ESPIRITU SCHOOLS

MEETING MINUTES

Friday October 29, 2021

3:15 PM.

4848 S. 2nd Street Phoenix, AZ 85040

The Board meeting will be held via Zoom.

I. PRELIMINARY ITEMS

A. Call to Order and Roll Call

Bertha Gutierrez called the meeting to order at 3:23PM.

Bertha Gutierrez – Board Chair
Marisa Lopez– Member
Rosemary Cardenas – Member (arrived at 3:26PM)
Armando Ruiz – Member
Frances Castillo – Not Present
Rosanna Blackson- Member

Others Present:
Alexis Montoya – Board Secretary
Anastacia Europa – Chief Operating Officer, Servant Leader
Israel Diaz – CDC Board Member
Armando Ruiz Jr. – Finance Director
Diana Calderon - Academic School Servant Leader Aim Higher

B. Board Adoption of Meeting Agenda

Rosanna Blackson made the motion to adopt the Meeting Agenda. Marisa Lopez seconded the motion. Passed: 4-0

C. Board Approval of September 24th Meeting Minutes

Rosanna Blackson made the motion to approve the September 24th Meeting Minutes. Marisa Lopez Seconded the Motion. Passed: 4-0

II. CONSENT AGENDA

There were no items scheduled.

III. ITEMS SCHEDULED FOR ACTION

A. American Intercontinental Partnership

Rosanna Blackson made the motion to adopt the American Intercontinental Partnership, Rosemary Cardenas seconded the motion. Passed 5-0

B. Travel Policy

Marisa Lopez made the motion to adopt the Travel Policy, Rosanna Blackson seconded the motion. Passed 5-0

C. Procurement Policy

Rosanna Blackson made the motion to adopt the Procurement Policy, Marisa Lopez seconded the motion. Passed 5-0

IV. ITEMS SCHEDULED FOR INFORMATION

A. BBVA to PNC Bank

Armando Ruiz Jr. presented the transition of banks from BBVA to PNC.

B. Finance Update

Armando Ruiz Jr. presented the finance update for FY22.

V. EXECUTIVE SESSION

There were no items scheduled.

VI. COMMUNICATIONS

There was no response to the call.

VII. CLOSING ITEMS

A. Summary of Current Events, Future Meeting Dates And Items For Future Agendas

The next Board Meeting will be held on Friday November 12, 2021 at 3:15PM

B. Adjournment

Rosanna Blackson made the motion to adjourn the meeting. Rosemary Cardenas seconded the motion. Passed 5-0

Meeting adjourned at 4:03PM