ESPIRITU COMMUNITY DEVELOPMENT CORPORATION BOARD

MEETING MINUTES

**Friday, May 8, 2020**

**4:00 p.m.**

4848 S. 2nd Street Phoenix, AZ 85040

**The Board meeting was held via Zoom.**

I. PRELIMINARY ITEMS

**A. Call to Order and Roll Call**

*Bertha Gutierrez called the meeting to order at 4:03 p.m.*

*Bertha Gutierrez – Board Chair*
*Frances Castillo – Vice Chair*
*Armando Ruiz - Member*
*Norma Ruiz - Member*
*Rosemary Cardenas - Member*

***Others Present:***
*Angelica Cardenas – Board Secretary*
*Christina Eliserio – Chief Operating Officer - Servant Leader*
*Adam Sharp – Chief Academic Officer, School Servant Leader*
*Rosalva Lopez – School Servant Leader*
*Marisa Lopez, Visitor*
*Craig Hay, Partner at Arizona Benefit Consultants, LLC*

**B. Board Adoption of Meeting Agenda**

*Rosemary Cardenas made the motion to adopt the Meeting Agenda. Norma Ruiz seconded the motion. Passed: 5-0*

**C. Board Approval of Meeting Minutes**

*It was noted that there was an error on the start time of the meeting in the previous meeting minutes and the correction was made. Norma Ruiz made the motion to approve the April, 29, 2020 Meeting Minutes as amended. Rosemary Cardenas seconded the motion. Passed: 5-0*

II. CONSENT AGENDA

***A.*** *There were no items scheduled.*

III. ITEMS SCHEDULED FOR ACTION

**A. Benefits Package**

*Board members discussed the renewal of the employee benefits package. Rosemary Cardenas made the motion to adopt the renewal package. Frances Castillo seconded the motion. Passed: 5-0*

**B. Budget Planning Phase 1: Mission and Goals**

*Board members discussed the current mission statements. Rosemary Cardenas made the motion to adopt the mission statements without any changes. Frances Castillo seconded the motion. Passed: 5-0*

*Board members discussed the revised Academic Goals for the 2020-2021 School Year. Norma Ruiz made the motion to adopt the revised Academic Goals. The Admin and Sprit goals will be presented as a future meeting. Rosemary Cardenas seconded the motion. Passed: 5-0*

IV. ITEMS SCHEDULED FOR INFORMATION

**A. Graduation Status**

*Discussion ensued on the planned dates for graduation due to the COVID-19 situation. Kindergarten will be held on Wednesday, June 3, eighth grade will be held on Thursday, June 4, and senior graduation will be held on Friday, June 5.*

**B. Summer School**

*Board members discussed ideas for possibly holding a virtual summer school.*

**C. Plans for Reopening**

*The board members discussed the possibilities for reopening the school campuses and the preparations that may be needed in light of the COVID-19 situation.*

V. EXECUTIVE SESSION

*There was no executive session.*

VI. COMMUNICATIONS

**A. Call to the Public** – *There was no response to the call.*

VII. CLOSING ITEMS

**A. Summary of Current Events, Future Meeting Dates, and Items for Future Agendas** – *The next board meeting is scheduled for Thursday, May 14, 2020.*

**B. Adjournment**

*Frances Castillo made the motion to adjourn the meeting. Rosemary Cardenas seconded the motion. Passed: 5-0*

*The meeting adjourned at 4:10 p.m.*