

ALLEN EAST LOCAL SCHOOLS



2025-2026: K-6 Instructional Coach

Position: K-6 Instructional Coach

Purpose: The Instructional Coach, having both content and instructional expertise, will work as a colleague with classroom teachers to support student learning and teacher practice. The Instructional Coach will focus on individual and group professional learning that will expand and refine the understanding about evidence-based effective instruction for teachers. In order to meet this purpose, the Instructional Coach will provide 1:1 and small group coaching support based on the goals and identified needs of individual teachers that align with the building/district goals.

Responsible to: Building Principal

Payment Rate: According to Certified Teacher Salary Schedule

Qualifications:

- Hold/obtain a Master's degree in Curriculum and Instruction or an equivalent degree preferred.
- Hold/obtain Gifted Certification or be willing to pursue it
- Minimum of five years of successful teaching experience
- Demonstrate knowledge of Ohio's Learning Standards K-6
- Experience in evidence-based instructional practices
- Extensive knowledge in the science of reading instructional practices
- Experience and knowledge in Universal Design for Learning (UDL) and differentiation in the classroom
- Desire for ongoing professional learning and development
- Previous coaching or teacher leadership experience
- Adhere to and enforce all board policies
- Deep knowledge of and experience in:
 - Instructional strategies
 - Conditions of Learning
 - Assessment/data driven instruction/ The Ohio Learning Process (OIP)
 - Effective communication, collaboration, and interpersonal skills for building an environment with a common instructional focus, promoting initiatives, and conveying expectations
 - Ability to design and deliver quality professional development for administrators and teachers
 - Outstanding presentation and facilitation skills
 - The ability to communicate in a professional manner
 - Demonstrate strength in organization, communication skills and efficiency in meeting deadlines
 - Demonstrate ability to function as a positive collaborative member of a team
 - Demonstrate interest and engagement in professional learning and reflection
 - Reading, writing, literacy development, and/or math

- o Gifted instruction

General Responsibilities:

- Assist staff in providing high-quality, differentiated instruction to all students
- Create a positive learning environment with high expectations of all students
- Work collaboratively with school leaders, colleagues, students, parents and the Board
- Work as a team and be a team player
- Assist in development of lessons that are aligned with Ohio's Learning Standards/Learning Progressions
- Provide a positive, creative, and collaborative environment that puts students' needs first
- Meet ongoing professional development responsibilities
- Demonstrate commitment to continuous improvement
- Develop and follow a coaching schedule that meets the needs of all teachers
- Demonstrate willingness to assume leadership positions
- Provide organized, individual and/or group learning opportunities for teachers as needed.
- Provide support in analyzing student assessment data.
- Assist teachers with designing instructional decisions based on assessment data
- Assist teachers with specific classroom activities
- Provide support for classroom motivation and management strategies
- Assist teachers in creating materials that are in alignment with curriculum
- Provide teachers resources related to instruction and curriculum
- Provide assistance in researching instructional and/or curriculum issues
- Model effective, differentiated instruction
- Provide encouragement and emotional support to teachers
- Encourage ongoing professional growth for all teachers
- Manage time and schedule flexibility to maximize teacher schedules and learning
- Work positively toward meeting identified district and building improvement goals
- Assist with development of district/building curriculum, instruction and assessments
- Develop and maintain a confidential, collegial relationship with teachers
- Possess an understanding of when to contact administrators regarding issues of safety/ethics involving students in the classroom
- Perform duties as assigned by the Principal
- Participate fully in professional development for coaches, including peer observations, professional research and reading, and inquiry sessions
- Assist teachers in aligning their teaching to appropriate standards, curriculum and assessments
- Work collaboratively and collegially with other Instructional Coaches, curriculum specialists and district specialists.

Deadline: February 26, 2025

Apply to: Tiffini Flugga, fluggat@alleneastschools.org

Please email a copy of your cover letter, resume, current license, current background check, any professional social media applications/handles used for your current job and a completed Allen East application, found on school website (ae.k12.oh.us).

<https://www.alleneastschools.org/>

02/12/2025