

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
December 9, 2024**

Members Present: Kathleen Lynch, Katherine Rossi-Snook, Margaret Colligan, Tracy McCarthy, Dawn Hedberg, Karina Montalvo and Anthony J. Rando

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Lionardo Napoles, Student Liaison Alternate; Julie Lane, Shelter Island Reporter; 5 faculty/staff/student and 2 community residents

Absent: Dawn Hedberg; Deborah Vecchio, District Treasurer; Harrison Weslek, Student Liaison

The virtual meeting was called to order at 6:00 pm by President Lynch, followed by the Pledge of Allegiance.

Call to Order

President Lynch read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

Mission Statement

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions

Visitor Questions – None

Consent Agenda Minutes

Consent Agenda

A motion was made by Katherine Rossi-Snook, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board hereby approves the following:

5.1 Approval of Minutes

- a. Regular Meeting of November 12, 2024

Motion carried unanimously.

Correspondence

Correspondence - None

Student Liaison Report

Lionardo Napoles reported that the members of Student Council are working on an updated version of Reindeer Games, the fun event for students in grades 6-12 held right before the Winter Break. Some ideas for the event include Escape Rooms, caroling around the community where groups will be judged by special judges and lunch at the Center Firehouse for all Secondary School students.

Student Liaison Report

Presentation

Presentation

Mr. Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel announced Mrs. Lindsay Rando as the November 2024 Employee of the Month. Mr. Gulluscio stated that Mrs. Rando often takes on some of the most challenging assignments with no complaints and does so in a very professional manner. For years, she is often the first person the elementary students see when they arrive at school and she always greets them with a smile and a hello to start their day. Her impact on our school is definitely felt and recognized by all who work with her.

Mrs. Jennifer Rylott stated that she was very excited for Lindsay Rando to receive this honor because she has been wanting to recognize Lindsay even before the Employee of the Month program was instituted. Ms. Rylott told Mrs. Rando that she is extremely valued and a role model for others.

Dr. Brian Doelger recognized that Mrs. Rando has the toughest job in the building and one of the most important jobs. He noted that she is making a difference in the lives of our students.

President Kathleen Lynch noted that the greatest compliment she can give any woman is that they are an amazing mom. Ms. Lynch stated that Mrs. Rando is an amazing mom and she brings that same warmth, kindness and firmness to the school each day. Ms. Lynch added that the Shelter Island School is lucky to have her here every day.

Mr. Anthony Rando, Board Member and husband of Lindsay Rando added that the days at school can be long, but Lindsay loves working at the school and loves what she does. Mr. Rando thanked everyone for appreciating Lindsay.

Personnel

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 9.1 – 9.6

9.1 Extra Teaching Periods

- a. Approve Maggie Manarel to teach ten (10) extra periods on a bi-weekly basis from November 18, 2024 through December 20, 2024, at a rate of \$1,713.82.
- b. Approve Janine Mahoney to teach ten (10) extra periods on a bi-weekly basis from November 18, 2024 through December 20, 2024, at a rate of \$2,655.79
- c. Approve Jennifer Gulluscio to teach five (5) extra periods on a bi-weekly basis from November 18, 2024 through December 20, 2024, at a rate of \$1,293.74
- d. Approve Debra Sears to teach five (5) extra periods on a bi-weekly basis from November 18, 2024 through December 20, 2024, at a rate of \$1,064.66

9.2 Amend Motion

- a. Amend the motion of October 15, 2024 from:

Home Instruction

- a. Approve Janine Mahoney for Secondary Level Home Instruction for 1.5 hours per day, 7.5 hours per week, at a rate of \$75.10 per hour, not to exceed **45 hours**.
- b. Approve James Theinert for Secondary Level Home Instruction for 1.5 hours per day, 7.5 hours per week, at a rate of \$75.10 per hour, not to exceed **45 hours**.

to:

Home Instruction

- a. Approve Janine Mahoney for Secondary Level Home Instruction for 1.5 hours per day, 7.5 hours per week, at a rate of \$75.10 per hour, not to exceed **82.5 hours**.
- b. Approve James Theinert for Secondary Level Home Instruction for 1.5 hours per day, 7.5 hours per week, at a rate of \$75.10 per hour, not to exceed **82.5 hours**.

9.3 New York State Minimum Wage Increase

- a. Increase the minimum wage rate of pay from \$16.00/hour to \$16.50/hour, effective January 1, 2025, pursuant to the modifications set forth in the FY 2024 New York State Budget Bill, modified Labor Law Section 652, which sets forth the minimum wage for employees in New York State.

9.4 Additional Substitute Teacher for the 2024-2025 School Year at \$125 per day

- a. Mary Theinert

9.5 Substitute Nurse for the 2024-2025 School Year at \$125 per day

- a. Stacey Kehl, effective December 5, 2024

9.6 Permanent Substitute Aides for the 2024-2025 School Year

- a. Appoint Jacqueline Selzer Clark, as Permanent Substitute Aide, for five (5) days a week, at a rate of \$125 per day, and grant five (5) sick days, effective retroactively to November 22, 2024 through June 27, 2025.
- b. Appoint Cecilia Surerus, as Permanent Substitute Aide, for three (3) days a week, at a rate of \$125 per day, and grant three (3) sick days, effective retroactively to November 25, 2024 through June 27, 2025.

