

**MANSFIELD SCHOOL  
BOARD OF DIRECTORS REGULAR BOARD MEETING  
MANSFIELD SCHOOL DISTRICT #207  
December 19, 2024**

**The Board of Directors met in the Mansfield School District library. Board members present were Cory Moore, Dusty Wittig, Tara Tupling and Brad Murison. Superintendent Bruce Todd, Principal Lisa Guzman and Business Manager Kim Pease were present. No guests present.**

Board Chair Cory Moore called the meeting to order at 4:01 PM.

**Adoption of Agenda**

Dusty Wittig motioned to approve the agenda with the deletion of New Business Donation, Tara Tupling seconded. Motion carried.

**Consent Agenda**

**Board Meeting Minutes:**

1. Regular Board Meeting Minutes November 26, 2024
2. Special Board Meeting Minutes December 10, 2024

**December Expenditures:**

- A. Payroll Total - \$200,550.59
- B. Accounts Payable –
  - General Fund - \$52,221.08
  - Capital Projects - \$30,241.07
  - ASB Fund - \$7,236.68
  - TVF - None

Tara Tupling motioned to approve the consent agenda, Brad Murison seconded. Motion carried.

**Personnel**

**Resignations**

Bo Roberts-Grounds & Maintenance

Brad Murison motioned to approved the resignation of Bo Roberts, Tara Tupling seconded. Motion carried.

**Recommended Hires-**

None

**Reports**

**Budget Report**

November 2024 fund balances:

Gen Fund-\$541,820.83  
Cap Projects Fund- \$82,236.34  
ASB Fund-\$57,320.95  
TV Fund-\$355,395.61

The November 2024 financials were reviewed with the board.  
Enrollment is 97 FTE K-12 (PK-12 FTE 104)

**Superintendent's Report:**

Superintendent Todd shared his report for December 2024, which included updates on the All-Weather Track, grant updates, and Bond/Capital Levy/LGO Bond-Loan information. The Building Maintenance/Grounds job posting was shared with the board for their information. Discussion took place. A board work session was scheduled for Jan. 9, 2025 at 3PM to discuss grounds/maintenance projects. See included report for further details.

**Principal's Report**

Principal Lisa Guzman shared her report for December 2024, which included discussion on K12 Online School, upcoming events, and Three Rivers Telehealth services. See included report for further details.

**Athletic Report**

None

**Old Business****All-Weather Track Project Funding**

Superintendent Todd shared with the board an updated breakdown of received and outstanding funding for the track project. Discussion took place regarding possible funding options for remaining expenses. Dusty Wittig motioned to table track project funding till next month's meeting, Tara Tupling seconded. Motion carried.

**Lower Athletic Field Survey and Appraisal**

Discussion took place regarding lower field and appraisal process. Dusty Wittig motioned to table further discussion to next month's meeting, Tara Tupling seconded. Motion carried.

**Bond/Capital Levy/Loan Information**

No further discussion took place.

**New Business****Resolution 2024-12-01 Cancelled Warrant**

Tara Tupling motioned to approve Resolution 2024-12-01 Cancelled warrant, Brad Murison seconded. Motion carried.

**Resolution 2024-12-02 Cancelled Warrant**

Tara Tupling motioned to approve Resolution 2024-12-02 Cancelled Warrant, Brad Murison seconded. Motion carried.

**Good of Order**

The next regular board meeting is scheduled for Tuesday, January 28<sup>th</sup> at 6PM. Tara Tupling motioned to move the regular scheduled board meeting to Wednesday, January 29<sup>th</sup>, 2025 at 6PM, Brad Murison seconded. Motion carried.

**Executive Session**

None

Board meeting adjourned at 4:47PM.



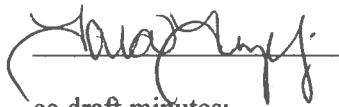
Bruce Todd  
Board Secretary

These December 19, 2024 minutes are subject to Board approval at the next regularly scheduled meeting.





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cc draft minutes:  
Mansfield Board Members  
Superintendent

### **Superintendents Report for December 2024**

**Budget:** General Fund - \$541,820.83, Capital Projects - \$82,236.34, ASB - \$ 57,320.95, TVF - \$355,395.61

**Enrollment:** November K-12 = 97 , PK-12 = 104

**All-Weather Track** – \$30,000 donation from Badger Mountain Masonic Lodge. Final amount owed (\$183,099.02)

**Douglas Country PUD Grant** – 2024-25 \$100,000 PUD grant for lighting – completed. 2025-26 PUD grant for \$100,000 will be used to replace windows and doors – We should be notified of the grant award in January 2025.

**SDMG (Small District Modernization Grant):** Currently doing much of the planning with the architect, and structural/mechanical/electrical engineers. Work will begin in April with most of the work being done June-September when students are not in the building.

**Urgent Repair Grant:** Work on fixing the cracks in the corner of the gym will begin in April in conjunction with the SDMG grant.

**Bond/Capital Levy/LGO Bond-Loan:** See info from Piper-Sandler.

**AD Report:** JH Basketball is over. JH VB will begin towards the end of January.

## **Principal Report, 12/19/2024**

### **Focus for the year:**

Mission statement - "... to develop individuals able to compete successfully in a changing world"

- K12 Online School
  - Special circumstances only
- Upcoming
  - Shelter in Place drill, Jan. 7th
  - Make-up concert for students that were absent, Jan. 13 (lunch time concert for students)
  - Lock down drill, Jan. 22nd
  - Passion Project showcase, Jan 22
- Three Rivers Telehealth services - Informational
  - Offer to see students and staff at school virtually