

VARIANCE REQUEST FORM

Use this form to request your student attend a school in ONE91 other than your school of residence. If approved, parent/guardian is responsible for transportation. Students will automatically be enrolled in their home school until a decision has been made. Decisions will be communicated after the lottery process is held on the 5th of each month beginning in July. The variance process can be viewed on the district website at <https://www.isd191.org/>

Variance requests do NOT need to be completed annually; only when the student's **address or school changes** (i.e.: elementary to middle school.)

Submit one form per student to: ONE 91 Enrollment Center, 200 West Burnsville Pkwy, Burnsville, MN 55337
 Email to: enrollmentcenter@isd191.org
 Fax to: 952-707-4181

Student Information:

Name (first, middle, last) _____
 Requested Grade _____ School Year _____ Date of Birth _____

Parent / Guardian Information:

Name (first, middle, last) _____
 Street Address _____
 APT/Unit # _____ City _____ Zip Code _____
 Home / Cell Phone _____
 E-Mail Address _____

_____ **School of Residence or Currently Attending** _____ **School Requested** _____ **Requested Start Date**

Reason for Request:

- To sever my student's current variance and return to our school of residence in person.
- To remain at the school my student is currently attending.
- Student has sibling who currently attends the requested school.
- Student has a parent who works at the requested school.
- Student has child care in the neighborhood of the requested school.
- High School supplemental course...course requested: _____
- Other: _____

_____ **Parent / Guardian Signature** _____ **Date**

For Office Use Only:	Student ID# _____	Approved _____	Denied _____
Synergy Updated On:	Variance Code _____	Variance Code Removed _____	
Authorized Signature _____		Date _____	