ESPIRITU COMMUNITY DEVELOPMENT CORPORATION

MEETING MINUTES

Thursday, June 18, 2020

3:15 p.m.

4848 S. 2nd Street Phoenix, AZ 85040

The Board meeting was held via Zoom.

I. PRELIMINARY ITEMS

A. Call to Order and Roll Call
Bertha Gutierrez called the meeting to order at 3:45 p.m.

Bertha Gutierrez – Board Chair
Frances Castillo – Vice Chair
Rosemary Cardenas – Member
Norma Ruiz – Member
Armando Ruiz – Member

Others Present:
Christina Eliserio – Chief Operating Office-Servant Leader
Armando Ruiz Jr. – Finance Director
Rene Sanchez Meza – Staff Member

B. Board Adoption of Meeting Agenda
Rosemary Cardenas made the motion to adopt the meeting agenda. Frances Castillo seconded the motion. Passed: 5-0

C. Board Approval of Meeting Minutes
This item was tabled.

II. CONSENT AGENDA

There were no items scheduled.

III. ITEMS SCHEDULED FOR ACTION

A. April and May Financial Reports
Armando Ruiz Jr. presented the financial reports for April 2020 and May 2020.

Rosemary Cardenas made the motion to adopt the financial reports for April 2020 and May 2020. Norma Ruiz seconded the motion. Passed: 5-0

B. Adopt Proposed Budget
Armando Ruiz Jr. and Armando Ruiz presented the Proposed Budget for Fiscal Year 2021.

After extensive discussion on the proposed budget, Frances Castillo made the motion to adopt the Proposed Budget. Rosemary Cardenas seconded the motion. Passed: 5-0

C. **Master Academic Calendar for School Year 2020-2021**
Adam Sharp presented the Master Academic Calendar for the 2020-2021 School Year.

Rosemary Cardenas made the motion to adopt the Master Academic Calendar for School Year 2020-2021. Norma Ruiz seconded the motion. Passed: 5-0

IV. ITEMS SCHEDULED FOR INFORMATION

A. School Reopening Task Force
Discussion was held on the creation of a School Reopening Task Force to address the needs for the upcoming school year. Board members reviewed a preliminary plan of action that would take into consideration the ongoing issues that may impact student learning due to COVID-19.

B. Arizona State Retirement Update
Christina Eliserio updated board members on the progress made with settling the issue concerning the Arizona State Retirement. The final settlement agreement is expected by next week.

C. Personnel Update
Board members were updated on some of the recent personnel changes.

V. EXECUTIVE SESSION
There were no items scheduled.

VI. COMMUNICATIONS

A. Call to the Public – *There were no items scheduled.*

VII. CLOSING ITEMS

A. Summary of Current Events, Future Meeting Dates and Items for Future Agendas – *The next scheduled meeting is tentatively set for July 2, 2020.*

B. Adjournment
Frances Castillo made the motion to adjourn the meeting. Rosemary Cardenas seconded the motion. Passed: 5-0

Meeting adjourned at 5:06 p.m.