

# NORTHERN LEHIGH SCHOOL DISTRICT

## Regular Meeting Board Minutes

Slatington, PA  
January 13, 2025

**To access the full audio/video recording of this meeting, visit [NLSD.org](https://www.nlzd.org) click on the District Office tab, then the School Board tab, and then the Agenda and Minutes tabs.**

**Civility and Decorum** – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

**PURPOSE** The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Mathias J. Green, Jr., at 7:01 p.m. on Monday, January 13, 2025, in the Northern Lehigh Administration Building Board Room.

**ROLL CALL** Members present: Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mr. Gary Fedorcha, Mrs. Angela Williams and Mr. Chad Christman (7)

Members Absent: Mrs. Donna Kulp and Mrs. Natalie Snyder (2)

Non-members present: Dr. Matthew Link, Dr. Tania Stoker, Ms. Jalah Cook, Ms. Olivia Schaffer, Mr. Todd Breiner, Dr. Lori Bali, Mrs. Michele Dotta, Mr. Bryan Geist, Mr. David Jones, Mr. David Hauser, Mr. Eric Hill, Mr. Eugene Marks, Mrs. Sherri Molitoris, Mr. Christopher Mann, Mr. Scott Pyne, Mr. James Schnyderite, Mr. Dan Williams Atty. Kristine Roddick and Mr. Terry Ahner (Press).

**VISITORS** Approximately 4 visitors attended the meeting

**PUBLIC COMMENT** Mr. Green commented there is no public comment this evening.

**APPROVE MINUTES** Mr. Christman made a motion, which was seconded by Mr. Deforcha that the minutes of the regular board meeting held on December 3, 2024, and the reorganizational meeting held on December 3, 2024 be approved and ordered filed.

YEA: Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mr. Gary Fedorcha, Mrs. Angela Williams and Mr. Chad Christman (7)

NAY: None (0)  
Motion carried.

**Carbon Lehigh Intermediate Unit** - Mrs. Husack highlights a holiday presentation by students singing "The 12 Days of Christmas," available on the district's website and social media. She gave thanks to participants in the Christmas basket raffle, raising over \$4,500 for students and families in need. On January 10, the Children's Foundation presented bikes and strollers to students, with photos available on the district's website. Mrs. Husack reminded everyone of the upcoming golf tournament on June 17 at Old Homestead, open to the public.

## **SPECIAL BOARD**

**Lehigh Career & Technical Institute** - Mr. Fedorcha recaps the December 11 reorganization meeting, where Carol Faucino and Audrey Matheson were re-elected as Chair and Vice Chair, respectively. Dr.

James Hartzell presented the Teacher of the Year Award to Dr. Heather Martini for her exceptional work with medical students and community service. The annual technical Honor Society inducted 100 students, with a senior awards ceremony scheduled for May 29 at the PPL Center. The 2025-2026 budget was presented to superintendents and business managers, with future approval pending after district reviews.

Lehigh Carbon Community College - Mr. Green reports NLSD contribution will not increase. There will be a slight decrease in the contribution which is based on enrollment. Electronic copies of the LCCC proposed budget will be sent to Board Directors.

Legislative Report - Mrs. Snyder

Student Representative's Report - Student Representatives provided updates on high school events, including the completion of Keystone exams and upcoming lunch and video sessions for students. An update on high school sports, including boys and girls basketball, and wrestling, with senior nights scheduled for various teams. Senior Girls Basketball Player, Katelyn Barthol received the achievement of earning the Blue Ridge 13th female athlete of the week.

Mr. Gary Fedorcha - Vice President of the Board, Presented a grant in the amount of \$10,000 on behalf of the Credit Union to support the Northern Lehigh School District Food Programs.

Solicitor's Report - No report

Superintendent's Report - Dr. Link announced the District received a \$2000.00 donation from the Bo Tkack Foundation to use towards Students Mental Health efforts. [Alloy 5 Presentation](#)

Business Manager's Report - Dr. Link presented on behalf of Sherri Molitoris

Assistant Superintendent's Report - Dr. Stoker Presentation

<https://docs.google.com/presentation/d/1DzwfIMyYczlccmW7oci9IH5L0Y69bdX6/edit?usp=sharing&oid=115694349258602116247&rtpof=true&sd=true>

Executive Session

Executive session was held this evening at 6:15 p.m. in the administration board . conference room.

