ESPIRITU COMMUNITY DEVELOPMENT CORPORATION

MEETING MINUTES

Friday September 2nd, 2022

11:30 A.M.

4848 S. 2nd Street Phoenix, AZ 85040

The Board meeting will be held via Zoom.

I. PRELIMINARY ITEMS

A. Call to Order and Roll Call

Bertha Gutierrez called the meeting to order at 11:50 A.M.

Bertha Gutierrez – Board Chair, Present
Armando Ruiz – Member, Present
Rosemary Cardenas – Member, Present
Israel Diaz- Member, Not Present
Rosanna Blackson- Member, Not Present

Others Present:
Anastacia Europa – Chief Operating Officer, Servant Leader
Alexis Montoya – Board Secretary
Armando Ruiz Jr. – Finance Director, Servant Leader
Xochitl Ramirez – Sr. Academic Coach
Erendira Carrasco - Academic School Servant Leader RMR
Rosalva Lopez - Academic School Servant Leader NFL YET

B. Board Adoption of Meeting Agenda

Rosemary Cardenas made the motion to adopt the Meeting Agenda. Armando Ruiz Sr. seconded the motion. Passed: 3-0 (Ayes: Gutierrez, Ruiz, Cardenas)

C. Board Approval of August 5th Meeting Minutes

Rosemary Cardenas made the motion to approve the August 5th Meeting Minutes. Armando Ruiz Sr. seconded the Motion. Passed: 3-0 (Ayes: Gutierrez, Ruiz, Cardenas)

II. CONSENT AGENDA

A. Covid Mitigation Plan

Rosemary Cardenas made the motion to adopt the Consent Agenda. Armando Ruiz Sr. seconded the motion. Passed: 3-0 (Ayes: Gutierrez, Ruiz, Cardenas)

III. ITEMS SCHEDULED FOR ACTION

A. Monthly Finance Report

Armando Ruiz Jr. presented the finance reports including the Profit & Loss sheet, Balance Sheet, and the YTD AP Aging Summary.

Rosemary Cardenas made the motion to adopt the Monthly Finance Report. Armando Ruiz Sr. seconded the motion. Passed: 3-0 (Ayes: Gutierrez, Ruiz, Cardenas)

IV. ITEMS SCHEDULED FOR INFORMATION

A. Academic & Enrollment Update

Erendira Carrasco presented an overview of the SY22 state assessment results and completed SY23 Student Data Sheets for RMR and Rosalva Lopez presented an overview of the SY22 state assessment results and completed SY23 Student Data Sheets for NFL YET.

B. Conflict of Interest

Anastacia Europa presented that all board members are required to complete a conflict of interest agreement.

C. H.B. 2025. 2022 Legislative Session

Anastacia Europa presented that the charter school governing board under the Charter Holder will adopt policies for parental classroom visits, tours and observations in accordance with H.B. 2025. H.B. 2025, 55th Legislature, Second Regular Session (2022).

V. EXECUTIVE SESSION

There were no items scheduled.

VI. COMMUNICATIONS

There was no response to the call.

VII. CLOSING ITEMS

A. Summary of Current Events, Future Meeting Dates and Items for Future Agendas

The next Board Meeting will be held on Friday September 30th, 2022.

B. Adjournment

Rosemary Cardenas made the motion to adjourn the meeting. Armando Ruiz Sr. seconded the motion. Passed 3-0 (Ayes: Gutierrez, Ruiz, Cardenas)

Meeting adjourned at 12:48P.M.