ESPIRITU COMMUNITY DEVELOPMENT CORPORATION

MEETING MINUTES

Friday January 29, 2021

12:15 PM.

4848 S. 2nd Street Phoenix, AZ 85040

The Board meeting will be held via Zoom.

I. PRELIMINARY ITEMS

A. Call to Order and Roll Call
Bertha Gutierrez called the meeting to order at 12:40 p.m.

Bertha Gutierrez – Board Chair
Frances Castillo – Vice Chair
Armando Ruiz – Member
Rosemary Cardenas – Member

Others Present:
Armando Ruiz Jr. – Finance Director
Marlene Sharp – Business Manager
Nayely Larios – Board Secretary
Adam Sharp – School Servant Leader
Rosalva Lopez – School Servant Leader
Diana Calderon – Assistant School Servant Leader
Erendira Carrasco – SPED Director
Laura Cami – EL Director
Anna Daly- RMR 6th Grade Teacher
Israel Diaz -

B. Board Adoption of Meeting Agenda
Rosemary Cardenas made the motion to adopt the meeting agenda. Frances Castillo seconded the motion. Passed: 4-0

C. Board Approval of September and November 2020 Meeting Minutes
Rosemary Cardenas made the motion to adopt the Meeting Minutes for September. Frances Castillo seconded the motion. Passed: 4-0

Frances Castillo made the motion to adopt the Meeting Minutes for November. Rosemary Cardenas seconded the motion. Passed: 4-0

II. CONSENT AGENDA

A. Contract - Nothing But Net, digital backup of finance records.
B. Calendar Revision – RMR- NFL YET
Frances Castillo made the motion to approve the consent agenda and Rosemary Cardenas seconded the motion. Passed: 4-0

III. ITEMS SCHEDULED FOR ACTION

A. New Board Member (Israel Diaz)
Frances Castillo made the motion of nomination to bring Israel Diaz on to the CDC Board and Rosemary Cardenas seconded the motion. Passed: 4-0

Rosemary Cardenas left the Meeting at 1:45 pm.

B. Financial Reports

Armando Ruiz Jr. presented the November and December financial reports.

Israel Diaz made the motion to adopt the November financial reports. Frances Castillo seconded the motion. Passed: 4-0

Frances Castillo made the motion to adopt the December financial reports. Israel Diaz seconded the motion. Passed: 4-0

IV. ITEMS SCHEDULED FOR INFORMATION

A. Finance Dashboard

Armand Ruiz Jr. gave a presentation and provided an analysis on the Finance Dashboard.

B. Operational Dashboard

Marlene Sharp gave a presentation and provided an analysis on the Operational Dashboard.

C. Academic Dashboard

Rosalva Lopez gave an academic data presentation and provided an analysis for NFL YET College Prep Academy. Laura Cami gave an academic data presentation and performance analysis for EL students. Erendira Carrasco gave an academic data presentation and performance analysis for SPED students.

V. EXECUTIVE SESSION

There were no items scheduled.

VI. COMMUNICATIONS

A. Call to the Public.

There was no response to the call.

VII. CLOSING ITEMS – 2 min.

A. Summary Of Current Events, Future Meeting Dates And Items For Future Agendas.

Friday, February 26, 2021

B. Adjournment

Israel Diaz made the motion to adjourn the meeting. Frances Castillo seconded the motion. Passed: 4-0

The meeting adjourned at 2:00 p.m.