSIU to make contributions to the PA OPEB Trust in the amount of \$35,351.10 to cover the cost of future other post-employment benefits (OPEB) costs and to reduce the CSIU's OPEB liability. This contribution is for the 2023-24 fiscal year.

Motion to approve a PA OPEB Trust resolution as presented.

Motion by Lauren Hackenburg, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

4. TECHNOLOGY/MARKETPLACE COMMITTEE - Jonathan Jones, Chair; Terry Boonie, Thomas Eberhart and Alvin Weaver, Committee Members

No report.

5. HUMAN RESOURCES COMMITTEE - Vacant, Chair; Brianna Maciejewski, Bruce Rhoads and Slade Shreck, Committee Members

5.1 Full-Time Personnel

New Employee – Instructional Staff

- **Nicole R. Cooley**, Montgomery, received a bachelor's degree from Lycoming College, Williamsport. She has been employed as a long-term substitute with

Williamsport Area School District. Ms. Cooley is recommended as a **special education teacher** at the bachelor's step 5 classification, effective Oct. 17, 2024 (contingent upon receipt of required clearances and PDE approval of Type 01 emergency permit), at an annual salary of \$58,352, according to the terms of the Collective Bargaining Agreement. Funds for this replacement position are available in the special education budget.

New Employees – Non-Instructional Staff

- **Clara Coombe**, Danville, received a bachelor's degree from the Commonwealth University of Pennsylvania, Bloomsburg. She has been employed as a patient liaison with Geisinger Medical Center, Danville. Ms. Coombe is recommended as a **behavior intervention assistant** at an hourly rate of \$21.80 (\$30,247.50 annually), effective Sept. 30, 2024 (contingent upon receipt of required clearances). Funds for this new position are available in the special education budget.
- **Haley P. Dorman**, Northumberland, received a diploma from Selinsgrove Area High School. She has been employed as a direct support professional with One Well, Williamsport. Ms. Dorman is recommended as a **Head Start assistant** at an hourly rate of \$13.50 (\$22,356 annually), effective Sept. 9, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Head Start budget.
- **Helen Hyun**, Malvern, received a master's degree from Immaculata University. She has been employed as an English teacher with ADNOC Schools, Abu Dhabi, United Arab Emirates. Ms. Hyun is recommended as a **Migrant Education student support specialist** at an hourly rate of \$18.98 (\$37,011 annually), effective Sept. 19, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Migrant Education budget.
- **Brad S. Landau**, Sunbury, received a diploma from Sunbury Christian Academy, Northumberland. He has been employed as a merchandise manager with Cole's Hardware, Sunbury, and was previously a youth support specialist with Northwestern Academy, Excelsior. Mr. Landau is recommended as a **classroom assistant** at an hourly rate of \$14.25 (\$19,771.88 annually), effective Aug. 22, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.
- **Zachary D. Paca**, Sunbury, received a diploma from Agora Cyber Charter School, King of Prussia. He has been employed as an operations manager with Ulta Beauty, State College. Mr. Paca is recommended as a **practical nursing administrative assistant** at an hourly rate of \$23 (\$44,850 annually), effective Sept. 30, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the LPN budget.
- **Emily A. Peters**, Northumberland, received a bachelor's degree from Miller-Motte College Online, Wilmington, N.C. She has been employed as a junior processor with Madison Settlement Services, Selinsgrove. Ms. Peters is recommended as a **trust services technical specialist** at an hourly rate of \$25.95 (\$50,602.50 annually), effective Sept. 19, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the trust services budget.
- **Shalyn Rager**, Mifflinburg, received a diploma from Mifflinburg Area High School. She has been employed as a life enrichment director with Celebration Villa of Lewisburg. Ms. Rager is recommended as a **classroom assistant** at an hourly rate of \$14.50 (\$20,118.75 annually), effective Oct. 1, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.

- **Stacy L. Reibsome**, Milton, received a master's degree from Chamberlain College of Nursing, Chicago, Ill. She has been employed as a director of information systems with Evangelical Community Hospital, Lewisburg. Ms. Reibsome is recommended as a **practical nursing program instructor** at an annual salary of \$65,000, effective Sept. 30, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the LPN Career Center budget.
- **Diane E. Shamory**, Selinsgrove, received a bachelor's degree from Pennsylvania State University, University Park. She has been employed as a substitute teacher with Selinsgrove Area School District. Ms. Shamory is recommended as an **Early Head Start senior family partner/home visitor** at an hourly rate of \$22.50 (\$43,875 annually), effective Sept. 18, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Early Head Start budget.
- **Maxwell Wright**, Muncy, received a bachelor's degree from Mansfield University. He has been employed as a behavioral health worker with E.S.S., Williamsport. Mr. Wright is recommended as a **behavior intervention assistant** at an hourly rate of \$20.15 (\$27,958.13 annually), effective Sept. 3, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.

