

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION REGULAR MEETING
TUESDAY, JANUARY 14, 2025 – 5:30 P.M.
MEDIA CENTER ROOM #1121

The meeting was livestreamed on the school's website: www.genvalley.org

The regular meeting was called to order at 5:31 p.m. by Heath Gordon, President presiding.

Roll Call was taken by District Clerk:

Members Present: Heath Gordon, President, Max Gilluly, Vice-President, Michelle Kelley, Jamie Willson, Shawn Grusendorf and James Cartwright

Absent Member: Tim Hand

District Personnel: Brian Schmitt, Superintendent; Sara Donlon, 7-12 Principal; Sarah Taylor, Director of Special Education & CSE Chair; Erin Ostrander, Business Official; Pam Winterhalter, District Clerk

Staff Members: Kim Marciano, Donna Slawson

The Pledge of Allegiance was recited.

Persons to Address the Board:

- No persons to address the Board

Presentations to the Board:

- No presentations scheduled

APPROVE MINUTES: Motion made by James Cartwright, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated December 10, 2024, and the minutes of the special meeting dated January 7, 2025, as submitted.

VOTE: Yes 6 No 0, Abs. 0 Motion carried.

ADMINISTRATORS' REPORTS: Printed copies available for public

- Nothing new to report.

BOARD COMMITTEE REPORTS: *NEW*

- Nothing to report this month

FINANCIAL REPORTS:

- Business Office/District Treasurer's Report by Erin Ostrander: Erin stated we are looking at approximately a 2%-4% increase in health insurance premiums and should know more by March. Budget information will be discussed at the work session on January 28th.

APPROVE TREASURER'S REPORTS: Motion made by Jamie Willson, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: **Revised** Extra-Curricular Activity Account 11/1-11/30/2024 & Extra-Curricular Activity Account 12/1-12/31/2024; General Fund – Community Bank, N.A. Account 12/1-12/31/2024; School Lunch Fund 12/1-12/31/2024; Payroll Account 12/1-12/31/2024; Agency Account 12/1-12/31/2024; Scholarship Fund 12/1-12/31/2024; Risk Retention (U.I. Reserve) 12/1-12/31/2024; Capital Fund 12/1-12/31/2024; Special Aid Account 12/1-12/31/2024.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE WARRANT REPORTS: Motion made by Max Gilluly, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports - Dated January 2, 2025, for November and December, as submitted: General Fund #5 & #6; Federal Fund #5 & #6; School Lunch Fund #5 & #6; Capital Fund (HADD) #4 & #5.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ACCEPT GVCS STAND REPORT: Motion made by Jamie Willson, seconded by Shawn Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the GVCS Stand Report, as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE BOCES UNIT COST METHODOLOGY: Motion made by James Cartwright, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the proposed basis of service charges of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the 2025-26 fiscal year.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE REVENUE STATUS REPORT AND APPROPRIATION STATUS DETAIL REPORT: Motion made by Jamie Willson, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Revenue Status Report and the Appropriation Status Detail Report dated 7/1/2024-12/31/2024 as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

CONSENT AGENDA/GENERAL ACTION ITEMS:

APPROVE CONSENT AGENDA: Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve overnight trip request for the ***Class of 2025 Senior Trip*** to Virginia Beach June 15-19, 2025, under the supervision of Denise Baker and Pam Winterhalter, as submitted.
2. Approve ***Second Reading/Adoption*** of the following Board of Education Policies: **#1640** Absentee, Military, and Early Mail Ballots; **#5683** Evacuation, Lockdown, and Emergency Dismissal Drills; **#5840** Artificial Intelligence (AI); **#6214** Incidental Teaching; **#6550** Leaves of Absence; **#7223** Advanced Coursework; **#7224** Virtual Instruction; **#7440** Student Voter Registration and Pre-Registration; **#7470** Student Government; **#7513** Medication and Personal Care Items; **#7521** Students with Life-Threatening Health Conditions; **#7530** Child Abuse and Maltreatment
3. Approve the following substitutes for the 2024-25 school year, pay as per Board Policy:
~ ***Amber McCutcheon*** as a substitute teacher aide, etc., fingerprint clearance on file
~ ***John Haggstrom*** as a substitute teacher aide, etc., fingerprint clearance on file
~ ***Stacie Arnold*** as a substitute cleaner, etc., fingerprint clearance on file
~ ***Anthony Speta*** as a substitute cleaner, etc., pending fingerprint clearance
4. Approve the following ***Memorandum of Agreement*** with the GVEA, as submitted:
~ The extracurricular pay schedule change will take place for the 2024-25 school year and thereafter. Extracurricular athletic and non-athletic positions shall be paid as separate payrolls according to the list attached. Advisors and coaches that receive split pay shall receive 40% in December prior to Christmas and the second payment of 60% shall be paid in June. Advisors and coaches that are paid at the end of their season or event shall turn in a claim form to the appropriate supervisor at the end of their season or event for full payment.