Motion carried unanimously.

Presentation
(continued)

Consent
Agenda -
Personnel

Program

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program action: 10.1-10.3

- 10.1 CSE Recommendations for the 2024-2025 School Year
 - a. Committee on Special Education

- 10.2 Second Reading & Possible Adoption of Policies
 - a. Policy #5411 – Procurement of Goods and Services
 - b. Policy #5681 – School Safety Plans
 - c. Policy #5683 – Evacuation, Lockdown, and Emergency Dismissal Drills
 - d. Policy #5840 – Artificial Intelligence (AI)
 - e. Policy #7220 – Graduation Requirements

- 10.3 First Reading of Policy
 - a. Policy #1330 – Appointments and Designations by the Board
 - b. Policy #1510 – Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)
 - c. Policy #1611 – Business of the Annual District Election
 - d. Policy #1620 – Annual Organizational Meeting
 - e. Policy #1640 – Absentee, Military, and Early Mail Ballots
 - f. Policy #2110 – Orienting and Training Board Members
 - g. Policy #3110 – Media/Municipal Governments/Senior Citizens
 - h. Policy #3210 – Visitors to the School
 - i. Policy #3271 – Solicitation of Charitable Donations
 - j. Policy #3310 – Public Access to Records
 - k. Policy #5661 - Wellness
 - l. Policy #7110 – Comprehensive Student Attendance Policy

Motion carried unanimously.

Finance

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on Finance actions: 11.1 – 11.3

- 11.1 Financial Reports
 - a. Treasurer’s Report – October 2024
 - b. Extra Class Report – October 2024
 - c. Appropriations Status Report
 - d. Revenue Status Report
 - e. Claim Auditor’s Report – October 2024
 - f. Payroll Audit Report – October 2024

- 11.2 Budget Transfers and Journal Entries
 - a. Accept and approve the Budget Transfers and Journal Entry Reports for the period of November 6, 2024 through December 2, 2024, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

- 11.3 Donation & Budgetary Increase
 - a. Authorize the Shelter Island School District to accept a donation of \$1,000.00 from New York Schools Insurance Reciprocal (NYSIR); and authorize an increase to the budget line of Guidance Contractual Services, A2810.400.00.0000.

Motion carried unanimously.

Business

A motion was made by Katherine Rossi-Snook, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 12.1 - 12.2

12.1 Posting of Budget Meetings on Channel 22

- a. Approval to post the following budget-related presentations/meetings on Channel 22 at a total cost of \$50 each; for a total of \$300.

January 13, 2025 February 25, 2025 April 7, 2025
February 10, 2025 March 10, 2025 May 12, 2025

12.2 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Comprehensive Therapy Services of Sag Harbor, NY, for student services, for the period of July 1, 2024 through June 30, 2025; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, for transportation to the Broadway Field Trip, on March, 12, 2025, at a cost of \$2,680.00; and authorize the Board President to execute said agreement.

Motion carried unanimously.

Consent
Agenda –
Business
(continued)

Consent
Agenda –
Facility

Facility

A motion was made by Katherine Rossi-Snook, seconded by Anthony J. Rando, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility action: 13.1

13.1 Excess Broken Equipment (no longer under warranty, repair costs exceed replacement costs)

- a. 2015 Windows 10 Laptop - Shelter Island Serial #20190031
- b. 2017 Windows 10 Laptop – Shelter Island Serial #20190087

Motion carried unanimously.

Items for
Consideration

Old Business

Items for Consideration - None

Old Business - None

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Mr. Todd Gulluscio congratulated the Varsity Golf, Junior Varsity Volleyball and Varsity Volleyball teams on receiving Fall Sportsmanship League Honors. Mr. Gulluscio announced that the Winter Athletics season is in full swing. Mr. Gulluscio shared that Spirit Week will be held January 21, 2025 through January 24, 2025 and Senior Day for both the girls and boys basketball teams will be held on February 1, 2025.

Director of
Athletics,
Physical
Education,
Health,
Wellness &
Personnel
Report

Moving on to Cafeteria news, Mr. Gulluscio explained that we have been having some trouble getting our traditional cartons of milk delivered. Mr. Gulluscio announced that it looks we are very likely going to receive a grant from the New York Jets through the American Dairy Association to cover the cost of a milk dispenser, reusable cups, and promotional materials centered around using the dispenser. Mr. Gulluscio thanked Grace Maschinski from Aramark, The Dairy Association and the New York Jets for making this happen.