## **PERSONNEL**

Mr. Fedorcha made a motion, which was seconded by Mr. christman, that the Board of Education approves the following personnel items A through M:

### A. Termination

The board hereby terminates employee #7624, effective at the end of the work day on December 6, 2024.

### B. Resignation/Retirement

Accept the resignation of Kayleigh Snyder from her position as Districtwide Technology Support Technician at Northern Lehigh Middle School, effective at the end of the work day on December 18, 2024.

### C. Administrative Transfer- Non-Instructional

Earl Loch

From:	Day Shift Districtwide Maintenance
To:	Second Shift Districtwide Maintenance
Salary:	No Change In Salary

Effective: December 23, 2024.

D. Appointment - Non-Instructional

1. John Emerich\* \*\*

Assignment: Day Shift Districtwide Maintenance  
Salary: \$ 20.20 (Step 1 Maintenance Pay Scale)  
Effective: January 20, 2025 or upon completion of final paperwork  
**\*Pending verification of missing personnel items**  
**\*\*60 Working Day Probationary Period**

2. Pierre Grollinsky\* \*\*

Assignment: Second Shift Custodian  
Salary: \$ 18.00 (Step 1 Custodian Pay Scale)  
Effective: January 15, 2025 or upon completion of final paperwork  
**\*Pending verification of missing personnel items**  
**\*\*60 Working Day Probationary Period**

3. Susan Maikits\* \*\*

Assignment: District Wide Licensed Practical Nurse  
Salary: \$26.18/hour (4 days per week 7.25 hours per day)  
Effective: January 20, 2025 or upon completion of final paperwork  
**\*Pending verification of missing personnel items**  
**\*\*60 Working Day Probationary Period**

4. Stella Bowers\* \*\*

Assignment: Cafeteria Monitor Peters Elementary  
Salary: \$14.72 (salary may change based on pending contract negotiations)  
Effective: January 23, 2025 or upon completion of final paperwork  
**\*Pending verification of missing personnel items**  
**\*\*60 Working Day Probationary Period**

5. Jessica Schwenger\* \*\*

Assignment: Special Education Paraprofessional Peters Elementary  
Salary: \$14.72 (salary may change based on pending contract negotiations)  
Effective: January 13, 2025  
**\*Pending verification of missing personnel items**  
**\*\*60 Working Day Probationary Period**

6. Ricardo Babilonia\* \*\*

Assignment: Districtwide Technology Support Technician  
Salary: \$41,250  
Effective: January 14, 2025 or upon completion of final paperwork  
**\*Pending verification of missing personnel items**  
**\*\*60 Working Day Probationary Period**

E. Co-Curricular Adjustment 2024-2025

Motion to adjust the May 13, 2024 appointment of Robert Fahler as Assistant Boys Basketball Coach from a rate of \$5,187.00 to \$1,265.00 for duties performed from the start of the season through his resignation date of December 4, 2024.

F. Co-Curricular Appointment 2024-2025

William Fritz	Assistant Boys Basketball Coach	\$3,922.00
Winterford Ohland	HS Spring Intramurals - Weightlifting	\$1,010.00

G. Co-Curricular Volunteers 2024-2025

Richard Wertman	Asst. Girl's Middle School Basketball Coach
Frank Rudolph	Asst. Wrestling Coach

H. Co-Curricular Reappointments 2025-2026

Shelby Bailey	Assistant Girls Soccer Coach	\$3,334.00
Allison Chruscial	Head Field Hockey Coach	\$5,827.00
Robert Fahler, Jr	HS Fall Intramural - Basketball Advisor	\$1,020.00
Shawn Frame	Assistant Football Coach	\$5,396.00
Christopher Heery	HS Fall Intramural - Weightlifting Advisor	\$1,020.00
Dylan Hofmann	Assistant Football Coach	\$5,396.00
Greg King	Assistant Cross Country Coach	\$3,138.00
Michael Lehtonen	Head Cross Country Coach	\$4,828.00
Derek Long	Assistant Football Coach	\$5,396.00
Tristian Moore	Head Boys Soccer Coach	\$6,177.00
Matthew Newhard	Assistant Football Coach	\$5,396.00
Winterford Ohland	HS Fall Intramurals - Weightlifting	\$1,020.00
Winterford Ohland	Assistant Boy's Soccer Coach	\$3,334.00
Jason Reinhard	Head Varsity Girls Soccer Coach	\$6,177.00
Scott Rothrock	Assistant Football Coach - Shared Stipend	\$2,698.00
Wilbert Scott	Assistant Football Coach - Shared Stipend	\$2,698.00
Justin Smoyer	Assistant Football Coach - Shared Stipend	\$2,698.00
Joseph Tout	Head Football Coach	\$8,583.00
Michael Zambo	Assistant Football Coach - Shared Stipend	\$2,698.00

