

**NORTHERN LEHIGH SCHOOL DISTRICT  
FINANCE COMMITTEE MEETING  
Monday, February 3, 2025**

**Immediately Following Buildings and Grounds Committee Meeting  
Administration Office  
Board Room**

Committee Members					Remaining Meeting Dates	
x	<b>Donna Kulp - Chairperson</b>	x	<b>Lori Bali</b>		<b>Gene Marks</b>	March 3, 2025
x	<b>Natalie Snyder - Co-Chairperson</b>	x	<b>Todd Breiner</b>	x	<b>Sherri Molitoris</b>	April 7, 2025
x	<b>Chad Christman</b>	x	<b>Michele Dotta</b>	x	<b>Scott Pyne</b>	May 5, 2025
	<b>Gary Fedorcha</b>	x	<b>Nichole Fink</b>	x	<b>James Schnyderite</b>	June 2, 2025
x	<b>Rhonda Frantz</b>		<b>Bryan Geist</b>	x	<b>Tania Stoker</b>	August 4, 2025
x	<b>Mathias Green</b>	x	<b>David Hauser</b>	x	<b>Dan Williams</b>	September 2, 2025 Tuesday
x	<b>Gale Husack</b>	x	<b>Eric Hill</b>			October 6, 2025
x	<b>Robert Kern</b>	x	<b>Matthew Link</b>			November 3, 2025
x	<b>Angela Williams</b>	x	<b>Christopher Mann</b>			

**Also in attendance:** Brad Remig, Allie Macchi, Steven Haas, Mary Frank

➤ Cafeteria Updates

- 1. Breakfast Expansion Grant- @ Slatington Elementary- \$8,750.88
- - Purchased mobile food carts for Slatington Elementary to implement “Second Change Breakfast” meal service model following normal breakfast meal service
- ○ Plan to pilot this at Slatington March, April, and May to see how it goes and then if goes well will continue next year.
- 2. Annual Site Monitoring Surveys are almost complete-internal audit of 4 lunch periods and 2 breakfast each year. Ensure staff is complying with menu offerings, offer verses serve meal service style, verifying each

tray is a reimbursable meal, and correctly meal counting and claiming for monthly state and federal funding.

- 3. SchoolCafe app- Menus published on a week-to-week basis for now under Peters Elementary via SchoolCafe app. Nutrition information and allergy information of menus can now be viewed via app on phone for parents, students and staff
- 4. Giant – Reminder to “Round up at the Register” January 1<sup>st</sup>- March 31<sup>st</sup>
- 5. Staffing- still interviewing for cooks helper position at Slatington Elementary, hoping to find a good candidate in the next couple weeks.
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- PFM Financial Presentation
  - See attached presentation
  - Reconvene with architects and financial planners on February 24th.
- HealthETools - 3 Year Renewal Agreement
  - Online software program used to track student medical information in district health offices.
  - Recommending a 3 year agreement at an additional cost of \$67.50 per building per year.
  - Committee supports moving this agenda item to the February Board meeting for full consideration.
- Insurance Brokers RFP
  - 4 quotes were received. Administration is recommending a proposed 3 years agreement with Willis Towers Watson Northeast, Inc.
  - Committee supports moving this agenda item to the February Board meeting for full consideration