ESPIRITU COMMUNITY DEVELOPMENT CORPORATION

MEETING MINUTES

Friday, August 7, 2020

9:30 a.m.

4848 S. 2nd Street Phoenix, AZ 85040

The Board meeting was held via Zoom.

I. PRELIMINARY ITEMS

A. Call to Order and Roll Call

Bertha Gutierrez called the meeting to order at 9:38 a.m.

Bertha Gutierrez – Board Chair
Frances Castillo – Vice Chair
Rosemary Cardenas – Member
Norma Ruiz – Member
Marisa Lopez – Member (arrived at 9:58 a.m.)

Others Present:
Armando Ruiz – Chief Executive Officer
Angelica Cardenas – Board Secretary
Adam Sharp – School Servant Leader
Erendira Carrasco – SPED Director
Rosalva Lopez – School Servant Leader
Armando Ruiz Jr. – Finance Director

B. Board Adoption of Meeting Agenda

Rosemary Cardenas made the motion to adopt the Meeting Agenda. Frances Castillo seconded the motion. Passed: 4-0

C. Board Approval of Meeting Minutes

Frances Castillo made the motion to approve the July 30, 2020 Meeting Minutes. Norma Ruiz seconded the motion. Passed: 4-0

II. CONSENT AGENDA

There were no items scheduled.

III. ITEMS SCHEDULED FOR ACTION

A. Service Contract Amendment

Armando Ruiz Jr. presented the amendment made to the service contract between Espiritu Schools and Espiritu Community Development Corporation.

Rosemary Cardenas made the motion to adopt the amendment. Marisa Lopez seconded the motion. Passed: 5-0

B. Bank Account Update

Armando Ruiz Jr. explained the updates needed to the bank accounts. This included adding new staff and removing previous employees. Armando Ruiz Jr. took questions from the board members.

Marisa Lopez made the motion to approve the updates to the bank accounts. Frances Castillo seconded the motion. Passed: 5-0

C. Attendance Policy

Adam Sharp presented the new attendance policies for virtual learning in SY21. Discussion was held and Adam Sharp answered questions from the board members.

Rosemary Cardenas made the motion to adopt the new attendance policies. Marisa Lopez seconded the motion. Passed: 5-0

D. Virtual Learning Plan

Adam Sharp presented the virtual learning plan for Reyes Maria Ruiz Leadership Academy SY21. This included student schedules and subjects being taught. Adam Sharp also presented feedback given from parents thus far.

Rosalva Lopez presented the virtual learning plan for NFL YET College Prep Academy and Aim Higher College Prep Academy. Subsequently, Erendira Carrasco gave an update on the matters of the SPED department. Discussion was held.

Marisa Lopez made the motion to adopt the virtual learning plan. Rosemary Cardenas seconded the motion. Passed: 5-0

E. A for AZ Funding

Adam Sharp informed the board members of the grant Espiritu Schools received through the A for Arizona's Expansion and Innovation Fund. He explained how this grant will provide Swivls to teachers with hybrid classes to aid in their teaching.

Rosemary Cardenas made the motion to authorize the acceptance of the A for AZ grant. Marisa Lopez seconded the motion. Passed: 5-0

Board members took a break at 11:02 a.m.

Board members resumed meeting at 11:14 a.m.

IV. ITEMS SCHEDULED FOR INFORMATION

There were no items scheduled.

V. EXECUTIVE SESSION

There were no items scheduled.

VI. COMMUNICATIONS

A. Call to the Public – *There was no response to the call*

VII. CLOSING ITEMS

A. Summary of Current Events, Future Meeting Dates and Items for Future Agendas – *The next scheduled board meeting is to take place on August 14, 2020.*

B. Adjournment

Frances Castillo made the motion to adjourn the meeting. Norma Ruiz seconded the motion. Passed: 5-0

The meeting adjourned at 11:38 a.m.