ESPIRITU COMMUNITY DEVELOPMENT CORPORATION

MEETING MINUTES

Thursday May 27, 2021

3:30 PM.

4848 S. 2nd Street Phoenix, AZ 85040

The Board meeting will be held via Zoom.

I. PRELIMINARY ITEMS

A. Call to Order and Roll Call

Bertha Gutierrez called the meeting to order at 4:15 pm.

Bertha Gutierrez – Board Chair
Rosemary Cardenas – Member
Armando Ruiz – Member
Israel Diaz – Member
Frances Castillo – Not Present

Others Present:
Armando Ruiz Jr. – Finance Director
Alexis Montoya – Board Secretary
Rosalva Lopez – School Servant Leader
Anastacia Europa – Chief Operating Officer
Rosanna Blackson

B. Board Adoption of Meeting Agenda

Israel Diaz made the motion to adopt the meeting agenda. Rosemary Cardenas seconded the motion. Passed: 4-0

C. Board Approval of March Meeting Minutes

Israel Diaz made the motion to approve the march meeting minutes. Rosemary Cardenas seconded the motion. Passed: 4-0

II. CONSENT AGENDA

B. Adopt School Calendar

Rosemary Cardenas made the motion to adopt the consent agenda. Israel Diaz seconded the motion Passed 4-0

III. ITEMS SCHEDULED FOR ACTION

A. Financial Reports

Armando Jr. Presented the financial reports for the month of March.

Rosemary Cardenas made the motion to adopt the financial Reports. Israel Diaz seconded the motion. Passed: 4-0

B. NFL Jr. High move location from RMR to NFL campus

Rosalva presented that the Jr High students from RMR will be moving to the NFL YET Campus.

Israel Diaz made the motion to adopt the NFL Jr. High move location from RMR to NFL campus. Rosemary Cardenas seconded the motion. Passed: 4-0

C. **Revise procurement policy**
Armando Ruiz Presented the revision to Amend the procurement policy so that it would align to our original charter

Rosemary Cardenas made the motion to adopt the Revise procurement policy. Israel Diaz seconded the motion. Passed: 4-0

D. Medical Benefits
Armando Jr. presented the Medical Benefits for this year.

Rosemary Cardenas made the motion to adopt the Medical Benefits package as previously presented by Craig Hay. Armando Ruiz Sr. seconded the motion. Passed 4-0

E. SY21 Retaining Students policy
Anastacia Europa Presented.

Israel Diaz made the motion to adopt the SY21 Retaining student's policy. Rosemary Cardenas seconded the motion. Passed: 4-0

F. Mask Policy/Follow CDC Guidelines
Armando Ruiz Sr presented that we will continue to follow CDC Guidelines

Rosemary Cardenas made the motion to adopt the Mask policy/ follow CDC Guidelines. Israel Diaz seconded the motion. Passed: 4-0

IV. ITEMS SCHEDULED FOR INFORMATION

A. Walker & Armstrong Annual Audit Report
Tracy Decker and Curtis Bright presented for the Annual Audit Report and stated everything is satisfactory and there are no material weaknesses.

B. Future of Aim Higher campus
Armando Ruiz and Diana Calderon presented that Aim Higher will be located at the RMR campus Great Hall for 7th and 8th graders.

C. Remote learning
Armando Ruiz presented that there is one additional meetings needed prior to adopting a new policy.

V. EXECUTIVE SESSION

There were no items scheduled.

VI. COMMUNICATIONS

A. Call to the Public
There was no response to the call.

VII. CLOSING ITEMS

A. Summary Of Current Events, Future Meeting Dates And Items For Future Agendas

The date of the next board meeting will be Wednesday June 9th at 10:00AM

B. Adjournment

Israel Diaz made the motion to adjourn the meeting. Rosemary Cardenas seconded the motion. Passed: 4-0

Meeting adjourned at 5:06 p.m.