ESPIRITU COMMUNITY DEVELOPMENT CORPORATION MINUTES

Tuesday, February 25, 2020
11:00 a.m.

Reyes Maria Ruiz Leadership Academy, Conference Room 40
4848 S. 2nd Street, Phoenix, AZ, 85040

I. PRELIMINARY ITEMS

A. Call Meeting to Order
Bertha Gutierrez called the meeting to order at 11:11 a.m.

B. Roll Call
Bertha Gutierrez – Board Chair
Armando Ruiz - Member
Norma Ruiz - Member
Frances Castillo – Vice Chair
Rosemary Cardenas - Member

Others Present:
Angelica Cardenas – Board Secretary
Rosalva Lopez – School Servant Leader
Adam Sharp – Chief Academic Officer, School Servant Leader
Armando Ruiz Jr.
Cameron Netland - Teacher

C. Board Adoption of Meeting Agenda
Rosemary Cardenas made the motion to adopt the meeting agenda. Frances Castillo seconded the motion. Passed: 5-0

D. Board Approval of Previous Meetings Minutes
Rosemary Cardenas made the motion to approve the executive session minutes for January 17, 2020. Norma Ruiz seconded the motion. Passed: 5-0

Rosemary Cardenas made the motion to approve the previous meeting minutes for January 17, 2020. Frances Castillo seconded the motion. Passed: 5-0

II. CONSENT AGENDA
There were no items scheduled.

III. ITEMS SCHEDULED FOR ACTION

A. Adoption of Teacher Contracts
The board members were presented with the new teacher contracts for the following school year. The board members discussed the new teacher salaries and the percentage increases.

Frances Castillo made the motion to adopt the new teacher contracts for Reyes Maria Ruiz Leadership Academy. Rosemary Cardenas seconded the motion. Passed: 5-0

Rosemary Cardenas made the motion to adopt the new teacher contracts for NFL YET College

Prep Academy. Frances Castillo seconded the motion. Passed: 5-0

B. December and January Financial Reports
Armando Ruiz Jr. presented the financial reports, including the balance sheet, aging summary and the profit and loss sheet, for December 2019 and January 2020.

Rosemary Cardenas made the motion to adopt the financial reports for December 2019. Frances Castillo seconded the motion. Passed: 5-0

Frances Castillo made the motion to adopt the financial reports for January 2020. Norma Ruiz seconded the motion. Passed: 5-0

C. Authorization for Bank Account Updates
Armando Ruiz Jr. explained to the board members that there are people who need to be added and removed from the bank account to keep it up to date.

Frances Castillo made the motion to authorize the bank account updates. Norma Ruiz seconded the motion. Passed: 5-0

IV. ITEMS SCHEDULED FOR INFORMATION

A. Budgeting Process
Armando Ruiz explains the budgeting process and the timeline for the school.

V. EXECUTIVE SESSION
There were no items scheduled.

VI. COMMUNICATIONS

A. Call to the Public – *There was no response to the call.*

VII. CLOSING ITEMS

A. Summary of Current Events, Future Meeting Dates and Items for Future Agendas – *The next meeting has not been scheduled.*

B. Adjournment

Rosemary Cardenas made the motion to adjourn the meeting. Norma Ruiz seconded the motion. Passed: 5-0

The meeting adjourned at 12:07 p.m.