I. Co-Curricular Volunteers 2025-2026

Lexi Meckes	Assistant Girls Soccer Coach
Derek Remaley	Assistant Football Coach
Alexandra Rentschler	Assistant Girls Soccer Coach

J. Salary Adjustment

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2024-2025 school year:

Dylan Hofmann From: Step 6B  
To: Step 6B+24

K. Salary Adjustment - Mid Year

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a mid-year salary increase for the 2024-2025 school year:

Michael Smith From: Step 3B  
To: Step 3B+24

L. Substitute - Instructional

Motion to renew the appointment of the following individuals as substitute teachers for the 2024-2025 school year at the 2024-2025 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Mary Roberts - Guest Teacher  
Paige Mathieu - Guest Teacher

Danielle Killian - Guest Teacher

- M. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from January 13, 2025 through the next regularly scheduled board meeting.

YEA: Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mr. Gary Fedorcha, Mrs. Angela Williams and Mr. Chad Christman (7)

NAY: None (0)  
Motion carried.

**POLICY**

Mrs. Husack made a motion, which was seconded by Mrs. Frantz, that the Board of Education approves the following policy item:

Board Policy  
Second

**POLICY**

A. Board Policy First Reading

1. Approve school board policy #146.1 Trauma Informed, as presented after the first reading. [\(Attachment #7\)](#)
2. Approve school board policy # 218 - Student Discipline, as presented after the first reading. [\(Attachment #8\)](#)
3. Approve school board policy #218.1 - Weapons, as presented after the first reading. [\(Attachment #9\)](#)
4. Approve school board policy #218.2 - Terroristic Threats, as presented after the first reading. [\(Attachment #10\)](#)
5. Approve school board policy #222 - Tobacco and Vaping (Students), as presented after the first reading. [\(Attachment #11\)](#)
6. Approve school board policy #227 - Controlled Substances/Paraphernalia (Students), as presented after the first reading. [\(Attachment #12\)](#)
7. Approve school board policy #323 - Tobacco and Vaping (Employees), as presented after the first reading. [\(Attachment #13\)](#)
8. Approve school board policy #351 - Controlled Substance Abuse (Employees), as presented after the first reading. [\(Attachment #14\)](#)
9. Approve school board policy #801 - Public Records, as presented after the first reading. [\(Attachment #15\)](#)
10. Approve school board policy #806 - Child Abuse, as presented after the first reading. [\(Attachment #16\)](#)
11. Approve school board policy #904 - Public Attendance at School Events, as presented after the first reading. [\(Attachment #17\)](#)

YEA: Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mr. Gary Fedorcha, Mrs. Angela Williams and Mr. Chad Christman (7)

NAY: None (0)  
Motion carried.

**CONFER-  
ENCES**

Mr. Fedorcha made a motion, which was seconded by Mrs. Frantz, that the Board of Education approves the following conference items:

Tania Stoker- 2025 PASA Leadership Forum- March 19-21, 2025- State College, PA- Registration: \$350.00 - Lodging: \$370.00 - Travel: \$210.00 - Meals: \$120.00 - Total Approximate Cost: \$1,050.00 - Funding: Assistant Superintendent Professional Development Budget

Scott Pyne - 2025 PDE Data Summit -March 24-26, 2025 - Hershey, PA - Registration: \$175.00 - Lodging: \$465.00 - Travel: \$109.20- Meals:\$180.00 - Total Approximate Cost: \$929.20 - Funding: Curriculum Budget

Blasia Dunham - 2025 PDE Data Summit - March 24-26, 2025 - Hershey, PA - Registration: \$175.00 - Lodging: \$310.00 - Travel: \$109.90 - Meals:\$180.00 - Total Approximate Cost: \$774.90 - Funding: Assistant Superintendent Professional Development Budget

YEA: Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mr. Gary Fedorcha, Mrs. Angela Williams and Mr. Chad Christman (7)

NAY: None (0)  
Motion carried.

