



School Site Council (SSC)

Agenda/Minutes

TITLE I AND NON-TITLE I SCHOOLS

Requirements and District Practices that need to be documented on SSC agenda and minutes with member signatures

School Name: *Sylvan Middle School* _____ **School Year:** *24-25* _____

Principal: *Nicole Latimer* _____ **SSC Chair:** *Ross Gallagher* _____

Meeting Date: 1.15.25	Meeting Location: zoom
Starting Time: 5:00pm	Ending Time: 6:30pm

Participants: Elected SSC Council Members. All staff, parents and members of the public are invited. Submit sign-in sheet with the completed meeting minutes/notes.

Item/Time Limit	Actions Requested		Person Responsible
1. Call to Order (1 minute)			Chair 5:14pm
Comments/Parent Advice			
2. Roll Call (1 minute)			Secretary Attendance-all present
Comments/Parent Advice			
3. Additions/Changes to Agenda (1 min.)			Chair changes to the agenda? Nicole would like to move extra assignment expenditures to the next meeting Leah motions Riley seconds All in favor of change? Any opposed Motion passes at 5:18 Minutes read minutes from last meeting
Chair changes to the agenda? Nicole would like to move extra assignment expenditures to the next meeting			



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Leah motions Riley seconds All in favor of change? Any opposed Motion passes at 5:18			
4. Reading and Approval of Minutes (2 min.)			Secretary Minutes read minutes from last meeting Comments: Niccole would like to edit the minutes for typos and fill in specific vacancy position names Motion for approval Leah motioned to approve Mandy seconded Motion passed at 5:26
Comments/Parent Advice			
5. Reports or Recommendations from DELAC (3 min.)			Chair Reports from DLAC No reports from DLAC
Comments/Parent Advice			
6. Public Comment (1 min.)	*Not Applicable		Chair No comments
Comments/Parent Advice			

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (3 min.)		Principal
Unfinished business: Nicole		



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Unfinished business PKS last call for any clarifying questions District has let us know that the five year wait for an elimination of a position does not apply to us because we are not voluntarily ending the position. Budget deficit does not apply Crystal double checked that the IA position could come back in later years if their is funding Yes that is correct Whatever funding changes are made there needs to be a rational and information from staff survey and there must be a plan for the funding with data that shows the need Ross, when do we need to make these changes? Nicole we would need to meet to talk about the change before using the funds		
8. New Business (15 min.)		Chair/Principal
New Business 2 documents to review: slideshow and deep dive on staff survey responses Is 10 minutes enough to review these documents? This is very important and does not want it to be a rushed decision Review of slide show and survey fill in the blank responses Vote of budget revisions for PKS Site recommendations and needs assessment is to move forward with the PKS vacancy 104,134 We can motion to approve or recommend an alternative Motion to moe the site recommendation Mandy Brown motions to approve Leah Sherven approves No oppositions Nicole Clarification not the third option, just the two vacancies? Clear? Questions? Motion approves at 6:29		
9. Adjournment (1 min.)		Chair Motion to adjourn Adjourned at 6:29pm
Comments/Parent Advice		

Prepared By: Nicole Latimer_____Meeting Date: 1.15.25____



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Attach sign-in sheet