

Present:

Joseph Ciccone
Kathleen Sarafin
Tricia Service
Dominick Bellino
Jason Wasielewski

Absent:

2 - Angela Service, Jack Bono

Others Present: Connie Giordano, District Clerk, Kacey Sheppard, Assistant Superintendent of Business and Technology

Roll Call:
Roll call was taken by Joseph Ciccone 5– Present 2 – Absent

Call to Order:
The meeting was called to order by Joseph Ciccone at 7:00 p.m. and the Pledge of Allegiance was recited.

Reports/Presentations/Good News to Share:
1. Updates – Assistant Superintendent Kacey Sheppard
Capital Project

Discretionary Period for Residents to Address the Board:
N/A

A motion was made by Dominick Bellino, seconded by Kathleen Sarafin to add New Business Item #4 to the Consent Agenda.

5 – YES

0 – NO

MOTION PASSED

Consent Agenda:
A motion was made by Kathleen Sarafin, seconded by Dominick Bellino, to approve the following **CONSENT AGENDA:** Minutes, Finance, Personnel 1 – 5, New Business 1 – 4.

5 - YES

0 - NO

MOTION PASSED

Minutes:
December 17, 2024

- Finance:**
- 1. Treasurer’s Report –November 2024
 - 2. Revenue Report
 - 3. Trial Balance
 - 4. Revenue Status Report
 - 5. Appropriation Status Report
 - 6. Multi Fund Checking
 - 7. Bank Reconciliation

Personnel:

- 1. **Accept Resignation from**
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Nicole LaBella from her position of Guidance Counselor, effective January 16, 2025.
- 2. **Appoint Teacher Aide:**
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Noel Dawson to the position of Teacher Aide, at a salary of \$21,700, pro-rated, effective 1/08/25. This appointment is contingent upon clearance from the New York State Department of Education (fingerprint clearance).
- 3. **Additional Coverage/Duties for Guidance Counselor – Hourly Rate:**
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves Andrea Cordero as interim guidance counselor for additional coverage/duties at her hourly rate of \$53.79.
- 4. **Appoint School Counselor:**
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Erica Rocco, to the position of School Counselor, at an annual pay rate \$56,447.60, MA STEP 9+12 additional credit hours (pro-rated, inclusive of 20 summer days) effective February 14, 2025. This is a four year probationary appointment extending from February 14, 2025 to February 14, 2029 and is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

10. Personnel: (Continued)

4. Appoint School Counselor: (Continued)

- Education:
- University of the Southwest-MSE in School Counseling
 - SUNY Cortland- Bachelors in Childhood Education
 - Herkimer County Community College- Associates in General Studies
- Certifications:
- School Counselor Provisional Certificate- 9/23/2021
 - Childhood Education Grades 1-6, Initial- 2/1/2007-1/31/2014
 - Teaching Assistant Level II- 8/24/2017-1/31/2021
 - Teaching Assistant Level I- 8/9/2014-8/31/2017
- Job Related Experience/Trainings:
- School Counselor- Herkimer BOCES PATHWAYS- November 2019- Present
 - Teaching Assistant- Herkimer BOCES PATHWAYS September 2013-November 2019
 - Long Term Special Education Teacher- Herkimer BOCES PATHWAYS- November 2017-June 2018
 - Long Term Special Education Teacher- Herkimer BOCES PATHWAYS- January 2017-June 2017
- Justification:
- This position replaces our high school counselor who will be leaving January 16, 2025.

5. Appoint Mentors for the 2024-2025 school year:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints the following mentors for the 2024-2025 school year:
- Jeana Penree
Andrea Cordero

New Business:

1. Approve Policy Audit – Section 8000 – 8047 – 8071
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the Policy Audit of Section 8000 – 8047 through 8071.
2. Authorize Appointment of District Representative and Alternate to the Madison-Oneida-Herkimer Workers’ Compensation Plan consortium Board of Directors:
WHEREAS, the District has entered into agreement with the Madison-Oneida-Herkimer Workers’ Compensation Plan Consortium “Consortium”) to participate as a member of said organization to provide workers’ compensation insurance services to the District; and
WHEREAS, in entering into this Agreement, the District’s governing body is required to identify and appoint one (1) representative to serve on the Consortium’s Board of Directors, as well as to identify and appoint one (1) alternate to attend the Board of Director’s meetings when its representative cannot be present; and
WHEREAS, it is the desire of the Board of Education to comply with this requirement; now, therefore;
IT IS HEEBY RESOLVED, that the Board of Education for the Frankfort-Schuyler Central School District does hereby appoint Kacey Sheppard to serve as the District’s representative to the Madison-Oneida-Herkimer Workers’ Compensation Plan Consortium’s Board of Directors for the 2024-2025 school year; and
IT IS FURTHER RESOLVED, that the Board of Education for the Frankfort-Schuyler Central School District does hereby appoint Joseph Palmer to serve as an alternate to its representative on the Consortium’s Board of Directors should that person be unable to attend a scheduled Board meeting.

3. CSE/CPSE Reviews:
It is hereby recommended that the CSE/CPSE recommendations for the following student case numbers that were reviewed be approved:

<u>Student ID</u>	<u>Meeting Date</u>
580511822	10/25/2024
580513537	01/09/2025
580512891	11/20/2024
580513338	12/09/2024
580513494	12/13/2024
580513445	12/10/2024
580513315	12/17/2024
580513276	12/16/2024
580513582	12/09/2024
580513561	12/02/2024
580512792	12/20/2024
580512934	12/10/2024
580512841	01/09/2025
580512761	11/18/2024

4. Approve 2025-2026 Budget Calendar:
Be it resolved that the Frankfort- Schuyler Central School District Board of Education hereby approves the proposed 2025-2026 Budget Calendar.

Old Business:

Football Banquet
Afterschool Enrichment Program

Adjourn – A motion was made by Dominick Bellino, seconded by Kathleen Sarafin to **adjourn** at 7:45 p.m.

5– YES

0 – NO

MOTION PASSED

Respectfully Submitted,

District Clerk