

ESPIRITU SCHOOLS MINUTES

Tuesday, February 25, 2020
9:30 a.m.

Reyes Maria Ruiz Leadership Academy, Conference Room 40
4848 S. 2nd Street, Phoenix, AZ, 85040

I. PRELIMINARY ITEMS

A. Call Meeting to Order

Bertha Gutierrez called the meeting to order at 9:40 a.m.

B. Roll Call

Bertha Gutierrez – Board Chair

Norma Ruiz - Member

Rosemary Cardenas - Member

Marisa Lopez - Member

Frances Castillo – Vice Chair

Others Present:

Angelica Cardenas – Board Secretary

Armando Ruiz Jr.

Eryck Garcia - Teacher

Emily Gibbons - Teacher

Adam Sharp – Chief Academic Officer, School Servant Leader

Armando Ruiz – Chief Executive Officer

Rosalva Lopez – School Servant Leader

Cameron Netland - Teacher

C. Board Adoption of Meeting Agenda

Frances Castillo made the motion to adopt the meeting agenda. Marisa Lopez seconded the motion. Passed: 5-0

D. Board Approval of Previous Meetings Minutes

Frances Castillo made the motion to approve the previous meeting minutes. Norma Ruiz seconded the motion. Passed: 5-0

II. CONSENT AGENDA

A. *There were no items scheduled.*

III. ITEMS SCHEDULED FOR ACTION

A. Adoption of Teacher Contracts

The board members were presented with the new teacher contracts for the following school year. The board members discussed the new teacher salaries and the percentage increases.

Marisa Lopez made the motion to adopt the new teacher contracts for Aim Higher College Prep Academy. Norma Ruiz seconded the motion. Passed: 5-0

B. December and January Financial Reports

Armando Ruiz Jr. presented the financial reports, including the balance sheet, aging summary and the profit and loss sheet, for December 2019 and January 2020.

Rosemary Cardenas made the motion to adopt the financial reports for December 2019. Norma Ruiz seconded the motion. Passed: 5-0

Marisa Lopez made the motion to adopt the financial reports for January 2020. Frances Castillo seconded the motion. Passed: 5-0

C. Authorization for Bank Account Updates

Armando Ruiz Jr. explained to the board members that there are people who need to be added and removed from the bank account to keep it up to date.

Marisa Lopez made the motion to authorize the bank account updates. Frances Castillo seconded the motion. Passed: 5-0

IV. ITEMS SCHEDULED FOR INFORMATION

A. Budgeting Process

Armando Ruiz explains the budgeting process and the timeline for the school.

V. EXECUTIVE SESSION

There were no items scheduled.

VI. COMMUNICATIONS

A. Call to the Public – *There was no response to the call.*

VII. CLOSING ITEMS

A. Summary of Current Events, Future Meeting Dates and Items for Future Agendas - *The next meeting has not been scheduled.*

B. Adjournment

Rosemary Cardenas made the motion to adjourn the meeting. Frances Castillo seconded the motion. Passed: 5-0

The meeting adjourned at 11:10 a.m.