ESPIRITU COMMUNITY DEVELOPMENT CORPORATION

MEETING MINUTES

Friday December 29, 2021

3:00 PM.

4848 S. 2nd Street Phoenix, AZ 85040

The Board meeting will be held via Zoom.

I. PRELIMINARY ITEMS

A. Call to Order and Roll Call

Bertha Gutierrez called the meeting to order at 3:10PM.

Bertha Gutierrez – Board Chair, Present
Israel Diaz– Member, Present
Armando Ruiz – Member, Present
Rosemary Cardenas – Member, Not Present
Frances Castillo – Member, Not Present

Others Present:
Alexis Montoya – Board Secretary
Anastacia Europa – Chief Operating Officer, Servant Leader
Armando Ruiz Jr. – Finance Director
Marisa Lopez – Espiritu Schools Board Member
Rosanna Blackson – Espiritu Schools Board Member
Lynne Adams – Attorney, Osborn Maledon

B. Board Adoption of Meeting Agenda

Armando Ruiz Sr. made the motion to adopt the Meeting Agenda. Israel Diaz seconded the motion. Passed: 3-0 (Ayes: Gutierrez, Diaz, Ruiz)

C. Board Approval of November 12th Meeting Minutes

Israel Diaz made the motion to approve the November 12th Meeting Minutes. Armando Ruiz Sr. seconded the Motion. Passed: 3-0 (Ayes: Gutierrez, Diaz, Ruiz)

II. CONSENT AGENDA

There were no items scheduled.

III. ITEMS SCHEDULED FOR ACTION

A. Monthly Finance Update

Israel Diaz made the motion to adopt the Monthly Finance Update presented by Armando Ruiz Jr. Armando Ruiz Sr. seconded the motion. Passed: 3-0 (Ayes: Gutierrez, Diaz, Ruiz)

B. Charter Board Consent Agreement

Lynne Adams, Board legal counsel, provided information regarding her discussions with the Arizona State Board for Charter Schools regarding the operational consent agreement and potential Board options for proceeding. Board members shared their views about the options and the draft consent agreement.

Israel Diaz made the motion to approve the Consent Agreement regarding NFL YET College Prep Academy presented by Lynne Adams with the additional revisions she will propose to the Arizona State Board for Charter Schools and to authorize Armando Ruiz Sr. to sign and accept the agreement once it has been finalized. Armando Ruiz Sr. seconded the motion. Passed: 3-0 (Ayes: Gutierrez, Diaz, Ruiz)

IV. ITEMS SCHEDULED FOR INFORMATION

A. Mid-Year Review

Anastacia Europa presented the Mid-Year Review and discussed data trends for enrollment, state assessment scores, student demographics, and teacher attrition.

B. Add Charter Representative

Armando Ruiz Sr. discussed the importance of having a succession plan in place and that it should be explored to add Armando Ruiz Jr. as an additional charter representative. Bertha Gutierrez expressed agreement that the organization should look into adding Armando Ruiz Jr as an additional charter representative.

V. EXECUTIVE SESSION

There were no items scheduled.

VI. COMMUNICATIONS

There was no response to the call.

VII. CLOSING ITEMS

A. Summary of Current Events, Future Meeting Dates and Items for Future Agendas

The next Board Meeting will be held on Friday January 21, 2022 at 4:00PM

B. Adjournment

Israel Diaz made the motion to adjourn the meeting. Armando Ruiz Sr. seconded the motion. Passed 3-0 (Ayes: Gutierrez, Diaz, Ruiz)

Meeting adjourned at 4:55PM