5. Approve **CSE/CPSE Recommendations** dated January 2, 2025, as submitted.
6. Approve a \$2,500 stipend for **Kelley LaFever** to supervise Skyler Stisser, Psychology Intern for the 2024-25 school year. This will be paid out of the BJA (Bureau of Justice) grant.
7. Approve the following Extended School Day Program Workers for the 2024-25 school year, facilitator pay shall be \$20/hour:
 - ~ **Sebrina Harrington** - Cosmetology Club facilitator
 - ~ **Raina Haught** - Pottery Club facilitator
8. Approve additional scorekeeper and chaperones for the 2024-25 school year: **Donna Frungillo, Michelle Haggstrom, Kim Johnson, and Connor Ordway**
9. The BOE recognizes that the **2025-26 RFP #20-07** due on January 4, 2025, had no responses from any OCFS (Office of Child and Family Services) approved collaboration partner.
10. Approve **Taylor Washburn** as a substitute teacher aide, etc., pending fingerprint clearance, and **Kaylee Elliott** as a substitute teacher, etc., fingerprint clearance on file, for the 2024-25 school year, pay as per Board Policy.
11. Approve **Robert Davenport** as a volunteer with the Boys Varsity Basketball team under the supervision of Jason Hamer.
12. Approve overnight trip request for the **Youth and Government Club** to attend the Youth and Government Conference in Albany, NY on March 21-23, 2025, under the supervision of Nancy George, Donna Slawson, Nathan Slawson.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE SERVICE CONTRACT: Motion made by Michelle Kelley, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Service Contract for **Amy Brush**, as submitted, to provide Visually Impaired Services (TOVI, Indirect/ Direct) for the period of December 30, 2024 – June 3, 2025, unless terminated by either party. The rate of \$70.00 per 30-minute session and an extended rate of \$90.00 per 60-minute session.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

PERSONNEL ACTION ITEMS:

AMEND MOTION: Acting on the recommendation of the Superintendent – Motion made by Michelle Kelley, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to amend the motion made at the November 12, 2024, Board Meeting for Payton Watson. **Amending approved position name from Drama Set Assistant to Drama Assistant Director.**

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPOINT FULL TIME CLEANER: Acting on the recommendation of the Superintendent - Motion made by Shawn Grusendorf, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Betty Wilson** as a full-time cleaner, effective January 15, 2025. There is a 10-month probationary period from January 15, 2025, and concludes on November 14, 2025. The rate of pay shall be per CSEA contract with benefits, as per Board Policy. *(Replaces Kara Layman)*

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPOINT LONG-TERM SUBSTITUTE TEACHER: Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Kaylee Elliott** to the position of Long-Term Substitute Teacher, effective on or about April 28, 2025, until on or about June 27, 2025. The rate of pay shall be 1/200th of Step 1 of the daily rate without benefits, as per Board Policy.

(Covering for Kaycee Majot (Schmidt))

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Michelle Kelley, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Dana Guinnip** as Bus Driver due to retirement, effective June 30, 2025. Retirement benefits shall be under the terms and conditions of the CSEA Contract.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Mark Sullivan**, as Girls Varsity Softball Coach for the 2024-25 school year.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Shawn Grusendorf, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Donna Coombes** as a Teacher Aide due to retirement, effective June 27, 2025. Retirement benefits shall be under the terms and conditions of the CSEA Contract.

VOTE: Yes 5, No 0, Abs. 1 (Jamie Willson) Motion carried.

INFORMATIONAL/DISCUSSION:

Upcoming Board Meetings:

- Tuesday, January 28, 2025 at 4:30 p.m. – Policy Review Committee Mtg., District Office
- Tuesday, January 28, 2025 at 5:30 p.m. – Board of Education-Work Session, Media Lab Room
- Tuesday, February 4, 2025 – Board Agenda Meeting (***agenda will be sent electronically***)
- Tuesday, February 11, 2025 at 4:15 p.m. – Safety & Security Committee Mtg., Main Conf. Room
- Tuesday February 11, 2025 at 4:50 p.m. – Regular Board of Education Mtg., Media Lab Room

Informational / Discussion:

- Dr. Schmitt stated, he recently sent out a notification to the district of the nationwide PowerSchool Breach. As of today, we are unsure if any of our information is included in this breach. This is being investigated by PowerSchool, and we will notify everyone if we are affected.

ENTER INTO EXECUTIVE SESSION: Motion made by Max Gilluly, seconded by James Cartwright – BE IT RESOLVED that the Board of Education of Genesee Valley Central School suspends the regular order of business at 5:45 p.m. to enter into executive session for the purpose of personnel discussion.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**** Dr. Brian Schmitt left the meeting at 5:49 p.m.**

EXIT EXECUTIVE SESSION AND RESUME REGULAR BUSINESS: Motion made by James Cartwright, seconded by Max Gilluly – BE IT RESOLVED that the Board of Education of Genesee Valley Central School resumes the regular order of business at 6:38 p.m.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ADJOURNMENT: Motion made by Jamie Willson, seconded by James Cartwright – BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:38 p.m.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Pamela A. Winterhalter, District Clerk