Holbrook Public Schools
245 South Franklin Street
Holbrook, MA 02343

MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING
Holbrook Middle-High School Media Center
November 21, 2024
6:00pm

In Attendance: Barbara Davis, School Committee Chairperson
Renee Malvesti, School Committee Vice Chairperson
Ryan Despres, School Committee Member
Christopher White, School Committee Member
Julie Hamilton, Superintendent of Schools
Christine Suckow, School Business Administrator
Mallory Stevens, JFK Principal
Jennifer Bates, JFK Assistant Principal
Josh Tarsky, HMHD Principal
Stefanie DeRosa, Curriculum Director
Rob Compton, Special Education and Pupil Personnel Director
Rob King, Director of Technology

Attachments
- FY25 Financial Report
- FY25 Schedule of Warrants Paid
- Policy JICFB-E – Bullying Prevention and Intervention Plan
- Policy JICJA-Cell Phones & Personal Electronic Devices
- October 17, 2024 School Committee Minutes

The meeting was called to order at 6:01pm by Ms. Davis.

The Pledge of Allegiance was recited.

Residents' Concerns
Michael Johnson, Holbrook resident along with Jack Graziano inquired about the proposal they submitted for naming the football field after Mike Koski.

Ms. Davis acknowledged the request was received along with several others. The naming subcommittee met and decided to move forward with the naming the Media Center at this time.

Friends of Public Education Award
This award recognizes an individual or group of individuals not acting as an organization who through their individual or team contribution to the public schools of any community, region, or at large, have demonstrated commitment to and support of public education. The contribution may be in any form including financial, programmatic or in-kind, and may represent single or multiyear support provided that it is ongoing during the year the nomination is made.

Mr. Glenn Koocher, Executive Director of MASC and Sean Costello, incoming field rep for MASC Division III, were in attendance to present the award on behalf of MASC to Mr. Shepard Long of Stikeleather Real Estate. For the past 10 years Mr. Long has been donating $250 for every house they sell in Holbrook. The money has gone to the Holbrook Middle-High School Parent Group to help fund the mini-grant program. To date close to $25,000 has been donated and is greatly appreciated. The mini-grant program consists of $250 grants awarded to teachers who have submitted an application along with an explanation of how the grant will enhance learning and benefit students. Some examples of items funded by these mini-grants include ukuleles for the music department, additional safety equipment for the robotics program, additional books for the media center, privacy machines for guidance, special tapes and supplies for the art show and many other items over the past 10 years. Stikleather Real Estate and Mr. Long also support other activities in the Town of Holbrook separate from his long-term ongoing support for the Holbrook Public Schools.

Student Advisory

Student advisors updated the committee on recent and upcoming events. Some of these events included Term 1 officially ending on November 4th with report cards released, SAT testing to take place on December 7th, parent teacher conferences were held, Yondr pouches were implemented at the Holbrook Middle-High School on November 6th, the musical cabaret took place yesterday and *A Wrinkle in Time* is this Friday.

Superintendent's Report

Superintendent Hamilton updated the committee on recent and upcoming events at both the HMHS and JFK. Some of the events included the Veteran's Day event at JFK as well as picture retakes and the Holbrook Rotary Club donated dictionaries to all 3rd grade students to promote vocabulary and literacy. At the John F. Kennedy Elementary School the students in the ELL program participated in the WIDA interim assessment to look at progress. 95% of the students at JFK showed growth.

At the Holbrook Middle-High School the sports banquet took place. Holbrook Middle-High School students in the ELL program also participated in the WIDA interim assessment. 88% of students at the HMHS showed growth.

The Holbrook Middle-High School held a Yondr pouch night with staff to answer any questions or concerns with the implementation.

The superintendents, athletic directors and principals met from both Holbrook and Avon to discuss strengthening the football program. A survey was sent out to families to gauge interest in a varsity or freshman program. We will be having a conversation at the school committee level and announcing how this football program will look.