**CURRIC-  
ULUM AND  
INSTRUC-  
TION**

Mrs. Snyder made a motion, which was seconded by Mr. Kern, that the Board of Education approves the following curriculum and instruction items:

As per the recommendation of the administration, the Education Committee and Finance Committee approve the purchase of additional Amplify CKLA materials to integrate it into learning support classrooms at a cost of \$7,998.51. Funding will come from the Educational Technology, Curriculum and Instruction Budget. ([Attachment #18](#))

As per the recommendation of the administration, the Education Committee and Finance Committee approve the adoption and purchase of Amplify ELA materials for Northern Lehigh Middle School at a cost of \$40,863.28. Funding will come from the Educational Technology, Curriculum and Instruction Budget. ([Attachment #19](#))

YEA: Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mr. Gary Fedorcha, Mrs. Angela Williams and Mr. Chad Christman (7)

NAY: None (0)  
Motion carried.

**NEW  
BUSINESS**

Mrs. Husack made a motion, which was seconded by Mr. Fedotrcha, that the Board of Education approves the following new business item:

Approve the resolution in support of School Board Director Recognition Month as presented. ([Attachment #20](#))

Approve the 2024-2025 school year resolution for the Ready To Learn Block Grant Tax Equity Supplement for spending during the 2025-2026 school year. ([Attachment #21](#))

YEA: Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mr. Gary Fedorcha, Mrs. Angela Williams and Mr. Chad Christman (7)

NAY: None (0)  
Motion carried.

**FINANCIAL**

Mrs. Frantz made a motion, which was seconded by Mr. Fedorcha that the Board of Education approves the following financial items:

Approve the Following Financial [Reports](#):

1. NLSD Investments for the month of December, 2024
2. General Fund Account for the month of July - December 2024 (audited)
3. Cafeteria Fund Account for the month of November and December 2024
4. NLHS Student Scholarship Account for the months of November and December 2024
5. NLHS Student Activities/Clubs Account for the month of November and December 2024
6. NLMS Student Activities/Clubs Accounts for the month of November and December 2024

Approve the Following List of [Bills](#):

1. General Fund months of December 2024 and January 2025
2. Cafeteria Fund months of December 2024 and January 2025
3. Capital Construction months of December 2024 and January 2025

Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. ([Attachment #22](#))

Upon recommendation of the Finance Committee, approve the attached resolution establishing the compensation for the Northern Lehigh School District elected qualified tax collectors for the next four year term of office commencing January 1, 2026 through December 31, 2029. ([Attachment #23](#))

Per the recommendation of administration and the Buildings and Grounds Committee, approve the extended contract with NRG for software and firmware updates and repairs, at a one time cost of \$6,807.00, funding through the Buildings and Grounds Department budget. ([Attachment #24](#))

YEA: Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mr. Gary Fedorcha, Mrs. Angela Williams and Mr. Chad Christman (7)

NAY: None (0)  
Motion carried.

**LEGAL**

Mr. Fedorcha made a motion, which was seconded by Mr. Christman that the Board of Education approves the following legal items:

Approve the settlement agreement for student # 3390072.

YEA: Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mr. Gary Fedorcha, Mrs. Angela Williams and Mr. Chad Christman (7)

NAY: None (0)  
Motion carried.

**CORRESPONDENCE** None to report

**INFORMATION** Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [November 16, 2024](#).  
Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on [November 7, 2024](#).  
Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meetings held on [October 23, 2024](#) and [November 25, 2024](#)

**ADJOURNMENT** Mrs. Husack made a motion, which was seconded by Mr. Fedorcha that the regular meeting of the Northern Lehigh School District Board of School Directors adjourned.

YEA: Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mr. Gary Fedorcha, Mrs. Angela Williams and Mr. Chad Christman (7)

NAY: None (0)  
Motion carried.

Respectfully submitted,

Gale Husack  
Secretary

ATTEST: \_\_\_\_\_ President  
Mr. Matthias J. Green, Jr.