ESPIRITU COMMUNITY DEVELOPMENT CORPORATION

MEETING MINUTES

Friday, October 9, 2020

10:00 a.m.

4848 S. 2nd Street Phoenix, AZ 85040

The Board meeting was held via Zoom.

I. PRELIMINARY ITEMS

A. Call to Order and Roll Call

Bertha Gutierrez called the meeting to order at 10:01 a.m.

Bertha Gutierrez – Board Chair
Frances Castillo – Vice Chair
Norma Ruiz – Member
Armando Ruiz, Sr. – Member

Rosemary Cardenas – Absent

Others Present:
Christina Eliserio, Federal Programs Director
Fernando Ruiz, Food Programs Director
Marlene Sharp, Business Manager

B. Board Adoption of Meeting Agenda

Francis Castillo made the motion to adopt the meeting agenda. Norma Ruiz seconded the motion. Passed: 5-0

II. CONSENT AGENDA

There were no items scheduled.

III. ITEMS SCHEDULED FOR ACTION

A. Renewal of Cafeteria Lease

Fernando Ruiz reported that the Cafeteria Lease between Mary's Ministries and ESPRITU CDC expired on December 31, 2019. The lease is renewed for 3-year periods. The lease amount is $4,000/month. The amount has been the same for the past 10 years. All the elements in the lease also remain the same. The new lease should be from January 1, 2020 through December 31, 2022.

Rosemary Cardenas made the motion to renew the Cafeteria Lease for a 3-year period (January 1, 2020 through December 31, 2022). Norma Ruiz seconded the motion. Armando Ruiz, Sr. abstained from voting. Passed: 3-0

IV. ITEMS SCHEDULED FOR INFORMATION

There were no items scheduled.

V. EXECUTIVE SESSION

There were no items scheduled.

VI. COMMUNICATIONS

A. Call to the Public – *There were no items scheduled.*

VII. CLOSING ITEMS

A. Summary of Current Events, Future Meeting Dates and Items for Future Agendas – *The date of the next board meeting will be determined at a later date.*

B. Adjournment

Francis Castillo made the motion to adjourn the meeting. Norma Ruiz seconded the motion. Passed: 5-0

Meeting adjourned at 10:27 a.m.