Change in Start Date

- **Melissa L. Shipman**, special education teacher, from Oct. 21, 2024, to Aug. 29, 2024

Position Transfers

- **Hannah Read**, from Early Intervention instructional support program assistant at a current hourly rate of \$17.68 (\$24,531 annually) to **instructional support program assistant** at an hourly rate of \$18 (\$24,975 annually), effective Sept. 3, 2024
- **Jose D. Reyes-Lua**, from Statewide Migrant Education recruitment managing coordinator at a current annual salary of \$73,495.86 to **Statewide Migrant Education recruitment supervisor** at an annual salary \$77,166.60, effective Sept. 19, 2024

Resignations

- **Ana I. Riveria-Aponte**, classroom assistant, effective Aug. 9, 2024
- **Patricia L. Snyder**, classroom assistant, effective Aug. 30, 2024
- **Betsy S. Stetler**, Head Start senior instructor, effective Sept. 3, 2024
- **Ines L. Vega**, Migrant Education parent involvement/special projects coordinator, effective Sept. 27, 2024

*Please note that the effective date listed above is the last paid working day.

Retirement

- **Bonita J. Jaskiewicz**, home and school visitor, effective Feb. 3, 2025

*Please note that the effective date listed above is the last paid working day.

Motion to approve full-time personnel recommendations as presented.

Motion by Brianna Maciejewski, second by William Brecker.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess,

Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

5.2 Part-Time Personnel

New Employees – Non-Instructional Staff

- **Lizsha Banks**, Migrant Education student support specialist, at an hourly rate of \$18.68, effective Sept. 19, 2024 (contingent upon receipt of required clearances)
- **Alivia Biddinger**, student mental health intern, at an hourly rate of \$12, effective Sept. 26, 2024 (contingent upon receipt of required clearances)
- **Jessarai Martinez**, Migrant Education student support specialist, at an hourly rate of \$18.68, effective Sept. 19, 2024 (contingent upon receipt of required clearances)
- **Lisa R. Neuhauser**, Migrant Education student support specialist, at an hourly rate of \$18.68, effective Sept. 30, 2024 (contingent upon receipt of required clearances)
- **Ana Hernandez Noyola**, Migrant Education student support specialist, at an hourly rate of \$18.68, effective Sept. 19, 2024 (contingent upon receipt of required clearances)
- **Robin Shrawder**, Migrant Education student support specialist, at an hourly rate of \$18.68, effective Sept. 19, 2024 (contingent upon receipt of required clearances)

Motion to approve part-time personnel recommendations as presented.

Motion by Brianna Maciejewski, second by William Brecker.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

5.3 Substitute Personnel

Directors were asked to approve substitute personnel to work in CSIU classrooms and programs for the 2024-25 school year.

Substitute Teachers

Brooke Erdley
Sarah Erdman
Aspen Hall
Robert Horne
Amber Liotta
Victoria Maeshack
Charles Marsters
Isabela Salazar

Substitute Aides

Sarah Gillespie
Christine Hunsberger

Motion to approve substitute personnel recommendations as presented.

Motion by Brianna Maciejewski, second by William Brecker.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess,

Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

5.4 2024 Tenured Employee List (Attachment)

Directors were asked annually to accept a cumulative list of employees who have attained tenure in their CSIU employment (as defined by Public School Code, Section 1101). Names of staff who received tenure during the past school year are in bold print and underlined in the attachment.

Motion to approve CSIU employees who have attained tenure in 2024 as presented.

Motion by Brianna Maciejewski, second by William Brecker.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

6. BUILDINGS AND GROUNDS COMMITTEE – William Brecker, Chair; Jeffrey Kashner and William Pasukinis, Committee Members

6.1 Lease Agreements

Directors were asked to approve the following lease agreements with the CSIU (Landlord) for office and classroom space located at the Watsontown Children's Center, 1100 Main Street, Watsontown. All leases will be effective July 1, 2024 through June 30, 2025.

