ESPIRITU COMMUNITY DEVELOPMENT CORPORATION

MEETING MINUTES

Friday September 30th, 2022

11:30 A.M.

4848 S. 2nd Street Phoenix, AZ 85040

The Board meeting will be held via Zoom.

I. PRELIMINARY ITEMS

A. Call to Order and Roll Call

Bertha Gutierrez called the meeting to order at 11:58 A.M.

Bertha Gutierrez – Board Chair, Present
Rosanna Blackson- Member, Not Present
Armando Ruiz – Member, Present
Israel Diaz- Member, Present
Rosemary Cardenas – Member, arrived late at 12:14PM

Others Present:

Anastacia Europa – Chief Operating Officer, Servant Leader
Alexis Montoya – Board Secretary
Armando Ruiz Jr. – Finance Director, Servant Leader
Xochitl Ramirez – Sr. Academic Coach
Glenda Carlon
Isadora Giacometti
Kat Fox
Alan Rascon – Assistant Academic Servant School Leader NFL
Erendira Carrasco – Academic Servant School Leader RMR
Tom Espinoza

B. Board Adoption of Meeting Agenda

Armando Ruiz Sr. made the motion to adopt the Meeting Agenda. Israel Diaz seconded the motion. Passed: 3-0 (Ayes: Diaz, Ruiz, Gutierrez)

C. Board Approval of September 2nd Meeting Minutes

Armando Ruiz Sr. made the motion to approve the September 2nd Meeting Minutes. Israel Diaz seconded the Motion. Passed: 3-0 (Ayes: Gutierrez, Ruiz, Diaz)

II. CONSENT AGENDA

Armando Ruiz Sr. requests to have item A. "commercial cleaning" moved to Items scheduled for action.

III. ITEMS SCHEDULED FOR ACTION

A. New Board Members

Armando Ruiz Sr. welcomed the new nominated Board Members Isadora Giacometti and Tom Espinoza. Tom and Isadora provided a brief summary of their backgrounds and experiences.

Israel Diaz made the motion to accept Tom Espinoza and Isadora Giacometti as the new Espiritu CDC Board Members. Armando Ruiz Sr. seconded the motion. Passed: 3-0 (Ayes: Gutierrez, Ruiz, Diaz)

B. Israel Diaz Resignation

Armando Ruiz Sr. provided a brief summary and thank you to Israel Diaz who will be resigning from the Espiritu CDC Board. Israel Diaz provided the company with his best wishes and a farewell.

Armando Ruiz Sr. made the motion to accept the resignation of Israel Diaz from the Espiritu CDC Board. Isadora Giacometti seconded the motion. Passed: 4-0 (Ayes: Gutierrez, Ruiz, Espinoza, Giacometti)

C. Rosemary Cardenas Resignation

Armando Ruiz Sr. provided a brief summary and thank you to Rosemary Cardenas who will be resigning from the Espiritu CDC Board. Rosemary Cardenas presented her final goodbyes.

Tom Espinoza made the motion to accept the resignation of Rosemary Cardenas from the Espiritu CDC Board. Isadora Giacometti seconded the motion. Passed: 4-0 (Ayes: Gutierrez, Ruiz, Espinoza, Giacometti)

D. Commercial Cleaning

Anastacia Europa presented the new contracted cleaning company for NFL YET.

Tom Espinoza made the motion to adopt the Commercial cleaning company for NFL Yet. Isadora Giacometti seconded the motion. Passed:4-0 (Ayes: Gutierrez, Ruiz, Espinoza, Giacometti)

E. Monthly Finance Report

Armando Ruiz Jr. presented the August monthly finance report which included the balance sheet, the profit and loss sheet and the aging summary.

Tom Espinoza provided feedback regarding money market funds and possible investing into CDF.

Tom Espinoza made the motion to adopt the monthly finance report. Isadora Giacometti seconded the motion. Passed: 4-0 (Ayes: Gutierrez, Ruiz, Espinoza, Giacometti)

IV. ITEMS SCHEDULED FOR INFORMATION

No Items Scheduled.

V. EXECUTIVE SESSION

There were no items scheduled.

VI. COMMUNICATIONS

There was no response to the call.

VII. CLOSING ITEMS

A. Summary of Current Events, Future Meeting Dates and Items for Future Agendas

The next Board Meeting will be held on Friday October 28, 2022.

B. Adjournment

Tom Espinoza made the motion to adjourn the meeting. Isadora Giacometti seconded the motion. Passed 4-0 (Ayes: Ruiz, Gutierrez, Espinoza, Giacometti)

Meeting adjourned at 1:48P.M.