Superintendent Hamilton congratulated Coach Gifford who was inducted into the Massachusetts Basketball Coaches Association Hall of Fame.

In district-wide news Superintendent Hamilton announced that Ms. Jennifer Bates will be the Interim Principal at the Holbrook Middle-High School starting in January.

Financial Update

Ms. Suckow reviewed the financials provided in the school committee packet stating that everything looks on track. She will be keeping a keen eye on the additional unexpected expenses with students that

are requiring additional help, as well as unanticipated transportation costs and out-of-district or students requiring additional resources.

Personnel

New Hires

- Andrew Cohen, Special Education Teacher, Holbrook Middle-High School, effective November 6, 2024

Policy JICFB-E Bullying Prevention and Intervention Plan

Ms. Davis asked that they waive the last two readings of this policy so that the district can be in compliance. This policy was overlooked with the previous updates.

Amended 3rd Reading Policy JICJA-Cell Phones and Personal Electronic Devices

The amendment properly lists the consequences to not adhering to the policy as well as correcting the policy coding that was previously listed as a regulation as opposed to a subsidiary of policy JICJ-Student Use of Technology in Schools.

$655 Donation from the Holbrook Performing Arts Booster for Music Right

Very appreciative of the donation and all the Holbrook Performing Arts Boosters do for the students.

October 17, 2024 School Committee Meeting Minutes

No changes or updates.

School Committee Sub Committee Member Report

Mr. C. White attended the SEPAC which was very good. A representative from the ARC was there who went over IEP's. The meeting was very informative and the parents were all very supportive.

School Committee Member Report

Ms. Davis attended the MASS/MASC conference and will share the presentations that are available through MASC. All resolutions passed with a few minor changes.

Action Items

Forgo the last two readings of Policy JICFB-E Bullying Prevention and Intervention Plan

Ms. Malvesti made a motion to accept policy JICFB-E – Bullying Prevention and Intervention Plan as presented.

Voted:

(Malvesti/C. White) made a motion to forgo the last two readings of policy JICFB-E – Bullying Prevention and Intervention Plan.

2-1-0 (Mr. F. White not in attendance)

Policy JICFB-E Bullying Prevention and Intervention Plan

Ms. Malvesti made a motion to accept policy JICFB-E – Bullying Prevention and Intervention Plan as amended.

Voted:

(Malvesti/Despres) made a motion to accept policy JICFB-E – Bullying Prevention and Intervention Plan as amended.

4-0-0

Amended 3rd Reading Policy JICJA – Cell Phones and Personal Electronic Devices (Formally Policy JICJ-R)
Ms. Malvesti made a motion to accept the Amended 3rd Reading Policy JICJA – Cell Phones and Personal Electronic Devices (Formally Policy JICJ-R) as amended.

Voted:
(Malvesti/Despres) made a motion to accept the Amended 3rd Reading Policy JICJA – Cell Phones and Personal Electronic Devices (Formally Policy JICJ-R) as amended.
4-0-0

$655.00 Donation from the Holbrook Performing Arts Boosters to be used for music rights
Mr. Despres made a motion to approve the $655.00 Donation from the Holbrook Performing Arts Boosters to be used for music rights as presented.

Voted:
(Despres/Malvesti) made a motion to approve the $655.00 Donation from the Holbrook Performing Arts Boosters to be used for music rights as presented.
4-0-0

October 17, 2024 School Committee Meeting Minutes
Mr. Despres made a motion to approve the October 17, 2024 School Committee Meeting Minutes as presented.

Voted:
(Despres/C. White) made a motion to approve the October 17, 2024 School Committee Meeting Minutes as presented.
4-0-0

Old Business
None.

New Business
None.

ADJOURN or VOTE TO CONTINUE

Voted: (Malvesti/Despres) The School Committee made a motion to adjourn the regular School Committee Meeting of November 21, 2024 at 6:48pm.
4-0-0

Respectfully submitted,

Bridget Baker
Recording Secretary