- CSIU Early Intervention Program (Lessee), at a cost of \$24,231.96 per year. Funds for this lease are available in the Early Intervention budget.
- CSIU Head Start Supplement Assistant Program (Lessee), at a cost of \$9,911.28 per year. Funds for this lease are available in the Head Start budget.
- CSIU Pre-K Counts Program (Lessee), at a cost of \$17,464.68 per year. Funds for this lease are available in the Pre-K Counts budget.
- CSIU Special Education Program (Lessee), at a cost of \$44,850.12 per year. Funds for this lease are available in the Special Education budget.
- Northumberland Area Head Start/Early Head Start Program (Lessee), at a cost of \$10,821.96 per year. Funds for this lease are available in the Head Start budget.

Motion to approve CSIU lease agreements as presented.

Motion by William Brecker, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

6.2 Purchase of Vehicle

Directors were asked to approve the purchase of a 2024 Ford Escape 4-door sedan from Sunbury Motors, Sunbury, at a cost of \$31,230, per the COSTARS 026-E22-176 purchasing agreement. This vehicle will be used for the driver education program. Funds for this purchase are available in the capital reserve budget.

Motion to approve the purchase of a driver education vehicle as presented.

Motion by William Brecker, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

6.3 Audio Visual Upgrades Contract

Directors were asked to approve a contract with Visual Sound, through the COSTARS contract, to provide audiovisual upgrades to the Susquehanna A and B Conference Rooms and the Keystone Room located at the CSIU central office in the amount of \$226,729.55. Upgrades include microphones, speakers, screens, projectors, digital signal processors, room control and installation. Funds for this contract are available in the capital reserve budget.

Motion to approve a contract with Visual Sound as presented.

Motion by William Brecker, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

7. POLICY COMMITTEE - Slade Shreck, Chair; Bruce Rhoads, Committee Member

7.1 Board Policy Revisions - Second Reading/Adoption (Attachments)

The policies listed below were presented for second reading and adoption. They have been reviewed and approved by the Board Policy Committee, executive director, senior leaders and legal counsel.

Revised Policies:

- 222 Tobacco and Vaping Products (Pupils)
- 227 Controlled Substances/Paraphernalia
- 323 Tobacco and Vaping Products (Employees)
- 333 Professional Development
- 351 Controlled Substance Abuse
- 707 Use of Intermediate Unit Facilities

Motion to adopt at the second and final reading, the revised policies as presented.

Motion by Slade Shreck, second by Thomas Eberhart.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

7.2 Board Policy Revisions - First Reading (Attachments)

The policies listed below were presented for first reading. They have been reviewed and approved by the Board Policy Committee, executive director, senior leaders and legal counsel.

Revised Policies:

- 309.1 Telework
- 807 Opening Exercises/Flag Displays

Motion to accept at first reading the proposed revised policies as presented.

Motion by Slade Shreck, second by Lauren Hackenburg.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

7.3 New Board Policy - First Reading (Attachment)

The policy listed below was presented for first reading. It has been reviewed and approved by the Board Policy Committee, executive director, senior leaders and legal counsel.

New Policy:

815.1 Use of Generative Artificial Intelligence

Motion to accept at first reading the proposed new policy as presented.

Motion by Slade Shreck, second by Lauren Hackenburg.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

None.

10. EDUCATIONAL PROGRAM MATTERS

10.1 Northumberland Area Head Start and Early Head Start (Attachments)

According to federal regulations, the CSIU Board of Directors is the governing body of the CSIU's Head Start programs; therefore, the following items were presented for approval.

- Head Start/Early Head Start Monthly Report for July 2024
- Office of Head Start Monitoring Review Report
- 2024 Self-Assessment Summary Report
- 2024-25 Reimbursement for Program Governance: Policy Council

Motion to approve Head Start/Early Head Start items as presented.

Motion by Lauren Hackenburg, second by Brenda Post.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

10.2 Occupational, Physical and Speech Therapy Services Contract

Directors were asked to approve a contract with T & R Enterprises of Lewisburg, Inc. T/A Kidsworx Therapy Services, Catawissa, to provide physical, occupational and speech therapy services at North Central Secure Treatment Unit (NCSTU), at a rate of \$120 per hour, effective July 1, 2024 through June 30, 2025. In addition, there will be a fixed fee of \$50 per month, a \$20 per hour travel fee between buildings and a \$350 per hour fee for all independent evaluations that are requested. Funds for this contract are available in the

NCSTU budget.