In Wellness news, Mr. Gulluscio stated that the Opioid speaker series wrapped up in November with Mr. Richard Jensen who was a fantastic speaker and really engaged our students. Next, Mr. Gulluscio reported on Lifevac kits that local organization, Kait’s Angels, donated to both our school and police departments. (Lifevac is a non-powered, non-invasive, airway clearance device developed for resuscitating a victim with an airway obstruction when current choking protocols have been followed without success.) Mr. Gulluscio thanked Kait’s Angels and Lifevac for recognizing the importance of having these devices in schools and police cars.

Assistant Superintendent Report

Assistant
Superintendent
Report

Ms. Jennifer Rylott provided the Board of Education with an update on the Science Curriculum Review. Both Mrs. Rylott and Dr. Doelger met with the Elementary and Secondary Science Teachers. They finalized their goal which is to create a culture where “Science is a Verb” – where we will cultivate student-centered learning spaces that inspire curiosity, academic courage, and prepare students for college and careers. As part of the curriculum review process, parent feedback will be requested. Ms. Christina Lesh will hold two (2) virtual parent meetings; December 18, 2024 and another on January 9, 2025, both from 3:30 pm – 4:45 pm. Ms. Lesh will discuss the District’s new Vision for Science Instruction and parents will have the opportunity to provide insight into what parts of our science instruction have been positively impacting their child and where they believe the District can improve. Registration for the virtual parent meetings will be through a QR code. Mrs. Rylott will speak about this opportunity at the upcoming Science Fair on Friday, December 13, 2024 and flyers with the QR code will be inserted into the Science Fair programs. For parents unable to attend the virtual meetings, a survey will be provided for them to complete in January. Mrs. Rylott stressed that this is a great opportunity for parents and encouraged them to get involved. In closing, Mrs. Rylott thanked Dr. Doelger for his support in making this happen as this is something she has wanted for our District for a long time now. In response, Dr. Doelger thanked Mrs. Rylott for the phenomenal job she is doing with this project; noting that it is a lot of hard work.

Superintendent Report

Dr. Doelger shared that we are in the midst of a beautiful holiday season. It started with the annual administration and clerical holiday dinner. Then there was the Town Tree Lighting ceremony which was really great with our school band and chorus performing. Last Thursday was our elementary concert and this coming Thursday is our secondary concert. Dr. Doelger went on to report the following.

- Next week, we have our famous door decorating contest, our PTSA Holiday Boutique, Ugly Sweater Contest and Reindeer Games.
- Dr. Doelger attended some basketball games and our teams looked great. Dr. Doelger stated he is always so proud to watch our students play.
- Ms. Elizabeth Eklund is out with an injury and Ms. Kelsey Northcote is filling in for her.
- Since the last board meeting, we had another Opioid Presentation. Again, great job by Todd Gulluscio for all of his work on that.
- Since the last board meeting, Michael Dunning, Walter Brigham and Brian Doelger have met with several security companies and visited East Hampton to view their system. We are working hard to come up with the best plan possible. As a reminder Fred Thiele secured \$250,000 for our school as the last district he gave funding to prior to his retirement.
- We had a wonderful book talk on the Anxious Generation. We had stakeholders of all groups represented and it was an amazing discussion.

In closing, Dr. Doelger wished everyone a very Merry Christmas, Happy Holiday season, Happy Hanukah, and Happy Kwanza. The next time we meet will be 2025.

Board Member Reports

Mr. Anthony Rando thanked Mr. Todd Gulluscio for his work with the Opioid Speaker Series. Mr. Rando explained that for future events, they are looking for different ways to get more adults involved. Mr. Rando wished everyone a Merry Christmas.

Ms. Karina Montalvo stated that she is very happy the school has gotten Lifevac units as they truly are lifesaving devices. Ms. Montalvo went on to say she enjoyed the Elementary Winter Concert. Ms. Montalvo wished everyone a Merry Christmas and good health in the New Year.

Ms. Tracy McCarthy thanked everyone for the gifts that were at the table for each Board Member. Ms. McCarthy noted that it has been a terrific year and she loves hearing all of the district accomplishments each month. Ms. McCarthy stated that she is glad to be part of the process and a part of the team. Mrs. McCarthy wished everyone a Merry Christmas and a Happy New Year.

Ms. Margaret Colligan thanked Todd Gulluscio and Anthony Rando for the Opioid presentations. Ms. Colligan stated that she is proud to be part of this Board and wished everyone a Merry Christmas.

Ms. Katherine Rossi-Snook stated that she is looking forward to being a judge at the Science Fair.

Ms. Kathleen Lynch acknowledged the Board as the best Board in the land and wished everyone good health in the new year.

Visitor Comments

Ms. Molly Kendall, parent, thanked the administration and members of the Board of Education for everything they do. Ms. Kendall told them they are appreciated.

Adjournment

A motion was made by Katherine Rossi-Snook, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 6:41 pm.


Jacqueline Dunning
District Clerk

The next regular meeting of the Board of Education of the Shelter Island Union Free School District is Monday January 13, 2024, at 6:00 pm, in the school's Conference Room.

*Board Member
Reports
(continued)*

*Visitor
Comments*

Adjournment