ESPIRITU COMMUNITY DEVELOPMENT CORPORATION

MEETING MINUTES

Thursday March 31st, 2022

1:00 PM.

4848 S. 2nd Street Phoenix, AZ 85040

The Board meeting will be held via Zoom.

I. PRELIMINARY ITEMS

A. Call to Order and Roll Call

Bertha Gutierrez called the meeting to order at 1:06P.M.

Bertha Gutierrez – Board Chair, Present
Rosanna Blackson- Member, Present
Armando Ruiz – Member, Present
Israel Diaz - Member, Present
Rosemary Cardenas – Member, Present

Others Present:
Anastacia Europa – Chief Operating Officer, Servant Leader (Secretary)
Xochitl Ramirez – Sr. Academic Coach, Servant Leader
Armando Ruiz Jr. – Finance Director Servant Leader
Rosalva Lopez – Academic Servant Leader
Curtis Bright – CPA Walker & Armstrong
Jay Parke – CPA Walker & Armstrong
Marisa Lopez – Espiritu Schools Board Member

B. Board Adoption of Meeting Agenda

Rosemary Cardenas made the motion to adopt the Meeting Agenda. Rosanna Blackson seconded the motion. Passed: 5-0 (Ayes: Gutierrez, Blackson, Ruiz, Cardenas, Diaz)

C. Board Approval of March 25th Meeting Minutes

Rosanna Blackson made the motion to approve the March 25th Meeting Minutes. Rosemary Cardenas seconded the Motion. Passed: 5-0 (Ayes: Gutierrez, Blackson, Ruiz, Cardenas, Diaz)

II. CONSENT AGENDA

No Items Scheduled.

III. ITEMS SCHEDULED FOR ACTION

A. Single Audit Report

Armando Ruiz Jr. provided an overview of the single audit report findings including financial statements and questionnaire. Jay Parke from Walker & Armstrong provided additional information regarding the process for the audit and additional information on the findings from the audit related to attendance and reporting.

Roll call vote: Rosanna Blackson made the 1st motion to vote on the Single Audit Report presented by Armando Ruiz Jr. Rosemary Cardenas made the second motion to vote. Passed: 5-0 (Ayes:

Gutierrez, Blackson, Ruiz, Cardenas, Diaz)

IV. ITEMS SCHEDULED FOR INFORMATION

No Items Scheduled.

V. EXECUTIVE SESSION

There were no items scheduled.

VI. COMMUNICATIONS

There was no response to the call.

VII. CLOSING ITEMS

A. Summary of Current Events, Future Meeting Dates and Items for Future Agendas

The next Board Meeting will be held on Monday April 25, 2022.

B. Adjournment

Rosanna Blackson made the motion to adjourn the meeting. Rosemary Cardenas seconded the motion. Passed 5-0 (Ayes: Gutierrez, Blackson, Ruiz, Cardenas, Diaz)

Meeting adjourned at 1:55P.M.