Motion to approve a contract with Kidsworld Therapy Services as presented.

Motion by Lauren Hackenburg, second by Brenda Post.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

10.3 Purchase of Service Agreement

Directors were asked to approve a Purchase of Service Agreement with DTAC, Sunbury, for the purchase of educational instruction and supervision for program clients at DTAC locations in Sunbury (DTAC Partial Hospitalization Program), Lewisburg (DTAC Residential Treatment Facility) and Danville (DTAC Residential Treatment Facility), effective July 1, 2024 to June 30, 2025.

Motion to approve a Purchase of Service Agreement with Diversified Treatment Alternative Centers, LLC (DTAC) as presented.

Motion by Lauren Hackenburg, second by Brenda Post.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

10.4 Bus/Van Driver Approval (Attachment)

Directors were asked to approve school bus and van drivers for the CSIU's student transportation programs for the 2024-25 school year. The attached list includes all employed and contracted drivers.

Motion to approve school bus and van drivers for the CSIU's student transportation programs as presented.

Motion by Lauren Hackenburg, second by Brenda Post.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

11. ADMINISTRATIVE MATTERS

11.1 Agreements for Service – Next Century, Inc. (Attachment)

Directors were asked to approve agreements with Next Century, Inc., Milton, for staffing and consulting services as listed for the 2024-25 school year. Funds for these expenditures are available in the program budgets listed.

Motion to approve agreements for service with Next Century, Inc. as presented.

Motion by Susan Myers, second by William Pasukinis.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Thomas Eberhart, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Alvin Weaver

12. ADMINISTRATIVE REPORTS

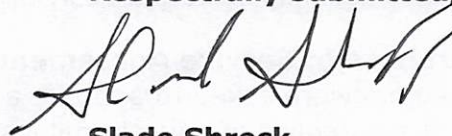
12.1 Executive Leadership - Dr. John Kurelja, Executive Director

13. ADJOURNMENT

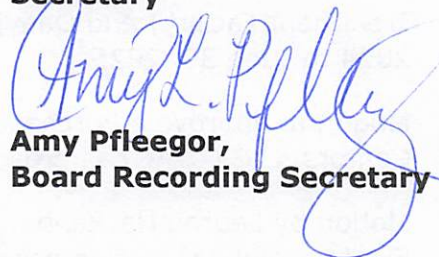
13.1 Adjourn Meeting

President Rhoads adjourned the meeting at 8:05 p.m.

Respectfully submitted,



**Slade Shreck,
Secretary**



**Amy Pfleegor,
Board Recording Secretary**

14. INFORMATION ONLY

14.1 Human Resources – Staff Leaves of Absences

Paid Leaves of Absence

- **Eva J. Crishock**, senior client support specialist I, from Sept. 9, 2024 to Nov. 15, 2024
- **Audrey M. Jows**, CARES administrative assistant, intermittent from July 1, 2024 to June 30, 2025
- **Karissa A. Kling**, client support specialist III, from Sept. 23, 2024 to Nov. 8, 2024
- **Melodee S. Leshner**, Corrections Education teacher, from Aug. 29, 2024 to Sept. 23, 2024
- **Mary E. Mingle**, adult education program manager, from Sept. 20, 2024 to Dec. 20, 2024

Paid/Unpaid Leaves of Absence

- **Sara Boucher**, Pre-K Counts senior instructor, from Sept. 3, 2024 to Sept. 2, 2025
- **Beth Hamilton**, classroom assistant, intermittent from Aug. 26, 2024 to Oct. 26, 2024

Unpaid Leaves of Absence

- **Tara Persun**, Head Start assistant, from July 24, 2024 to Sept. 10, 2024
- **Chelsea D. Taylor**, Pre-K Counts teacher, from Aug. 19, 2024 to Sept. 16, 2024

Return from Paid/Unpaid Leave of Absence

- **Erin R. Hickey**, special education teacher, effective Aug. 6, 2024

14.2 Human Resources – Completion of New Employee Probationary Period

The following staff member has completed their new employee probationary period:

- **Danielle E. Laubach**, Pre-K Counts family and health assistant, effective Aug. 26, 2024

14.3 Human Resources – Stipend Payments

The executive director authorized the following:

- a one-time stipend payment to **Nannette I. Cooper**, licensed clinical social worker, in the amount of \$1,500 for clinical supervision to one CSIU staff member during the 2024-25 school year, which is above and beyond her job description
- a one-time stipend payment to **Agatha Hall**, behavioral analyst, in the amount of \$1,500 for field work supervision to one CSIU staff member during the 2024-25 school year, which is above and beyond her job description
- individual stipend payments to **Thomas Paternostro**, alternative education teacher at Ashler Manor, in the amount of \$1,200 to serve as lead teacher during the 2024-25 school year. He will receive half in December and the remaining half in June.
- a one-time stipend payment to **Jean Moll**, practical nursing administrative specialist, in the total amount of \$4,000, for fulfilling additional duties due to a staff vacancy, which are above and beyond her job duties
- monthly stipend payments to **Cathy M. Yordy**, special education administrative assistant, in the amount of \$165 per month from Sept. 1, 2024 to June 30, 2025, for providing administrative duties for the school nutrition program during the 2024-25 school year, which are above and beyond her job description

14.4 Administration – Staff Travel

Jose Castro, Migrant Education student support coordinator, **Susan Luna**, Migrant Education student and parent support coordinator, **Lori Potutschnig**, site manager for Migrant Education, and **Magdalena Rosa**, recruitment specialist, attended the **2024 Identification and Recruitment Consortium Recruiter Invitational** conference on Sept. 11-12, 2024 in Virginia Beach, Va. While there, they learned about streamlining recruiter efforts to find the students and youth who are eligible for the Migrant Education Program. Funds for estimated expenses in the amount of \$2,005.56, \$1,395.60, \$1,780.38 and \$1,918.29, respectively, were available in the Migrant budget.

Lisa Fox, student application support manager, **Lyndi Hertzler**, client solutions manager, **Laynie Lyons**, client support specialist, and **Todd Roney**, director of computer services, will attend the **2024 eSchoolData User Conference** on Oct. 11, 2024 in Saratoga Springs, N.Y. While there, they will expand the partnership with Renaissance senior management and expand the client base in Pa. Funds for estimated expenses in the amount of \$349 each are available in the computer services budget.

Jennifer Esposito, family support data coordinator, and **Rijelle Kraft**, family support managing coordinator, will attend the **Parents as Teachers (PAT) International Conference Born to Learn: Power of the Past - Building for the Future** on Oct. 14-17, 2024 in San Diego, Calif. While there, they will enhance their skills related to implementation support, program data collection and evaluation. They will also network with partners, other PA state offices, affiliate programs and experts in the field. They will also attend the PAT state offices meeting as part of the statewide intermediary work. Funds for estimated expenses in the amount of \$3,362.42 and \$2,995.80, respectively, are available in the Parents as Teachers budget.

Alan Hack, assistant executive director/chief academic officer, and **John Kurelja**, executive director, will attend the **Education Research & Development Institute (ERDI) Fall Thought Leader Symposium: Systems Leadership for Equity** conference on Oct. 20-22, 2024 in Chicago, Ill. While there, they will address specific problems of practice with practitioner-led convenings bringing current education leaders and solution providers together for authentic exploration, examination and collaborative discourse and action for impact. Flight, hotel and some meals are covered by ERDI. Funds for estimated expenses in the amount of \$175 and \$478, respectively, are available in the administration budget.

14.5 Fiscal Communications

Aug. 1, 2024, an email from Korrie Lucas (Assistant Director – Advance Central PA) notifying CSIU of the approved modification to Contract #CSIU01-FY22-OSY. This action extends operation of WIOA Title I and TANF Youth Development Out-of-School Youth services through June 30, 2025. This contract is in the amount of \$1,272,168 for the period of July 1, 2024 through June 30, 2025.

Aug. 6, 2024, an email from David Boyer (Fiscal Technician – Pennsylvania Department of Education, Division of Student Services) notifying CSIU of funding for the 2022-24 Refugee School Impact Program Grant and the Afghan S2S Refugee School Impact Program Grant. FC #41000097547 is in the amount of \$187,988 for the period of Aug. 15, 2022 through Sept. 30, 2024.

Aug. 27, 2024, an email from Lesley Schrier (Grants Management Officer – United States Department of Health and Human Services, Division of Grants Management) notifying CSIU of the Notice of Award for FAIN #H79SM087504. This action for Project AWARE – Improving Mental health Practices Across Communities Together (IMPACT) awards funding in the amount of \$1,800,000 for the period of Sept. 30, 2024 through Sept. 29, 2025.